

Mr(s). Richmond offered the following Resolution for adoption seconded by Mr(s). O'Donnell.

Resolution No. R-20-1

**RESOLUTION**

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL  
APPOINTING MUNICIPAL PROSECUTOR FOR THE YEAR 2020**

**WHEREAS**, there exists a need for services of a *Municipal Prosecutor* for the Township of Howell for the year 2020 in accordance with the Township Ordinance and the laws and regulations of the State of New Jersey regarding same; and

**WHEREAS**, the Township of Howell has solicited such professional services through a fair and open process as provided for and defined in accordance with N.J.S.A. 19:44A-20.4, et seq. and as provided in Howell Township Code Section 18-2, subject to the provisions of the Local Public Contracts Law as set forth in N.J.S.A. 40A:11-1, et seq., regarding professional services; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2020 temporary budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Howell, County of Monmouth, as follows:

1. The firm of Cleary Giacobbe Alfieri Jacobs LLC, 955 State Rt. 34, Suite 200, Matawan, NJ 07747 (Sean Kean, Esq.) is hereby designated as Municipal Prosecutor for the Township of Howell for the year 2020.

2. The Mayor and Clerk are hereby authorized and directed to engage the services of Cleary Giacobbe Alfieri Jacobs LLC, 955 State Rt. 34, Suite 200, Matawan, NJ 07747 (Sean Kean, Esq.) as Municipal Prosecutor for the Township of Howell and to execute a contract according to law and in accordance with this resolution. A copy of said contract shall be filed with the Clerk of the Township and shall be available for public inspection.

3. That the Township shall fund said award through its 2020 budget, Account No. 01-2010-25-02751-102 in the amount of \$50,000. No amount of any contract shall be chargeable until certification of available funds are made and upon receipt of a properly executed Purchase Order pursuant to the rules of the Local Finance Board of the State of New Jersey. You may not exceed the amount of the issued purchase order. Approval of requests for additional funds will be evidenced by an additional purchase order. Any coverage needed for conflicts or any other reason is paid by the Municipal Prosecutor.

4. This appointment is made in accordance with the Local Public Contracts Law, and the fair and open process as provided by State Law and pursuant to Howell Township Ordinances.

5. A Notice of this appointment shall be advertised in an official newspaper of the Township of Howell as required by law.

6. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the Township CFO, Purchasing Officer/QPA, Human Resources, Payroll, and Cleary Giacobbe Alfieri Jacobs LLC, 955 State Rt. 34, Suite 200, Matawan, NJ 07747 (Sean Kean, Esq.).

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich		X		
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger		X		

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK

Mr(s). O'Donnell offered the following Resolution for adoption seconded by Mr(s). Richmond.

Resolution No. R-20-2

### RESOLUTION

#### **RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL APPOINTING MUNICIPAL PUBLIC DEFENDER FOR THE YEAR 2020**

**WHEREAS**, there exists a need for services of a *Municipal Public Defender* for the Township of Howell for the year 2020 in accordance with the Township Ordinance and the laws and regulations of the State of New Jersey regarding same; and

**WHEREAS**, the Township of Howell has solicited such professional services through a fair and open process as provided for and defined in accordance with N.J.S.A. 19:44A-20.4, et seq. and as provided in Howell Township Code Section 18-2, subject to the provisions of the Local Public Contracts Law as set forth in N.J.S.A. 40A:11-1, et seq., regarding professional services; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2020 temporary budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Howell, County of Monmouth, as follows:

1. The firm of Suzanne M. Brennan, Esq., 59 Camelot Drive, Farmingdale, NJ 07727 is hereby named as Municipal Public Defender for the Township of Howell for the year 2020.

2. The Mayor and Clerk are hereby authorized and directed to engage the services of Suzanne M. Brennan, Esq., 59 Camelot Drive, Farmingdale, NJ 07727 as Municipal Public Defender and for the Township of Howell and to execute a contract according to law and in accordance with this resolution. A copy of said contract shall be filed with the Clerk of the Township and shall be available for public inspection.

