

Howell Township Council
Reorganization Meeting Minutes
January 2, 2023
5:00 PM

CALL TO ORDER

Township Clerk Festino called the meeting to order at 5:06 PM.

OPENING STATEMENT AND ROLL CALL

Township Clerk Festino read the opening statement: This meeting is being held in accordance with Public Law 1975 Chapter 231 (Open Public Meetings Act). Adequate notice has been provided by transmitting the notice of this meeting to the Asbury Park Press, the Star Ledger, and the Tri-Town News, by posting it on the bulletin board reserved for such announcements in the Township Municipal Building, and by filing with the Municipal Clerk on December 23, 2022. This agenda is complete to the extent known and formal action will be taken.

Present: Councilwoman Evelyn O'Donnell, Councilwoman-Elect Susan Fischer, Councilman-Elect Fred Gasior, Councilman-Elect Ian Nadel. Also present: Township Manager Joseph Clark, Township Attorney Caitlin Harney and Township Clerk Diane Festino. Absent: Mayor Theresa Berger.

PRESENTATION OF COLORS BY HOWELL TOWNSHIP POLICE HONOR GUARD

PLEDGE OF ALLEGIANCE TO THE FLAG

Township Clerk Festino led the Pledge of Allegiance to the Flag and a moment of silence all of our first responders.

INVOCATION GIVEN BY CHAPLAIN WAGNER

ADMINISTRATIONS OF OATH OF OFFICE

Attorney Robert Konzelmann administered the Oath of Allegiance to Councilwoman Susan Fischer. Councilwoman Fischer thanked her husband and family for supporting her endeavor as Councilwoman. Thanked all the weekend warriors, old and new friends, Senator Singer, the voters and all the professionals of this Town. She is looking forward to serving the Township.

County Commissioner Ross Licitra administered the Oath of Allegiance to Councilman Fred Gasior. Councilman Gasior stated the entire Council has over 150 years of residency in Howell. Past, present & future issues have been discussed and we are dedicated to making responsible decisions in this Town. Thanked his family and those that supported him and looks forward to serving the Township.

Sheriff Shaun Golden administered the Oath of Allegiance to Councilman Ian Nadel. Councilman Nadel wished everyone a Happy New Year. He thanked his wife and two sons and Sheriff Golden for the Oath of Office along with the Commissioners for attending tonight's Reorganization Meeting. He hopes to move Howell in the right direction and looks forward to serving the Township.

NOMINATIONS FOR DEPUTY MAYOR

Councilman Gasior motioned to nominate Councilwoman O'Donnell as Deputy Mayor for the year 2023, seconded by Councilwoman Fischer. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Councilwoman O'Donnell. Absent: Mayor Berger.

The motion passed.

Judge Susan Clark administered the Oath of Allegiance to Deputy Mayor O'Donnell. She wished everyone Happy New Year. She is thankful for tonight's dignitaries and all the staff that runs everything tip top as well as the Police Department. This is my 7th year and I am proud and look forward with working with the three new Council Members. She thanked the voters for giving us this team, which I believe they will bring everything I think Howell can achieve.

HEARING OF CITIZENS AND PUBLIC COMMENT

Each person shall first give their name and address to the Clerk. The Council should be addressed as a collective body, and not as individual members. Each person shall have one turn to address the Council, and comments shall not exceed a total five minutes. Speakers shall be notified when their time has run, and no time extensions shall be permitted.

Ed Johnson, Executive Director of Governmental Affairs, Brookdale Community College. Mr. Johnson, on behalf of Brookdale's President, Dr. David Stout, wished everyone a healthy and happy New Year. They are excited with work with Council and congratulated Deputy Mayor O'Donnell and Councilwoman Fischer, Councilman Gasior and Councilman Nadel on their appointments.

Commissioner Director, Tom Arnone, on behalf of Commissioners Licitra and DiRocco and Sheriff Golden, acknowledge their relationship and support. He congratulated everyone on their appointments. We all support you and your needs that you may have.

COUNCIL APPOINTMENTS OF PROFESSIONALS

Resolution 23-1 - Affordable Housing Administrator

Councilwoman Fischer motioned to appoint CGP&H as Affordable Housing Administrator, seconded by Councilman Gasior. Roll Call: Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-1 has passed.*

Resolution 23-2 - Affordable Housing Attorney

Councilman Gasior motioned to appoint Andrew Bayer of the Firm Pashman Stein Walder Hayden as Affordable Housing Attorney, seconded by Councilman Nadel. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-2 has passed.*

Resolution 23-3 - Affordable Housing Planner

Councilman Nadel motioned to appoint Jennifer Beahmn of the firm Leon S. Avakian as Affordable Housing Planner, seconded by Councilwoman Fischer. Ayes: Councilwoman Fischer,

Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger.
R-23-23 has passed.

