

## **MEMBERS**

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*NICHOLAS HUSZAR, Vice Chairman*

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*BRIAN GREENFIELD, Class II  
, Class III*

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*ROBERT NICASTRO*

*ROBERT SEAMAN*

*ROBERT SPANVILL, Alternate #1*

*MEGAN TALENTE, Alternate #2*

*RONALD CUCCHIARO, Attorney–Weiner Law Group LLP*

*LAURA NEUMANN, PE, PP, Engineer – CME Associates*

*JENNIFER BEAHM, PP, AICP, Planner – Leon S. Avakian, Inc.*

*SHARI SPERO, LTE, Certified Tree Expert – CME Associates*

## **AGENDA**

### **TOWNSHIP OF HOWELL PLANNING BOARD**

**Thursday**

**May 5, 2022**

**7:00 pm Special Meeting**

### **THIS MEETING WILL BE A REMOTE MEETING**

**PUBLIC ACCESS TO ZOOM MEETING:** To access the virtual hearing, you must join the ZOOM meeting. To access the ZOOM meeting, you will need access to a computer with internet access and/or dial in through a mobile or land line phone to log into the meeting. To join the ZOOM meeting, click on the link below and type in the Meeting ID and Password. You will join the meeting and be able to listen and view the evidence shared on the screen at the meeting. You will also be able to access the agenda and files pertaining to the applications for the meeting on the Howell Township Website found on this page: <http://www.twp.howell.nj.us/AgendaCenter/Planning-Board-7>

**Join Zoom Meeting: Join from a PC, Mac, iPad, iPhone or Android device:**

Please click this URL to join. <https://zoom.us/j/93292799941?pwd=YXN6Sm5zOUhaUFF5UGxyVXR0SlpaOT09>

Then enter Webinar ID 932 9279 9941 and Passcode: 3333

**Or join by phone:**

Dial: US: +1 312 626 6799 (Chicago) or +1 929 205 6099 (New York) or +1 301 715 8592 (Germantown) or +1 346 248 7799 (Houston) or +1 669 900 6833 (San Jose) or +1 253 215 8782 (Tacoma) or visit <https://zoom.us/j/93292799941> for International numbers and enter Webinar ID: 932 9279 9941#, Participant ID Code: after prompt enter # key, Passcode: 3333#

### **THE BOARD RESERVES THE RIGHT TO MODIFY AND REARRANGE THE AGENDA AT THE TIME OF THE MEETING**

1. **Opening Statement:**
2. **Roll Call:**
3. **Pledge of Allegiance:**
4. **Master Plan Hearing:**
  - a. **Master Plan Hearing – Amendment to the Land Use Plan Element**
    - i. **Type: Public Hearing**
    - ii. **Description: Public Hearing on the Amendment to the Land Use Plan Element dated April 2022**
  - b. **Master Plan Hearing – Amendment to the Circulation Element**
    - i. **Type: Public Hearing**
    - ii. **Description: Public Hearing on the Amendment to the Circulation Plan Element dated April 2022**
5. **Remote Meeting Protocol**

PLANNING BOARD OF THE TOWNSHIP OF HOWELL  
REMOTE PUBLIC MEETING PROTOCOL

In accordance with N.J.A.C. 5:39-1.1., et seq., the Planning Board of the Township of Howell (the "Board") hereby adopts the following meeting protocols whenever a declared emergency requires the Board to conduct a public meeting without physical attendance by members of the public. This protocol has been adopted by resolution of the Board.