3. That the Township shall fund said award contingent on availability of funds in the 2020 Budget, Account No. 01-2010-43-04951-102 in the amount of \$30,000. No amount of any contract shall be chargeable until certification of available funds are made and upon receipt of a properly executed Purchase Order pursuant to the rules of the Local Finance Board of the State of New Jersey. You may not exceed the amount of the issued purchase order. Approval of requests for additional funds will be evidenced by an additional purchase order.

4. This appointment is being made in accordance with the Local Public Contracts Law and the Howell Township Ordinance requiring solicitation of quotes for professional services.

5. A Notice of this appointment shall be advertised in an official newspaper of the Township of Howell as required by law.

6. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the Township CFO, Purchasing Officer/QPA, Human Resources, Payroll, and Suzanne M. Brennan, Esq., 59 Camelot Drive, Farmingdale, NJ 07727.

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich		X		
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger		X		

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK

Mr(s). Russo offered the following Resolution for adoption seconded by Mr(s). Richmond.

Resolution No. R-20-3

### RESOLUTION

#### **RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL AUTHORIZING THE APPOINTMENT OF ADMINISTRATIVE AGENT FOR AFFORDABLE HOUSING MATTERS FOR THE YEAR 2020**

**WHEREAS**, there exists a need for the services of *Administrative Agent For Affordable Housing Matters* for the Township of Howell for the year 2020; and

**WHEREAS**, the Township of Howell has solicited such professional services through a fair and open process as provided for and defined in accordance with N.J.S.A. 19:44A-20.4, et seq. and as provided in Howell Township Code Section 18-2, subject to the provisions of the Local Public Contracts Law as set forth in N.J.S.A. 40A:11-1, et seq., regarding professional services; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2020 temporary budget.

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Howell as follows:

1. The firm of Community Grants, Planning & Housing (CGP&H), 1249 South River Road, Suite 301, Cranbury, NJ 08512 is hereby designated as Administrative Agent For Affordable Housing Matters for the Township of Howell for the year 2020.

2. The Mayor and Clerk are hereby authorized and directed to engage the services of Community Grants, Planning & Housing (CGP&H), 1249 South River Road, Suite 301, Cranbury, NJ 08512 as Administrative Agent For Affordable Housing Matters for the Township of Howell and to execute a contract in accordance with this resolution. A copy of said contract shall be filed with the Clerk of the Township and shall be available for public inspection.

3. That the Township shall fund said award through its 2020 budget, Account No. 19-2080 in the amount not to exceed \$55,000. No amount of any contract shall be chargeable until certification of available funds are made and upon receipt of a properly executed Purchase Order pursuant to the rules of the Local Finance Board of the State of New Jersey. You may not exceed the amount of the issued purchase order. Approval of requests for additional funds will be evidenced by an additional purchase order.

4. This appointment is made in accordance with the Local Public Contracts Law, and the fair and open process as provided by State Law and pursuant to Howell Township Ordinances.

5. A Notice of this appointment shall be advertised in an official newspaper of the Township of Howell as required by law.

6. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the Township CFO, Purchasing Officer/QPA, and Community Grants, Planning & Housing (CGP&H), 1249 South River Road, Suite 301, Cranbury, NJ 08512.

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger	X			

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK

Mr(s). Bonevich offered the following Resolution for adoption seconded by Mr(s). O'Donnell.

Resolution No. R-20-4

**RESOLUTION**

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL  
AUTHORIZING THE APPOINTMENT OF AFFORDABLE HOUSING ATTORNEY  
FOR THE YEAR 2020**

**WHEREAS**, there exists a need for the services of *Affordable Housing Attorney* for the Township of Howell for the year 2020; and

**WHEREAS**, the Township of Howell has solicited such professional services through a fair and open process as provided for and defined in accordance with N.J.S.A. 19:44A-20.4, et seq. and as provided in Howell Township Code Section 18-2, subject to the provisions of the Local Public Contracts Law as set forth in N.J.S.A. 40A:11-1, et seq., regarding professional services; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2020 temporary budget.