Resolution 23-4 - Architectural Services

Councilwoman Fischer motioned to appoint Settembrino Architects and Netta Architects as Architectural Services, seconded by Councilman Gasior. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger.
R-23-4 has passed.

Resolution 23-5 - Auditor

Councilwoman Fischer motioned to appoint Holman Frenia Allison PC as Auditor, seconded by Councilman Gasior. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-5 has passed.*

Resolution 23-6 - Bond Counsel

Councilman Gasior motioned to appoint GluckWalrath LLP as Bond Counsel, seconded by Councilman Nadel. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-6 has passed.*

Resolution 23-7 - Conflict Alternate Defender

Councilman Nadel motioned to appoint Kaplan & Bookbinder as Conflict Alternate Defender, seconded by Councilwoman Fischer. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger.
R-23-7 has passed.

Resolution 23-8 - Consulting Engineer

Councilman Gasior motioned to appoint Najarian Associates, CME Associates, T&M Associates, Boro Engineering, French & Parrello Associates, Colliers Engineering and Morgan Engineering as Consulting Engineers, seconded by Councilwoman Fischer. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger.
R-23-8 has passed.

Resolution 23-9 - Continuing Disclosure Compliance

Councilwoman Fischer motioned to appoint NW Financial Group as Continuing Disclosure Compliance, seconded by Councilman Gasior. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-9 has passed.*

Resolution 23-10 - Dental Insurance Broker

Councilman Gasior motioned to appoint Brown & Brown Metro as Continuing Disclosure Compliance, seconded by Councilman Nadel. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-10 has passed.*

Resolution 23-11 - Financial Advisory Services

Councilman Nadel motioned to appoint NW Financial Group as Financial Advisory Services, seconded by Councilman Gasior. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-11 has passed.*

Resolution 23-12 - Grants Consultant

Councilman Gasior motioned to appoint Colliers Engineering as Grants Consultant, seconded by Councilwoman Fischer. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-12 has passed.*

Resolution 23-13- Labor Attorney

Councilwoman Fischer motioned to appoint Cleary Giacobbe Alfieri Jacobs and Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors as Labor Attorney, seconded by Councilman Gasior. Roll Call: Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-13 has passed.*

Resolution 23-14 - Licensed Tree Expert

Councilman Gasior motioned to appoint CME Associates as Licensed Tree Expert, seconded by Councilman Nadel. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-14 has passed.*

Resolution 23-15 – Medical Director

Councilman Nadel motioned to appoint Dr. Kenneth Lavelle as Medical Director, seconded by Councilwoman Fischer. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-15 has passed.*

Resolution 23-16 - Municipal Prosecutor

Councilman Gasior motioned to appoint Sean Kean of Cleary Giacobbe Alfieri Jacobs as Municipal Prosecutor, seconded by Councilwoman Fischer. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-16 has passed.*

Resolution 23-17- Public Defender

Councilwoman Fischer motioned to appoint Raymond Raya, Esq. as Public Defender, seconded by Councilman Gasior. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-17 has passed.*

Resolution 23-18 - Real Estate Appraiser

Councilman Gasior motioned to appoint Sockler Realty Services and Sterling DiSanto & Associates as Real Estate Appraiser, seconded by Councilman Nadel. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-18 has passed.*

Resolution 23-19 - Risk Management Consultant

Councilman Nadel motioned to appoint Brown & Brown Metro as Risk Management Consultant, seconded by Councilman Gasior. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-19 has passed.*

Resolution 23-20 - Special Counsel

Councilman Gasior motioned to appoint Dasti & Associates; Cleary Giacobbe Alfieri Jacobs; Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors; Weiner Law Group; GluckWalrath

LLP, Rothstein, Mandell, Strohm & Cipriani, Roselli Griegel Lozer & Lazzaro and Pashman, Stein Walder & Hayden as Special Counsel, seconded by Councilwoman Fischer. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-20 has passed.*

Resolution 23-21- Tax Appeal Appraisal Services

Councilwoman Fischer motioned to appoint Sockler Realty Services and Sterling DiSanto & Associates as Tax Appeal Appraisal Services, seconded by Councilman Gasior. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-21 has passed.*

Resolution 23-22 - Tax Appeal Attorney

Councilman Gasior motioned to appoint Cleary Jacobbe Alfieri Jacobs as Tax Appeal Attorney, seconded by Councilman Nadel. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-22 has passed.*

Resolution 23-23 - Tax Foreclosure Attorney

Councilman Nadel motioned to appoint Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors as Tax Foreclosure Attorney, seconded by Councilwoman Fischer. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-23 has passed.*