1. The Board Chair, in consultation with the Mayor and the City Manager shall make the determination as to whether a remote public meeting should be held due to a declared emergency that reasonably prevents the Board from safely conducting public business at a physical location with members of the public present.
2. If in-person meeting attendance is restricted due to capacity restrictions, the Board must hold the public meeting in a location with adequate capacity or hold both an in-person and remote public meeting. No in person meeting may proceed if room capacity does not permit any member of the public to attend.
3. Remote meetings shall be conducted with adequate electronic communications technology, at no cost to the public, for attendance of at least 50 public participants (beyond those persons required to conduct business at the meeting).
4. A telephonic conference line shall be provided for the public to dial in to and listen to and provide public comment during meetings. Additional technology is permissible, including video and Internet-accessible technology, but a telephonic conference line must be provided.
5. All members of the public that provide public comment shall first identify themselves.
6. The public shall be provided with similar access to a remote control meetings as members of the local public body, staff, and individuals seeking approvals.
7. A public meeting must be broadcast by video as well as audio if sworn testimony is being taken at the remote public meeting. All individuals giving sworn testimony shall appear by video as well as audio.
8. If documents would be made available at a remote meeting, such documents shall be made visible on a video broadcast or available on the municipal website. If hard copies of a document would be made available to members while physically attending a meeting, the document shall be made available in advance of the meeting on the municipal webpage near the meeting notice and at the municipal building.
9. Members of the public may make public comments through audio and video (if the meeting is held via video), during the meeting. For matters not involving a public hearing under the New Jersey Municipal Land Use Law, N.J.S.A. 40:55D-1, et seq., public comments may be submitted to the Board Secretary via email or written letter if received at least eight (8) hours prior to the meeting. Public comments on matters that are not the subject of a public hearing on an application for development before the Board shall be read at the remote meeting with the same time restrictions of all public comments at the meeting. Duplicative comments may be summarized at the discretion of the Board Chair.
10. The remote meeting must allow for members of the public to be muted and the public to mute themselves.
11. The public comment protocol and muting function shall be announced at the beginning of the remote meeting.
12. The Board Chair may direct that a member of the public that becomes disruptive may be muted and warned that continued disruption may result in their being prevented from speaking or removal from the remote public meeting. Disruptive conduct includes sustained inappropriate behaviors such as, but not necessarily limited to, shouting, interruptions, use of profanity and refusing to comply with the directions of the Board Chair.
13. Remote public meetings shall be hosted on FedRAMP Moderate Impact Level Authorized dedicated services or Cloud, or evidence of satisfactory cybersecurity internal controls through an annual SOC2 audit report.
14. Notice shall comply with N.J.S.A. 10:4-8 and shall provide clear and concise instructions for accessing the remote public meetings, means for making public comments, and where relevant documents, if any, are available.
15. Electronic notice of a remote public meeting shall be posted on the municipal website and at the main access door of the municipal building, in a location viewable from outside.
16. If a series of remote public meetings are expected, the annual notice shall be revised at least seven (7) days prior to the next regularly scheduled meeting, indicating which meetings will be remote, and with clear and concise instructions for accessing the remote public meetings, means for making public comments, and where relevant documents, if any, are available. The revised annual notice shall be posted on the municipal website and at the main access door of the municipal building, in a location viewable from outside.
17. At the commencement of every remote public meeting, the Board Chair shall announce publicly, and shall cause to be entered in the minutes, an accurate statement to the effect that:
  - a. both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided; or
  - b. only electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided, and that discussion and effectuation of public business shall be limited to only those matters requiring decision during the remote public meeting due to imminent time constraints.

**Planning Board Agenda (Continued)**  
**May 5, 2022**

- c. that adequate notice and electronic notice was not provided, in which case such announcement shall state:
1. the reason or reasons why the matter or matters discussed are of such urgency and importance as contemplated under N.J.S.A. 10:4-9(b)(1), and the nature of the substantial harm to the public interest likely to result from a delay in the holding of the meeting;
  2. that the remote public meeting will be limited to discussion of and acting with respect to such matters of urgency and importance;
  3. the time, place, and manner in which notice of the meeting was provided; and
  4. either that the need for such meeting could not reasonably have been foreseen at a time when adequate notice and/or electronic notice could have been provided, in which event, such announcement shall specify the reason why such need could not reasonably have been foreseen; or that such need could reasonably have been foreseen at a time when adequate notice and/or electronic notice could have been provided, but such notice was not provided, in which event the announcement shall specify the reason why adequate notice and/or electronic notice was not provided.

18. Prior to the commencement of a remote public meeting, a copy of the agenda shall be made available to the public for download through an internet link appearing either on the meeting notice, or near the posting of the meeting notice on the website. The notice shall also be posted at the municipal building prior to the commencement of the remote public meeting.

**The links below will bring you to the agenda for the Special Meeting on May 5, 2022**  
**There are three links that all lead to the same document.**  
**Once you open the link you will notice secondary hyperlinks for each application**  
**and the documents associated with that application.**  
**You may need to hold the control button when you click the link.**  
**Please note that the links may not work with Microsoft Edge**

<http://www.howelltv.org/Planning/2022/2022-05-05%20Corrected%20PB%20Agenda/2022-05-05%20PB%20Special%20Meeting%20Agenda.docx>

<http://www.howelltv.org/Planning/2022/2022-05-05%20Corrected%20PB%20Agenda/2022-05-05%20PB%20Special%20Meeting%20Agenda.htm>

<http://www.howelltv.org/Planning/2022/2022-05-05%20Corrected%20PB%20Agenda/2022-05-05%20PB%20Special%20Meeting%20Agenda.pdf>

**\*\*\* PLEASE NOTE: If at 10:30 PM there remains one or more cases on the agenda other than the case in process, the board may elect to postpone the unheard cases to the following month to discuss outstanding correspondence.**