



Howell Township Fire Bureau

FIRE SAFETY REGULATIONS FOR FESTIVALS & EVENTS

CANOPIES, TENTS AND BOOTHS:

Applications for permits must be submitted to the Howell Fire Bureau, prior to your event with Land Use Department Approval; including a drawing of the tent location on property.

ALL canopies on booths or tent booths shall be tested and Certified Flame Retardant (Proof of Certification shall be supplied to the Fire Bureau).

All tents shall be separated by five feet (5') of clear space when used for cooking. All prep-tents shall be flame retardant within twenty feet (20') of a tent used for cooking.

Any wood booths shall be constructed of Fire Rated Lumber.

Any plastic, or fabric material canopies, that are not certified Flame Retardant, will not be allowed for use in booths, with cooking or within twenty feet (20') of any cooking appliance.

FIRE EXTINGUISHERS:

All booths shall have a minimum of one (1) 2A10BC rated Fire Extinguisher, along with a current inspection tag, twelve (12) months or less.

All vendors using charcoal or wood for cooking shall have a minimum of one (1) two and a half (2 ½) gallon pressurized water extinguisher.

If the inspectors determine that more than one (1) extinguisher is required in a booth, the extinguisher shall be installed by the vendor.

FLAMMABLE LIQUID AND GENERATORS:

Gasoline shall be contained in an approved **METAL SAFETY CAN**, which are self-closing and non-spilling, with a maximum size of five (5) gallons.

All cans shall be red in color and properly marked "**GASOLINE**". Kerosene containers shall be blue in color and properly marked "**KEROSENE**".

Gasoline and Kerosene containers shall be stored in a safe location, and not within fifty feet (50') of any tent, canopy or membrane structure.

When refueling generators or other appliances, they shall be **SHUT OFF**. Refueling shall not be done within twenty feet (20') of any tent, canopy or membrane structure.

All generators and other combustion power sources shall be separated from tents, canopies, or membrane structures by a minimum of twenty feet (20') and shall be isolated from contact with the general public by fencing, or other approved enclosure.

LPG (PROPANE) TANK AND RELATED EQUIPMENT

Maximum tank size shall be one hundred pounds (100 lbs.).

There shall be no more than two (2) 100lbs. LPG Tanks at each site location.

All propane regulators shall be located at the tank.

All tanks to have warning label reading, "Flammable Gas", "**PROPANE**".

All hoses, fittings and clamps shall be listed for propane use.



All tanks shall be secured by metal stakes and chains or other non-combustible type of securing devices. **Tanks shall not be secured to any tent upright poles.** Twenty (20) pounds propane tanks can be secured in milk crates only. Larger tanks are required to be staked and chained.

All tanks shall be in good condition, not dented or rusted.

All tanks shall have up to date required tests, and stamped.

Any tanks not meeting requirements shall immediately be removed from the property.

No LPG tanks shall be located inside of tents or canopies.

All tanks shall be located a minimum of **six feet (6')** from any cooking appliance.

The location of LPG tanks shall be checked by inspectors and any deemed unsafe shall be relocated.

All LPG hoses shall be located as to prevent them from being damaged. Shall be in good condition, and free of cracks, nicks, and deformities.

Propane grills designed for residential use are **NOT PERMITTED**

MOBILE CANTEENS AND ENCLOSED TRAILERS:

All "Mobile Enclosed Units" which are designed to be driven or towed from place to place, which produces grease laden vapors from cooking, shall be equipped with an exhaust hood and fire suppression system, tested and certified every six months. All systems must have current Semi - annual inspection tag. Exempt from this requirement will be pizza ovens, steam tables, and hot dog carts which boil water.

HEATING AND COOKING EQUIPMENT:

All heating and cooking equipment shall provide a suitable barrier, to maintain a distance of five feet between the heat producing device or appliance and the general public.



PERMIT APPLICATIONS AND FEES:

As per New Jersey Uniform Fire Prevention Code, permits will be required for cooking operations at all events held on commercial or public property.

Applications for permits must be submitted to the Howell Fire Bureau with the permit fee of \$42.00, minimum of fifteen (15) days prior to the event. All applications must include a sketch of your equipment set up and brief description of your operation. **Any inspections required to be performed outside normal working hours of Monday through Friday, 8:30 am – 4:30 pm will require a permit fee of \$100.00.**

The fire permit will be issued to each vendor after inspection is conducted on the first day of the event and the vendor is found to be in compliance with the Fire Code. No vendor will be permitted to operate without a valid permit.

If at any time during the event, the vendor or booth operator is found to be in violation of the fire code, the permit will be revoked and the operation will be shut down.

In addition, vendors or booth operators found to be non-compliant will be issued a Notice of Violation as established in the New Jersey Uniform Fire Code.

In the event that you have special needs or have any concerns, please contact the Howell Fire Bureau Office.

For answers to questions and additional information please contact;

**Howell Township Fire Bureau – 4567 Route 9 North – Howell, NJ 07731
732-938-4500 ext. 2900 – FAX 732-414-3230**