Resolution 23-24 - Title Search Services

Councilman Gasior motioned to appoint CW Solutions Inc. and Two Rivers Title Company as Title Search Services, seconded by Councilwoman Fischer. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-24 has passed.*

Resolution 23-25- Township Planner

Councilwoman Fischer motioned to appoint Jennifer Beahm of the First of Leon S. Avakian as Township Planner, seconded by Councilman Gasior. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-25 has passed.*

Resolution 23-26 - Utility Engineer

Councilman Gasior motioned to appoint Colliers Engineering, T&M Associates, CME Associates and Mott MacDonald as Utility Engineer, seconded by Councilman Nadel. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-26 has passed.*

Resolution 23-27 – Wireless Telecommunications Consultant

Councilman Nadel motioned to appoint FDS Enterprises, LLC as Wireless Telecommunications Consultant, seconded by Councilman Gasior. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-27 has passed.*

COUNCIL APPOINTMENTS OF BOARDS/COMMITTEES/COMMISSIONS

Resolution 23-28 - Howell Alliance

Councilwoman Fischer nominated the following individuals for the Howell Alliance, 1 Year Term, seconded by Councilman Gasior. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-28 has passed.*

Julie Adkins
John Alliano
Mary Ann Cernak
Robert DeLeonard
Lee Dugar
Marni Elson-Victor

Jayme Higgins
Joseph Isola
Mary Ellen Lawrence
Paul Mazzeo
Maureen McBride
Kait McCarthy

Camille Mussari
Kenneth Pecoraro
Jeanna Ribon
Gianna Marie Rossano
Ron Sanasac
Jamie Szyarto
Debra Ann Vanetten

Resolution 23-29 - Farmers Advisory Committee

Councilman Gasior the following individuals for the Farmers Advisory Committee, seconded by Councilman Nadel. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-29 has passed.*

Mary Ann Cernak
Anna Kristjandottir
Matthew Filosa
Elaine Taylor
Vacant
Vacant
Vacant

Member, 3 Year Term - 1/2/23-12/31/25
Member, 3 Year Term - 1/2/23-12/31/25
Member, 3 Year Term - 1/2/23-12/31/25
Member, 3 Year Term - 1/2/23-12/31/25
Member, 2 Year Term - 1/2/23-12/31/24
Member, 2 Year Term - 1/2/23-12/31/24
Alt. 1 Member, 2 Year Term - 1/2/23-12/31/24

Resolution 23-30 - Municipal Green Team

Councilman Nadel nominated the following individuals for the Municipal Green Team, 1 Year Term, seconded by Councilman Gasior. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-30 has passed.*

Mayor
Township Councilperson Designee
Township Manager
Purchasing Agent
Public Works Designee
Director of Community Development
Member, Environmental Commission Member
Member, Planning Board Member
Member, Shade Tree Commission Member
Member, Lake Restoration/ Wildlife Management Member
Member, Volunteer
Member, Volunteer
Member, Volunteer

Theresa Berger
Susan Fischer
Joseph A. Clark
Taylor August
Paul Novello
Matthew Howard
Nicholas Huszar
Brian Tennenhaus
Lisa Doud
Mary Ann Cernak
Lara Casper
Jose Orozco
John Nehila

Member, Volunteer
Member, Volunteer
Member, Volunteer

Gerry Barron
Larry White
Phillip DiBenedetto

Resolution 23-31 - Lake Restoration & Wildlife Management Committee

Councilman Nadel nominated the following individuals for the Lake Restoration & Wildlife Management Committee, seconded by Councilwoman Fischer. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-31 has passed.*

Member
Member, Unexpired Term Expiring 12/31/2025
Chair Appointed by Township Council

Elizabeth Naskiewicz
Dan J. Laguardia
Lara Casper

Resolution 23-32 - Metedeconk Watershed Implementation Committee

Councilwoman Fischer nominated Lara Casper for the Metedeconk Watershed Implementation Committee, 1 Year Term, seconded by Councilman Gasior. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-32 has passed.*

Resolution 23-33 - Mobile Home Rent Stabilization & Control Board

Councilman Gasior nominated the following individuals for the Mobile Home Rent Stabilization & Control Board, seconded by Councilman Nadel. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-33 has passed.*

Member, Non-Tenant, Unexpired 3 Year Term
Member, Park Owner, 3 Year Term
Alternate – Park Owner, 1 Year Term
Alternate – Tenant, 1 Year Term
Alternate – Non-Tenant, 1 Year Term
Alternate – Non-Tenant, 1 Year Term
Chair Appointed by Township Council

Zina Mattura
Cindy Jordan
John Jordan
No Appointment Made
Gabriella Comes
Jose Orozco
Lara Casper

Resolution 23-34 - Planning Board

Councilman Nadel nominated the following individuals for the Planning Board, seconded by Councilwoman Fischer. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-34 has passed.*