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Howell as follows:

1. The firm of Pashman Stein Walder Hayden, 101 Crawfords Corner Road, Suite 4202, Holmdel, NJ 07733 is hereby designated as Affordable Housing Attorney for the Township of Howell for the year 2020.

2. The Mayor and Clerk are hereby authorized and directed to engage the services of Pashman Stein Walder Hayden, 101 Crawfords Corner Road, Suite 4202, Holmdel, NJ 07733 as Affordable Housing Attorney for the Township of Howell and to execute a contract in accordance with this resolution. A copy of said contract shall be filed with the Clerk of the Township and shall be available for public inspection.

3. That the Township shall fund said award through its 2020 budget, Account No. 19-2080 in an amount not to exceed \$20,000. No amount of any contract shall be chargeable until certification of available funds are made and upon receipt of a properly executed Purchase Order pursuant to the rules of the Local Finance Board of the State of New Jersey. You may not exceed the amount of the issued purchase order. Approval of requests for additional funds will be evidenced by an additional purchase order.

4. This appointment is made in accordance with the Local Public Contracts Law and the fair and open process as permitted by State Law and pursuant to Howell Township Ordinances.

5. A Notice of this appointment shall be advertised in an official newspaper of the Township of Howell as required by law.

6. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the Township CFO, Purchasing Officer/QPA and Pashman Stein Walder Hayden, 101 Crawfords Corner Road, Suite 4202, Holmdel, NJ 07733.

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger	X			

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK



Mr(s). Russo offered the following Resolution for adoption seconded by Mr(s). O'Donnell.

Resolution No. R-20-5

### RESOLUTION

#### **RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL AUTHORIZING THE APPOINTMENT OF AFFORDABLE HOUSING PLANNER FOR THE YEAR 2020**

**WHEREAS**, there exists a need for the services of *Affordable Housing Planner* for the Township of Howell for the year 2020; and

**WHEREAS**, the Township of Howell has solicited such professional services through a fair and open process as provided for and defined in accordance with N.J.S.A. 19:44A-20.4, et seq. and as provided in Howell Township Code Section 18-2, subject to the provisions of the Local Public Contracts Law as set forth in N.J.S.A. 40A:11-1, et seq., regarding professional services; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2020 temporary budget.

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Howell as follows:

1. The firms of CME Associates, 1460 Route 9 South, Howell, NJ 07731 and Leon S. Avakian, Inc., 788 Wayside Rd, Neptune, NJ 07753 are hereby designated as Affordable Housing Planner for the Township of Howell for the year 2020.

2. The Mayor and Clerk are hereby authorized and directed to engage the services of CME Associates, 1460 Route 9 South, Howell, NJ 07731 and Leon S. Avakian, Inc., 788 Wayside Rd, Neptune, NJ 07753 as Affordable Housing Planner for the Township of Howell and to execute a contract in accordance with this resolution. A copy of said contract shall be filed with the Clerk of the Township and shall be available for public inspection.

3. That the Township shall fund said award through its 2020 budget, Account No. 19-2080 in an amount not to exceed \$35,000. No amount of any contract shall be chargeable until certification of available funds are made and upon receipt of a properly executed Purchase Order pursuant to the rules of the Local Finance Board of the State of New Jersey. You may not exceed the amount of the issued purchase order. Approval of requests for additional funds will be evidenced by an additional purchase order.

4. This appointment is made in accordance with the Local Public Contracts Law and the fair and open process as permitted by State Law and pursuant to Howell Township Ordinances.

5. A Notice of this appointment shall be advertised in an official newspaper of the Township of Howell as required by law.

6. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the Township CFO, Purchasing Officer/QPA and CME Associates, 1460 Route 9 South, Howell, NJ 07731 and Leon S. Avakian, Inc., 788 Wayside Rd, Neptune, NJ 07753.

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger	X			

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK

Mr(s). Russo offered the following Resolution for adoption seconded by Mr(s). Richmond.

Resolution No. R-20-6

**RESOLUTION**

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL  
AUTHORIZING THE APPOINTMENT OF ARCHITECTURAL SERVICES FOR THE  
YEAR 2020**

**WHEREAS**, there exists a need for the services of *Architectural Services* for the Township of Howell for the year 2020; and

**WHEREAS**, the Township of Howell has solicited such professional services through a fair and open process as provided for and defined in accordance with N.J.S.A. 19:44A-20.4, et seq. and as provided in Howell Township Code Section 18-2, subject to the provisions of the Local Public Contracts Law as set forth in N.J.S.A. 40A:11-1, et seq., regarding professional services; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2020 temporary budget.

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Howell as follows:

1. The firm of Settembrino Architects, 25 Brive Ave., Suite 201, Red Bank, NJ 07701 is hereby designated as Architectural Services for the Township of Howell for the year 2020.

2. The Mayor and Clerk are hereby authorized and directed to engage the services of Settembrino Architects, 25 Brive Ave., Suite 201, Red Bank, NJ 07701 as Architectural Services for the Township of Howell and to execute a contract in accordance with this resolution. A copy of said contract shall be filed with the Clerk of the Township and shall be available for public inspection.

3. That the Township shall fund said award through its 2020 budget, Account No. 01-2010-20-01652-412 in an amount not to exceed \$35,000. No amount of any contract shall be chargeable until certification of available funds are made and upon receipt of a properly executed Purchase Order pursuant to the rules of the Local Finance Board of the State of New Jersey. You may not exceed the amount of the issued purchase order. Approval of requests for additional funds will be evidenced by an additional purchase order.

4. This appointment is made in accordance with the Local Public Contracts Law and the fair and open process as permitted by State Law and pursuant to Howell Township Ordinances.

5. A Notice of this appointment shall be advertised in an official newspaper of the Township of Howell as required by law.

6. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the Township CFO, Purchasing Officer/QPA and Settembrino Architects, 25 Brive Ave., Suite 201, Red Bank, NJ 07701.

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich		X		
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger		X		

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK

Mr(s). Richmond offered the following Resolution for adoption seconded by Mr(s). O'Donnell.

Resolution No. R-20-7

### **RESOLUTION**

#### **RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL AUTHORIZING THE APPOINTMENT OF BOND COUNSEL FOR THE YEAR 2020**

**WHEREAS**, there exists a need for specialized legal services in connection with the authorization and the issuance of bonds and other obligations and other matters relating to capital financing by the Township of Howell, County of Monmouth, State of New Jersey; and

**WHEREAS**, the Township of Howell has solicited such professional services through a fair and open process as provided for and defined in accordance with N.J.S.A. 19:44A-20.4, et seq. and as provided in Howell Township Code Section 18-2, subject to the provisions of the Local Public Contracts Law as set forth in N.J.S.A. 40A:11-1, et seq., regarding professional services to be rendered and as are accepted under said law; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2020 temporary budget.

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Howell as follows:

1. The firm of GluckWalrath, LLP, 11 Wharf Ave., Suite 4, Red Bank, NJ 07701 is hereby designated as Bond Counsel for the Township of Howell for the year 2020.

2. The Mayor and Clerk are hereby authorized and directed to engage the services of GluckWalrath, LLP, 11 Wharf Ave., Suite 4, Red Bank, NJ 07701 as Bond Counsel for the Township of Howell and to execute a contract in accordance with this resolution. A copy of said contract shall be filed with the Clerk of the Township and shall be available for public inspection.

