



AGENDA

HOWELL TOWNSHIP COUNCIL REGULAR MEETING

Howell Township Municipal Building, Main Meeting Room
4567 Route 9 North, Howell, NJ

April 4, 2023

Executive Session 6:00 PM

Regular Session 7:00 PM

This agenda is complete to the extent known at time of posting and is subject to change pursuant to N.J.S.A. 10:4-8(d). Any inquiries concerning the agenda should be directed to the Township Clerk at 732-938-4500, extension 2125.

Click on the item number to review the linked document.

CALL TO ORDER BY MAYOR BERGER

OPENING STATEMENT

This meeting is being held in accordance with Public Law 1975, Chapter 231 (Open Public Meetings Act). Adequate notice has been provided by transmitting the notice of this meeting to the Asbury Park Press and the Star Ledger, by posting it on the bulletin board reserved for such announcements in the Township Municipal Building, and by filing it with the Municipal Clerk on January 6, 2023. This agenda is complete to the extent known, and formal action will be taken.

ROLL CALL

EXECUTIVE SESSION – [Resolution 23-161](#)

ROLL CALL

PLEDGE OF ALLEGIANCE TO THE FLAG

PROCLAMATION

- Alcohol Awareness Month – read into the record by Christa Riddle

ACCEPTANCE OF MINUTES OF PREVIOUS MEETINGS

- March 21, 2023 – Regular

REPORTS OF TOWNSHIP DEPARTMENT OFFICIALS

HEARING OF CITIZENS AND PUBLIC COMMENTS ON CONSENT AGENDA ITEMS AND GENERAL MATTERS

Each person shall first give their name and address to the Clerk. The Council should be addressed as a collective body, and not as individual members. Each person shall have one turn to address the Council, and comments shall not exceed a total five minutes. Speakers shall be notified when their time has run, and no time extensions shall be permitted.

RESPONSE TO PUBLIC COMMENTS

CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered routine by the Township Council and enacted by one motion. Therefore, there will be no separate discussion of these items. However, if a discussion is desired on an item, that item must be removed from the consent agenda and be considered separately.

RESOLUTIONS

- [R-23-152](#) AUTHORIZING THE RETURN OF UNUSED PLANNING BOARD ESCROW FUNDS, CASE NO. C164-010
- [R-23-153](#) AUTHORIZING TENTATIVE & FINAL SANITARY SEWER APPROVAL, CASE. NO. SP-1095
- [R-23-154](#) AUTHORIZING TENTATIVE & FINAL SANITARY SEWER APPROVAL, CASE. NO. SP-1085
- [R-23-155](#) AUTHORIZING TENTATIVE & FINAL SANITARY SEWER APPROVAL, CASE NO. BA 22-03
- [R-23-156](#) AUTHORIZING THE AWARD OF A REQUIRED DISCLOSURE CONTRACT TO LEADS ONLINE
- [R-23-157](#) AUTHORIZING AN AGREEMENT WITH BRICK TOWNSHIP MUNICIPAL UTILITY AUTHORITY
- [R-23-158](#) AWARDING A PROFESSIONAL SERVICE CONTRACT TO MOTT MACDONALD, THE TOWNSHIP OF HOWELL'S UTILITY ENGINEER, FOR PROFESSIONAL CONSULTING ENGINEERING SERVICES TO UPDATE THE SANITARY SEWER RULES AND REGULATIONS, NOT TO EXCEED \$19,250.00
- [R-23-158A](#) AWARDING A PROFESSIONAL SERVICE CONTRACT TO CME ASSOCIATES FOR PROFESSIONAL SERVICES FOR A PLANTING AND MAINTENANCE PROJECT, \$11,500.00

RESOLUTIONS [to be voted separately]

UNFINISHED BUSINESS: PUBLIC HEARING / ADOPTION OF ORDINANCES

- [O-23-08](#) **AN ORDINANCE AMENDING CHAPTER 302, ENTITLED SMOKING IN PUBLIC PLACES; ELECTRONIC SMOKING DEVICE USE AND SALES; TOBACCO SALES OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF HOWELL**
(Introduction – March 21, 2023)
(Public Hearing and Adoption – April 4, 2023)
Explanatory Statement: An Ordinance by the Township Council of the Township of Howell Amending Chapter 302, Article II, Smoking on Public Property. Addition of

Article III Retail Electronic Smoking Device Establishments & Licensing Fees, applications, display and transferability. Update on Article IV – Cigarette Vending Machines.

- O-23-09** **AN ORDINANCE AUTHORIZING THE PURCHASE OF 139 ASBURY AVENUE (BLOCK 174, LOT 1) IN THE TOWNSHIP OF HOWELL, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY**
(Introduction – March 21, 2023)
(Public Hearing and Adoption – April 4, 2023)
Explanatory Statement: An Ordinance by the Township Council of the Township of Howell wishing to acquire approximately a one-half acre of land that is designated as Block 174, Lot 1 on the Township’s Tax Map, more commonly known as 139 Asbury Avenue

INTRODUCTION OF ORDINANCES

- O-23-10** **AN ORDINANCE AMENDING ARTICLE II DOMESTIC ANIMALS, CHAPTER 57 FEES, SUBSECTION 4(B) LICENSE AND REGISTRATION TAG OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF HOWELL**
(Introduction – April 4, 2023)
(Public Hearing and Adoption – April 18, 2023)
Explanatory Statement: An Ordinance by the Township Council of the Township of Howell amending the license period to March 1st and ending upon February 28th of the following year and include the meanings of Licensing Age and Duration of Immunity.

- O-23-11** **CAPITAL ORDINANCE PROVIDING FOR THE ACQUISITION AND INSTALLATION OF SPORTS FIELD LIGHTING AT SOLDIER MEMORIAL PARK, AND APPROPRIATING \$1,200,000 THEREFOR, AUTHORIZED IN AND BY THE TOWNSHIP OF HOWELL, IN THE COUNTY OF MONMOUTH, NEW JERSEY**
(Introduction – April 4, 2023)
(Public Hearing and Adoption – April 18, 2023)
Explanatory Statement: An Ordinance by the Township Council of the Township of Howell Providing Installation of Sports Field Lighting at Soldier Memorial Park.

- O-23-12** **AN ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL, MONMOUTH COUNTY AUTHORIZING THE LEASING OF A PORTION OF THE PROPERTY LOCATED AT 4567 ROUTE 9 NORTH AND AT ECHO LAKE PAVILION IN THE TOWNSHIP OF HOWELL PURSUANT TO N.J.S.A. 40:A:12-14**
(Introduction – April 4, 2023)
(Public Hearing and Adoption – April 18, 2023)
Explanatory Statement: An Ordinance by the Township Council of the Township of Howell authorizing the leasing of a portion of the property located at 4567 Route 9 North and at Echo Lake Pavilion in the Township of Howell.

2023 MUNICIPAL BUDGET

2023 Budget Presentation – Township Manager Clark / Council Discussion

Resolution

R-23-159

RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL ESTABLISHING THREE-YEAR AVERAGING METHOD IN COMPUTING THE RESERVE FOR UNCOLLECTED TAXES

Resolution

R-23-160

INTRODUCTION OF THE 2023 MUNICIPAL BUDGET

(Introduction – April 4, 2023)

(Public Hearing and Adoption – May 9, 2023)

INFORMATION AND COMMENTS BY ELECTED OFFICIALS

MEETING DATES

The next regularly scheduled Council meeting will take place on Tuesday, April 18, 2023. Executive Session at 6:00 PM and Regular Session at 7:00 PM.

ADJOURNMENT