

BOARDS OF FIRE COMMISSIONERS MINUTES – MARCH 3, 2016

OPENING:

President William Donahue called the March meeting of the Joint Boards of Fire Commissioners to order this 3rd day of March 2016, at 8:00pm, at the Southard Fire House with a salute to the American Flag.

MINUTES:

The minutes of the regular meeting of December 2015 were emailed to all Commissioners. On a motion by Commissioner Carter and a Second by Commissioner Pereira, the minutes were approved as submitted.

ATTENDANCE:

1. New Fire Commissioners for 2016;
District #3, John Tucker and Stanley Brzozowski
District #4, James Bailey
2. Roll call showed 20 Commissioners present, 5 absent. Also present was Chief Lewis.

COMMUNICATIONS:

None

SPECIAL:

None

COMMITTEE REPORTS:

1. Report from Executive Board reference joint purchasing
 - a. Equipment Maintenance contract is moving forward. The lists of equipment have been assembled and will be given to the attorney to draft a request for proposals.
 - b. Firefighter Gear Specifications are being drafted. Commissioner W. Donahue handed out a copy of the specs to those interested.
 - c. Physicals. Updated all Districts o upcoming dates. District 4 – May 7. District 5 – May 19. District 3 – June 11.

CHIEFS REPORT:

Chief Lewis briefed the Boards on the following matters.

1. Chief Lewis reported that we are finalizing interviews for the part-time position of Fire Inspector. Hopefully we will get someone starting before the end of March.
2. Communications update. (repeater and receiver sites) All are operational. The T1 project was reviewed. Additional end user equipment costs will be incurred during this project. Estimates were received from 3 different vendors. The total costs including the

connection cost already approved will be \$40,958.85. Since this is a shared project with the Police, they are reviewing capital improvement moneys to identify what is available. Based on estimates, it is believed that the Fire Districts may be responsible for a total of roughly \$15,000.00(\$3,000.00 each District). At the Executive Board meeting it was agreed that we should proceed with this project.

PUBLIC COMMENT:

None

NEW BUSINESS:

1. Reorganization: District #5 passes to District #1
President: Al Pereira
Secretary: Tom Matthews

OLD BUSINESS:

None

GOOD/WELFARE:

1. All Fire District budgets passed for 2016.
2. Executive Board Meeting, March 24, 2016, 7:30PM, Howell Fire Bureau Conference Room.
3. Discussion held on the Executive Board Procedures as revised by the Joint Boards in 1991. Chief Lewis handed out copies to all interested and asked all to review for a possible revision now that the role of the Executive Board was changed by Township Ordinance in 2013. Ideas will be discussed at the District meetings and brought to the next Executive Board meeting.

ADJOURNMENT:

On a motion by Commissioner R. Donahue, seconded by Commissioner Howlett, with no further business coming before the Boards, the meeting was adjourned.

**NEXT MEETING, JUNE 2, 2016, 8:00pm, FIRE DISTRICT # 4
RAMTOWN FIRE COMPANY**