3. That no appropriation of funds is required at this time, payment coming from the proceeds of the sale of bonds, bond anticipation notes and tax anticipation notes or similar obligations of from capital authorizations or other appropriate budgeted items in accordance with the Contract.

4. This appointment is made in accordance with the Local Public Contracts Law, and the fair and open process as provided by State Law and pursuant to Howell Township Ordinances.

5. A Notice of this appointment shall be advertised in an official newspaper of the Township of Howell as required by law.

6. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the Township CFO, Purchasing Officer/QPA, and GluckWalrath, LLP, 11 Wharf Ave., Suite 4, Red Bank, NJ 07701.

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger	X			

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK

Mr(s). Russo offered the following Resolution for adoption seconded by Mr(s). Richmond.

Resolution No. R-20-8

**RESOLUTION**

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL  
AUTHORIZING THE APPOINTMENT OF CERTIFIED TREE EXPERT FOR THE  
YEAR 2020**

**WHEREAS**, there exists a need for the services of *Certified Tree Expert* for the Township of Howell for the year 2020; and

**WHEREAS**, the Township of Howell has solicited such professional services through a fair and open process as provided for and defined in accordance with N.J.S.A. 19:44A-20.4, et seq. and as provided in Howell Township Code Section 18-2, subject to the provisions of the Local Public Contracts Law as set forth in N.J.S.A. 40A:11-1, et seq., regarding professional services to be rendered and as are accepted under said law; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2020 temporary budget.

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Howell as follows:

1. The firm of CME Associates, 1460 Route 9 South, Howell, NJ 07731 is hereby designated as Certified Tree Expert for the Township of Howell for the year 2020.

2. The Mayor and Clerk are hereby authorized and directed to engage the services of CME Associates, 1460 Route 9 South, Howell, NJ 07731 as Certified Tree Expert for the Township of Howell and to execute a contract in accordance with this resolution. A copy of said contract shall be filed with the Clerk of the Township and shall be available for public inspection.

3. That the Township shall fund said award through its 2020 budget, Account No. 14-2085 in an amount not to exceed \$10,000. No amount of any contract shall be chargeable until certification of available funds are made and upon receipt of a properly executed Purchase Order pursuant to the rules of the Local Finance Board of the State of New Jersey. You may not exceed the amount of the issued purchase order. Approval of requests for additional funds will be evidenced by an additional purchase order.

4. This appointment is made in accordance with the Local Public Contracts Law and the fair and open process as permitted by State Law and pursuant to Howell Township Ordinances.

5. A Notice of this appointment shall be advertised in an official newspaper of the Township of Howell as required by law.

6. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the Township CFO, Purchasing Officer/QPA, and CME Associates, 1460 Route 9 South, Howell, NJ 07731.

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger	X			

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK



Mr(s). Russo offered the following Resolution for adoption seconded by Mr(s). Bonevich.

Resolution No. R-20-9

### RESOLUTION

#### **RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL AUTHORIZING THE APPOINTMENT OF CONSULTING ENGINEER FOR THE YEAR 2020**

**WHEREAS**, there exists an ongoing need for services of a *Consulting Engineer* for the Township of Howell for the year 2020 in accordance with the Township Ordinance and the laws and regulations of the State of New Jersey regarding same; and

**WHEREAS**, the Township of Howell has solicited such professional services through a fair and open process as provided for and defined in accordance with N.J.S.A. 19:44A-20.4, et seq. and as provided in Howell Township Code Section 18-2, subject to the provisions of the Local Public Contracts Law as set forth in N.J.S.A. 40A:11-1, et seq., regarding professional services; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2020 temporary budget.

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Howell as follows:

1. The firm of T&M Associates, 1144 Hooper Ave., Suite 202, Toms River, NJ 08753 is hereby designated as Consulting Engineer for the Township of Howell for the year 2020.

