



# AGENDA

## HOWELL TOWNSHIP COUNCIL REGULAR MEETING

Howell Township Municipal Building, Main Meeting Room  
4567 Route 9 North, Howell, NJ

**February 21, 2023**

Executive Session 6:00 PM

Regular Session 7:00 PM

*This agenda is complete to the extent known at time of posting and is subject to change pursuant to N.J.S.A. 10:4-8(d). Any inquiries concerning the agenda should be directed to the Township Clerk at 732-938-4500, extension 2125.*

**Click on the item number to review the linked document.**

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### **CALL TO ORDER BY MAYOR BERGER**

#### **OPENING STATEMENT**

This meeting is being held in accordance with Public Law 1975, Chapter 231 (Open Public Meetings Act). Adequate notice has been provided by transmitting the notice of this meeting to the Asbury Park Press and the Star Ledger, by posting it on the bulletin board reserved for such announcements in the Township Municipal Building, and by filing it with the Municipal Clerk on January 6, 2023. This agenda is complete to the extent known, and formal action will be taken.

#### **ROLL CALL**

**EXECUTIVE SESSION** – Resolution [R-23-128](#)

#### **PLEDGE OF ALLEGIANCE TO THE FLAG**

#### **ROLL CALL**

#### **PROCLAMATION**

- Former Mayor Dante “Dan” Massa

#### **ACCEPTANCE OF MINUTES OF PREVIOUS MEETINGS**

- February 7, 2023 – Regular + Executive + Public Release

#### **REPORTS OF TOWNSHIP DEPARTMENT OFFICIALS**

#### **HEARING OF CITIZENS AND PUBLIC COMMENTS ON CONSENT AGENDA ITEMS AND GENERAL MATTERS**

*Each person shall first give their name and address to the Clerk. The Council should be addressed as a collective body, and not as individual members. Each person shall have one turn to address the*

*Council, and comments shall not exceed a total five minutes. Speakers shall be notified when their time has run, and no time extensions shall be permitted.*

## **RESPONSE TO PUBLIC COMMENTS**

### **MAYOR BERGER TO ANNOUNCE CLASS 1 PLANNING BOARD DESIGNEE**

#### **CONSENT AGENDA ITEMS**

*All matters listed under the consent agenda are considered routine by the Township Council and enacted by one motion. Therefore, there will be no separate discussion of these items. However, if a discussion is desired on an item, that item must be removed from the consent agenda and be considered separately.*

#### **RESOLUTIONS**

- [R-23-113](#) AUTHORIZING THE RETURN OF UNUSED ZONING BOARD, SEWER REVIEW AND INSPECTION ESCROW FUNDS, CASE NO. BA-20-115
- [R-23-114](#) AUTHORIZING THE RETURN OF UNUSED PLANNING BOARD ESCROW FUNDS, CASE NO. C163-084
- [R-23-115](#) AUTHORIZING THE RETURN OF UNUSED COAH REVIEW, SEWER REVIEW, WATER REVIEW AND PLANNING BOARD ESCROW FUNDS CASE NO. SP-1019 & SP-1039
- [R-23-116](#) AUTHORIZING THE RETURN OF UNUSED SANITARY SEWER REVIEW, WATER REVIEW, PLANNING BOARD AND INSPECTION ESCROW FUNDS, CASE NO. SD-2964
- [R-23-117](#) AUTHORIZING THE RETURN OF UNUSED PLANNING BOARD ESCROW FUNDS, CASE NO. SP-1035
- [R-23-118](#) APPOINTING MEMBER TO THE HOWELL TOWNSHIP ALLIANCE
- [R-23-119](#) AUTHORIZING PAYMENT OF BACK CHARGES TO RECONCILE WASTEWATER FLOW BILLING WITH THE MANASQUAN RIVER REGIONAL SEWAGE AUTHORITY (MRRSA) FOR 2018, 2019 AND 2020
- [R-23-120](#) AUTHORIZING THE SUSTAINABLE JERSEY<sup>®</sup> GRANT FUNDED BY PSEG
- [R-23-121](#) AUTHORIZING THE AWARD OF REQUIRED DISCLOSURE CONTRACT TO HIGHWAY EQUIPMENT COMPANY OF NEW JERSEY, INC.
- [R-23-122](#) AUTHORIZING THE PURCHASE OF (2) TWO VEHICLES FROM ENTERPRISE FLEET MANAGEMENT SERVICES, INC.
- [R-23-123](#) AWARDING A PROFESSIONAL SERVICE CONTRACT TO FRENCH & PARRELLO ASSOCIATES, THE TOWNSHIP OF HOWELL'S CONSULTING ENGINEER, FOR PROFESSIONAL CONSULTING ENGINEERING SERVICES

