



AGENDA

HOWELL TOWNSHIP COUNCIL REGULAR MEETING

Howell Township Municipal Building, Main Meeting Room
4567 Route 9 North, Howell, NJ

February 7, 2023

Executive Session 6:00 PM

Regular Session 7:00 PM

This agenda is complete to the extent known at time of posting and is subject to change pursuant to N.J.S.A. 10:4-8(d). Any inquiries concerning the agenda should be directed to the Township Clerk at 732-938-4500, extension 2125.

Click on the item number to review the linked document.

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CALL TO ORDER BY MAYOR BERGER

OPENING STATEMENT

This meeting is being held in accordance with Public Law 1975, Chapter 231 (Open Public Meetings Act). Adequate notice has been provided by transmitting the notice of this meeting to the Asbury Park Press and the Star Ledger, by posting it on the bulletin board reserved for such announcements in the Township Municipal Building, and by filing it with the Municipal Clerk on January 6, 2023. This agenda is complete to the extent known, and formal action will be taken.

ROLL CALL

PLEDGE OF ALLEGIANCE TO THE FLAG

EXECUTIVE SESSION – Resolution [R-23-111](#)

PROCLAMATIONS

- NATIONAL BURN AWARENESS WEEK
- CONGENITAL HEART DEFECT AWARENESS WEEK

ACCEPTANCE OF MINUTES OF PREVIOUS MEETINGS

- December 13, 2022 – Regular + Executive + Public Release
- December 16, 2022 – Regular
- January 2, 2023 – Regular
- January 17, 2023 – Regular + Executive + Public Release

REPORTS OF TOWNSHIP OFFICIALS

HEARING OF CITIZENS AND PUBLIC COMMENTS ON CONSENT AGENDA ITEMS AND GENERAL MATTERS

Each person shall first give their name and address to the Clerk. The Council should be addressed as a collective body, and not as individual members. Each person shall have one turn to address the Council, and comments shall not exceed a total five minutes. Speakers shall be notified when their time has run, and no time extensions shall be permitted.

RESPONSE TO PUBLIC COMMENTS

CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered routine by the Township Council and enacted by one motion. Therefore, there will be no separate discussion of these items. However, if a discussion is desired on an item, that item must be removed from the consent agenda and be considered separately.

RESOLUTIONS

- [R-23-84](#) AUTHORIZING THE RETURN OF UNUSED SANITARY SEWER REVIEW AND WATER REVIEW ESCROW FUNDS, CASE NO. SD-2988
- [R-23-85](#) AUTHORIZING THE RETURN OF A DRIVEWAY GUARANTEE, CASE NO. SD-2771
- [R-23-86](#) AUTHORIZING REDUCTION #1 OF THE PERFORMANCE GUARANTEE, CASE NO. SD-2981
- [R-23-87](#) AUTHORIZING THE RELEASE OF THE PERFORMANCE GUARANTEE, WAIVER OF THE MAINTENANCE GUARANTEE, AND ACCEPTANCE OF THE TOWER REMOVAL BOND, CASE NO. BA-21-03
- [R-23-88](#) AUTHORIZING A REFUND OF A PERMIT APPLICATION FEE
- [R-23-89](#) AUTHORIZING A REFUND OF RECREATIONAL PROGRAM FEES
- [R-23-90](#) AUTHORIZING THE MONMOUTH COUNTY MOSQUITO CONTROL DIVISION TO CONDUCT AERIAL MOSQUITO CONTROL OPERATIONS WITHIN HOWELL TOWNSHIP
- [R-23-91](#) AUTHORIZING THE TOWNSHIP OF HOWELL TO APPROVE PARTICIPATION WITH THE STATE OF NEW JERSEY FEDERAL GRANT PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY
- R-23-92 *Moved to Resolutions to be voted on separately.*
- [R-23-93](#) AUTHORIZING RENEWAL OF A TAXI OWNER LICENSE FOR JERSEY TRANSPORTATION TAXI & CAR SERVICE
- [R-23-94](#) AUTHORIZING THE RENEWAL OF JOHN BLEWETT INC. JUNKYARD LICENSES