2. The firm of French & Parrello Associates, 1800 Route 34, Suite 101, Wall, NJ 07719 is hereby designated as Consulting Engineer for the Township of Howell for the year 2020.

3. The firm of CME Associates, 1460 Route 9 South, Howell, NJ 07731 is hereby designated as Consulting Engineer for the Township of Howell for the year 2020.

4. The firm of Maser Consulting, 331 Newman Spring Road, Suite 203, Red Bank, NJ 07701 is hereby designated as Consulting Engineer for the Township of Howell for the year 2020.

5. The firm of Najarian Associates, Inc., 1 Industrial Way West, Eatontown, NJ 07724 is hereby designated as Consulting Engineer for the Township of Howell for the year 2020.

6. The firm of Boro Engineering, 23 W. Larchmont Drive, Colts Neck, NJ 07722 is hereby designated as Consulting Engineer for the Township of Howell for the year 2020.

7. The Mayor and Clerk are hereby authorized and directed to engage the services of T&M Associates, 1144 Hooper Ave., Suite 202, Toms River, NJ 08753  
French & Parrello Associates, 1800 Route 34, Suite 101, Wall, NJ 07719  
CME Associates, 1460 Route 9 South, Howell, NJ 07731  
Maser Consulting, 331 Newman Spring Road, Suite 203, Red Bank, NJ 07701  
Najarian Associates, Inc., 1 Industrial Way West, Eatontown, NJ 07724  
Boro Engineering, 23 W. Larchmont Drive, Colts Neck, NJ 07722  
as Consulting Engineer for the Township of Howell and to execute a contract in accordance with this resolution. A copy of said contract shall be filed with the Clerk of the Township and shall be available for public inspection.

8. No amount of any contract shall be chargeable until certification of available funds are made and upon receipt of a properly executed Purchase Order pursuant to the rules of the Local Finance Board of the State of New Jersey. You may not exceed the amount of the issued purchase order. Approval of requests for additional funds will be evidenced by an additional purchase order.

9. This appointment is made in accordance with the Local Public Contracts Law and the fair and open process as permitted by State Law and pursuant to Howell Township Ordinances.

10. A Notice of this appointment shall be advertised in an official newspaper of the Township of Howell as required by law.

11. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the Township CFO, Purchasing Officer/QPA, and T&M Associates, 1144 Hooper Ave., Suite 202, Toms River, NJ 08753  
French & Parrello Associates, 1800 Route 34, Suite 101, Wall, NJ 07719  
CME Associates, 1460 Route 9 South, Howell, NJ 07731  
Maser Consulting, 331 Newman Spring Road, Suite 203, Red Bank, NJ 07701  
Najarian Associates, Inc., 1 Industrial Way West, Eatontown, NJ 07724  
Boro Engineering, 23 W. Larchmont Drive, Colts Neck, NJ 07722

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger	X			

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK

Mr(s). Russo offered the following Resolution for adoption seconded by Mr(s). Richmond.

Resolution No. R-20-10

**RESOLUTION**

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL  
AUTHORIZING THE APPOINTMENT OF CONTINUING DISCLOSURE  
COMPLIANCE SERVICES FOR THE YEAR 2020**

**WHEREAS**, there exists a need for the services of *Continuing Disclosure Compliance Services* in connection with the Securities and Exchange Commission's (SEC) Municipalities Continuing Disclosure Cooperation Initiative (MDCD) for the Township of Howell for the year 2020; and

**WHEREAS**, the Township of Howell has solicited such professional services through a fair and open process as provided for and defined in accordance with N.J.S.A. 19:44A-20.4, et seq. and as provided in Howell Township Code Section 18-2, subject to the provisions of the Local Public Contracts Law as set forth in N.J.S.A. 40A:11-1, et seq., regarding professional services; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2020 temporary budget.