RELATED TO THE LANES POND ROAD IMPROVEMENT PROJECT – NJDOT LOCAL AID, NOT TO EXCEED \$22,360.00.

[R-23-124](#) AUTHORIZING THE EXECUTION AND DELIVERY OF A SHARED SERVICES AGREEMENT AND DOCUMENTS RELATING TO THE 2021 EQUIPMENT LEASING TRANSACTION WITH THE MONMOUTH COUNTY IMPROVEMENT AUTHORITY, RELATIVE TO THE COST OF VARIOUS IMPROVEMENTS TO THE TOWNSHIP’S COMMUNICATIONS INFRASTRUCTURE, INCLUDING CONSTRUCTION OF A NEW TOWER AND ACQUISITION OF VARIOUS ITEMS OF COMMUNICATIONS EQUIPMENT

[R-23-125](#) PROVIDING FOR AN ISSUE OF GENERAL OBLIGATION BONDS AND AUTHORIZING THE SALE OF \$3,350,000 PRINCIPAL AMOUNT OF GENERAL OBLIGATION BONDS, SERIES 2023, AUTHORIZING ADVERTISEMENT OF A NOTICE OF SALE; AUTHORIZING THE CHIEF FINANCIAL OFFICER TO SELL AND AWARD THE BONDS; DETERMINING THE FORM AND OTHER DETAILS OF THE BONDS; AND AUTHORIZING OTHER MATTERS RELATING THERETO.

[R-23-126](#) AN EXTENSION AUTHORIZING AND RATIFYING AGREEMENT WITH HOWELL FIRST AID RESCUE SQUAD FOR EMERGENCY MEDICAL SERVICES

**RESOLUTIONS [to be voted separately]**

[R-23-127](#) PROVIDING FOR TRANSFERS BETWEEN BUDGET APPROPRIATIONS CONTAINED IN THE 2022 APPROPRIATION RESERVES MUNICIPAL BUDGET

**UNFINISHED BUSINESS: PUBLIC HEARING / ADOPTION OF ORDINANCES**

[O-23-04](#) **AN ORDINANCE OF THE TOWNSHIP OF HOWELL, COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 178 OF THE TOWNSHIP CODE ENTITLED “HOUSING CODE; RENTAL PROPERTY”**

*(Introduction – February 7, 2023)*

*(Public Hearing and Adoption – February 21, 2023)*

Explanatory Statement: This ordinance revises Chapter 178, Housing Code; Rental Property to define maximum occupancy, define bedroom and increase the minimum fines for violation of the Housing Code and Rental Code chapter. The ordinance also specifies the calculation of a structure’s maximum occupancy.

[O-23-05](#) **AN ORDINANCE OF THE TOWNSHIP OF HOWELL CLARIFYING IMPLEMENTING ORDINANCE O-22-24**

*(Introduction – February 7, 2023)*

*(Public Hearing and Adoption – February 21, 2023)*

Explanatory Statement: This Ordinance clarifies the original rezoning of portions of the Township to SED-1 through O-22-24 to include all parcels as shown on the 2022 Zone Change Map as referenced in the Land Use Plan Element of the Howell Township Master Plan.

**INTRODUCTION OF ORDINANCES** – None at this time.

**INFORMATION AND COMMENTS BY ELECTED OFFICIALS**

**MEETING DATES**

The next regularly scheduled Council meeting will take place on Tuesday, March 7, 2023.  
Executive Session at 6:00 PM and Regular Session at 7:00 PM.

**ADJOURNMENT**