Class III Member, Councilmember, 1 Year Term
Class IV Member, 4 Year Term
Alternate 1 Member, 2 Year Term
(unexpiring term expiring 12/31/23)
Alternate 2 Member, 2 Year Term
(Class III, IV and Alternates are Twp. Council Appointments)

Fred Gasior
Megan Talente
Matt Kyle

Chris Mercer

Resolution 23-35 - Preservation Task Force

Councilwoman Fischer nominated the following individuals for the Preservation Task Force, seconded by Councilman Nadel. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-35 has passed.*

- Toni Polihrom Member, 5 Year Term
- Leslie Chaillet Alternate 1 Member, 2 Year Term
- Evelyn O'Donnell Alternate 2 Member, 2 Year Term
- Wendy Gasior Alternate 3 Member, 2 Year Term
- Vacant Alternate 4 Member, 2 Year Term

Resolution 23-36 - Zoning Board of Adjustment

Councilman Gasior nominated the following individuals for the Zoning Board of Adjustment, seconded by Councilwoman Fischer. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *R-23-36 has passed.*

- Nicholas Borillo Member, 4 Year Term
- Jose Orozco Member, 4 Year Term
- Mike Ryan Alternate 1 Member, 2 Year Term

TOWNSHIP MANAGER APPOINTMENTS

Township Manager Clark made the following appointments:

Public Agency Compliance Officer

Taylor August

Planning Board

Class II Member, Official of the Township, 1 Year Term

Brian Greenfield

Environmental Commission

- Member, 3 Year Term
- Member, Unexpired 3 Year Term expiring 12/31/24
- Member, 3 Year Term
- Member, 3 Year Term
- Alternate 2 Member, 2 Year Term
- Chair

- Lisa Doud
- Helen Bayne
- Gerry Barron
- Gerald Bayne
- Phillip DiBenedetto
- Lisa Doud

Shade Tree Commission

Member, 5 Year Term

Lisa Doud

CONSENT AGENDA RESOLUTIONS

Resolutions 23-40 through 23-53 may be adopted in one motion.

Resolution 23-40 – Adopt 2023 Township Council Meeting Conduct (Robert's Rules of Order)

Resolution 23-41– Adopt 2023 Township Council Meeting Dates

Resolution 23-42 – Adopt 2023 Temporary Budget

Resolution 23-43 – Adopt Cash Management Plan

Resolution 23-44 – Appoint Registrars

- Resolution 23-45** – Reauthorize Petty Cash Accounts
Resolution 23-46 – Designate Official Newspapers: Asbury Park Press and Star Ledger
Resolution 23-47 – Appoint Tax Search Officials
Resolution 23-48 – Appoint Assistant Assessment Search Officials
Resolution 23-49 – Appoint CDBG Appointments
Resolution 23-50 – Set 2023 Tax Payment Dates
Resolution 23-51 – Partial payments
Resolution 23-52 – Cancel Small Balances
Resolution 23-53 – Electronic Tax Sale

Councilman Nadel motioned to adopt Resolutions 23-40 through 23-53, seconded by Councilwoman Fischer. Ayes: Councilwoman Fischer, Councilman Gasior, Councilman Nadel and Deputy Mayor O'Donnell. Absent: Mayor Berger. *The Consent Resolutions passed.*

UNFINISHED BUSINESS

None.

INTRODUCTION OF ORDINANCES

None.

INFORMATION

The next Regular Council meeting will take place on Tuesday, January 17, 2023 at 7:00 PM.

Deputy Mayor O'Donnell wished everyone a safe and Happy New Year. Please continue to put in your volunteer forms as this change throughout the year. The Council welcomes all to join them with some light refreshments.

ADJOURNMENT at 5:57 PM

Councilman Gasior motioned to adjourn the meeting, seconded by Councilwoman Fischer and passed by unanimous consent.

Respectfully submitted,

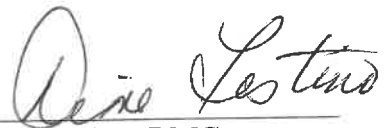


Diane Festino, RMC
Municipal Clerk
Township of Howell

APPROVAL OF JANUARY 2, 2023 REORGANIZATION MINUTES:

COUNCIL	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
<i>Councilwoman Fischer</i>						X
<i>Councilman Gasior</i>	X		X			
<i>Councilman Nadel</i>		X	X			
<i>Deputy Mayor O'Donnell</i>			X			
<i>Mayor Berger</i>						X

I, Diane Festino, Municipal Clerk of the Township of Howell, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Mayor and Township Council, at its Meeting held February 7, 2023. WITNESS my hand this 8th day of February 2023.



 Diane Festino, RMC
 Municipal Clerk
 Township of Howell