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Howell as follows:

1. The firm of Acacia Financial Group, 6000 Midlantic Drive, Suite 410 North, Mt. Laurel, NJ 08054 is hereby designated as Continuing Disclosure Compliance Services for the Township of Howell for the year 2020.

2. The Mayor and Clerk are hereby authorized and directed to engage the services of Acacia Financial Group, 6000 Midlantic Drive, Suite 410 North, Mt. Laurel, NJ 08054 as Continuing Disclosure Compliance Services for the Township of Howell and to execute a contract in accordance with this resolution. A copy of said contract shall be filed with the Clerk of the Township and shall be available for public inspection.

3. That the Township shall fund said award through its 2020 budget, Account No. 01-2010-20-01652-415 in an amount not to exceed \$1,500. No amount of any contract shall be chargeable until certification of available funds are made and upon receipt of a properly executed Purchase Order pursuant to the rules of the Local Finance Board of the State of New Jersey. You may not exceed the amount of the issued purchase order. Approval of requests for additional funds will be evidenced by an additional purchase order.

4. This appointment is made in accordance with the Local Public Contracts Law and the fair and open process as permitted by State Law and pursuant to Howell Township Ordinances.

5. A Notice of this appointment shall be advertised in an official newspaper of the Township of Howell as required by law.

6. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the Township CFO, Purchasing Officer/QPA and Acacia Financial Group, 6000 Midlantic Drive, Suite 410 North, Mt. Laurel, NJ 08054.

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger	X			

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK

Mr(s). Russo offered the following Resolution for adoption seconded by Mr(s). O'Donnell.

Resolution No. R-20-11

### RESOLUTION

#### **RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL AUTHORIZING THE APPOINTMENT OF DENTAL INSURANCE BROKER SERVICES**

**WHEREAS**, there exists an ongoing need for *Dental Insurance Broker Services* for the Township of Howell for the year 2020 in accordance with the Township of Howell Ordinance and the laws and regulations of the State of New Jersey regarding same; and

**WHEREAS**, the Township of Howell has solicited such professional services through a fair and open process as provided for and defined in accordance with N.J.S.A. 19:44A-20.4, et seq. and as provided in Howell Township Code Section 18-2, subject to the provisions of the Local Public Contracts Law as set forth in N.J.S.A. 40A:11-1, et seq., regarding professional services; and

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Howell as follows:

1. The firm of CBIZ Consulting, 2421 Atlantic Ave., Suite 101, Manasquan, NJ 08736 is hereby designated to provide Dental Insurance Broker Services for the Township of Howell for the year 2020.

2. The Mayor and Clerk are hereby authorized and directed to engage the services of CBIZ Consulting, 2421 Atlantic Ave., Suite 101, Manasquan, NJ 08736 to provide *Dental Insurance Broker Services* for the Township of Howell and to execute a contract in accordance with this resolution. A copy of said contract shall be filed with the Clerk of the Township and shall be available for public inspection.

3. This appointment is made in accordance with the Local Public Contracts Law, the fair and open process as permitted by State Law and pursuant to Howell Township Ordinances.

4. A Notice of this appointment shall be advertised in an official newspaper of the Township of Howell as required by law.

5. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the Township CFO, Purchasing Officer/QPA and CBIZ Consulting, 2421 Atlantic Ave., Suite 101, Manasquan, NJ 08736.

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich		X		
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger		X		

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK

Mr(s). O'Donnell offered the following Resolution for adoption seconded by Mr(s). Richmond.

Resolution No. R-20-12

### RESOLUTION

#### **RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL AUTHORIZING THE APPOINTMENT OF FINANCIAL ADVISORY SERVICES FOR THE YEAR 2020**

**WHEREAS**, there exists a need for the services of *Financial Advisory Services* for the Township of Howell for the year 2020; and

**WHEREAS**, the Township of Howell has solicited such professional services through a fair and open process as provided for and defined in accordance with N.J.S.A. 19:44A-20.4, et seq. and as provided in Howell Township Code Section 18-2, subject to the provisions of the Local Public Contracts Law as set forth in N.J.S.A. 40A:11-1, et seq., regarding professional services; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2020 temporary budget.