- [R-23-95](#) CORRECTING THE MUNICIPAL PUBLIC DEFENDER CONTRACT AMOUNT FOR THE YEAR 2023
- [R-23-96](#) APPOINTING MEMBERS TO THE HOWELL TOWNSHIP ALLIANCE
- [R-23-97](#) APPOINTING A MEMBER TO THE FARMERS ADVISORY COMMITTEE
- [R-23-98](#) AWARDING A FAIR AND OPEN CONTRACT TO EARLE ASPHALT COMPANY FOR THE FY 2021/2022 CDBG PROJECT – FORT PLAINS ROAD IMPROVEMENTS
- [R-23-99](#) RESOLUTION REJECTING BIDS FOR AUCTION SERVICES, BID# 22-11
- [R-23-100](#) AUTHORIZING THE PURCHASE OF OPEN SPACE MOWER NO. 1
- [R-23-101](#) AUTHORIZING THE PURCHASE OF OPEN SPACE MOWER NO. 2
- [R-23-102](#) AUTHORIZING THE AWARD OF REQUIRED DISCLOSURE CONTRACTS
- [R-23-103](#) AUTHORIZING THE PURCHASE OF A ROADSIDE MOWER
- [R-23-104](#) AUTHORIZING THE PURCHASE OF A MINI EXAVATOR
- [R-23-105](#) AUTHORIZING THE EXTENSION OF BID 21-01 AWARD FOR COLLECTION, REMOVAL AND DISPOSAL OF RECYCLABLES
- [R-23-106](#) TAX OVERPAYMENTS
- [R-23-107](#) UNCOLLECTABLE TAXES
- [R-23-108](#) VETERAN REFUNDS
- [R-23-109](#) AUTHORIZING THE RETURN OF INSPECTION ESCROW, SD-2963/ENG.19-100
- [R-23-110](#) AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE TOWNSHIP OF HOWELL AND THE TOWNSHIP OF HOWELL MANAGER JOSEPH A. CLARK
- [R-23-112](#) AUTHORIZING AWARD OF FAIR AND OPEN CONTRACT FOR AUCTION SERVICES – CONTRACT #22-12

RESOLUTIONS [to be voted separately]

- [R-23-92](#) SUPPORTING THE TOWNSHIP OF MIDDLETOWN’S COMPLAINT WITH THE STATE COUNCIL ON LOCAL MANDATES IN RELATION TO EXCESS COSTS ASSOCIATED WITH MOTOR VEHICLE THEFTS AND ASSOCIATED CRIMES RESULTING FROM BAIL REFORM

UNFINISHED BUSINESS: PUBLIC HEARING / ADOPTION OF ORDINANCES

O-23-01 AN ORDINANCE SETTING FORTH AND AMENDING AND SUPPLEMENTING THE SALARY RANGE SCHEDULE FOR THE SALARIES OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF HOWELL

(Introduction – January 17, 2023)

(Public Hearing and Adoption – February 7, 2023)

Explanatory Statement: Setting the salaries, wages or compensation of the officers and employees of the Township, who, by law, are entitled to salaries, wages or compensation subject to any respective collective bargaining agreement applicable to such positions for the year 2023.

O-23-02 AN ORDINANCE OF HOWELL TOWNSHIP AUTHORIZING THE ACCEPTANCE BY THE TOWNSHIP OF A DONATION OF THE KENT PLAZA SEWER PUMP STATION

(Introduction – January 17, 2023)

(Public Hearing and Adoption – February 7, 2023)

Explanatory Statement: Acceptance by the Township of Howell to accept a donation of the Kent Plaza Sewer Pump Station located at Block 74 Lot 3

INTRODUCTION OF ORDINANCES

O-23-03 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

(Introduction – February 7, 2023)

(Public Hearing and Adoption – March 7, 2023)

Explanatory Statement: The ordinance allows for any used amount to be “banked” and used for CAP adjustment in the next two fiscal years.

O-23-04 AN ORDINANCE OF THE TOWNSHIP OF HOWELL, COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 178 OF THE TOWNSHIP CODE ENTITLED “HOUSING CODE; RENTAL PROPERTY”

(Introduction – February 7, 2023)

(Public Hearing and Adoption – February 21, 2023)

Explanatory Statement: This ordinance revises Chapter 178, Housing Code; Rental Property to define maximum occupancy, define bedroom and increase the minimum fines for violation of the Housing Code and Rental Code chapter. The ordinance also specifies the calculation of a structure’s maximum occupancy.

**O-23-05 AN ORDINANCE OF THE TOWNSHIP OF HOWELL CLARIFYING
IMPLEMENTING ORDINANCE O-22-24**

(Introduction – February 7, 2023)

(Public Hearing and Adoption – February 21, 2023)

Explanatory Statement: This Ordinance clarifies the original rezoning of portions of the Township to SED-1 through O-22-24 to include all parcels as shown on the 2022 Zone Change Map as referenced in the Land Use Plan Element of the Howell Township Master Plan.

INFORMATION AND COMMENTS BY ELECTED OFFICIALS

MEETING DATES

The next regularly scheduled Council meeting will take place on Tuesday, February 21, 2023. Executive Session at 6:00 PM and Regular Session at 7:00 PM.

ADJOURNMENT