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Howell as follows:

1. The firm of Acacia Financial Group, 6000 Midlantic Drive, Suite 410 North, Mt. Laurel, NJ 08054 is hereby designated as Financial Advisory Services for the Township of Howell for the year 2020.

2. The Mayor and Clerk are hereby authorized and directed to engage the services of Acacia Financial Group, 6000 Midlantic Drive, Suite 410 North, Mt. Laurel, NJ 08054 as Financial Advisory Services for the Township of Howell and to execute a contract in accordance with this resolution. A copy of said contract shall be filed with the Clerk of the Township and shall be available for public inspection.

3. That the Township shall fund said award through its 2020 budget, Account No. 01-2010-20-01652-415 in an amount not to exceed \$10,000. No amount of any contract shall be chargeable until certification of available funds are made and upon receipt of a properly executed Purchase Order pursuant to the rules of the Local Finance Board of the State of New Jersey. You may not exceed the amount of the issued purchase order. Approval of requests for additional funds will be evidenced by an additional purchase order.

4. This appointment is made in accordance with the Local Public Contracts Law and the fair and open process as permitted by State Law and pursuant to Howell Township Ordinances.

5. A Notice of this appointment shall be advertised in an official newspaper of the Township of Howell as required by law.

6. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the Township CFO, Purchasing Officer/QPA and Acacia Financial Group, 6000 Midlantic Drive, Suite 410 North, Mt. Laurel, NJ 08054.

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger	X			

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK



Mr(s). Richmond offered the following Resolution for adoption seconded by Mr(s). O'Donnell.

Resolution No. R-20-13

**RESOLUTION**

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL  
AUTHORIZING THE APPOINTMENT OF GRANTS CONSULTANT FOR THE YEAR  
2020**

**WHEREAS**, there exists a need for the services of *Grants Consultant* for the Township of Howell for the year 2020; and

**WHEREAS**, the Township of Howell has solicited such professional services through a fair and open process as provided for and defined in accordance with N.J.S.A. 19:44A-20.4, et seq. and as provided in Howell Township Code Section 18-2, subject to the provisions of the Local Public Contracts Law as set forth in N.J.S.A. 40A:11-1, et seq., regarding professional services; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2020 temporary budget.

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Howell as follows:

1. The firm of Maser Consulting, 331 Newman Springs Road, Suite 203, Red Bank, NJ 07701 is hereby designated as Grants Consultant for the Township of Howell for the year 2020.

2. The Mayor and Clerk are hereby authorized and directed to engage the services of Maser Consulting, 331 Newman Springs Road, Suite 203, Red Bank, NJ 07701 as Grants Consultant for the Township of Howell and to execute a contract in accordance with this resolution. A copy of said contract shall be filed with the Clerk of the Township and shall be available for public inspection.

3. That the Township shall fund said award through its 2020 budget, Account No. 01-2010-20-01652-412 in an amount not to exceed \$10,000. No amount of any contract shall be chargeable until certification of available funds are made and upon receipt of a properly executed Purchase Order pursuant to the rules of the Local Finance Board of the State of New Jersey. You may not exceed the amount of the issued purchase order. Approval of requests for additional funds will be evidenced by an additional purchase order.

4. This appointment is made in accordance with the Local Public Contracts Law and the fair and open process as permitted by State Law and pursuant to Howell Township Ordinances.

5. A Notice of this appointment shall be advertised in an official newspaper of the Township of Howell as required by law.

6. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the Township CFO, Purchasing Officer/QPA and Maser Consulting, 331 Newman Springs Road, Suite 203, Red Bank, NJ 07701.

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger	X			

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK

Mr(s). O'Donnell offered the following Resolution for adoption seconded by Mr(s). Richmond.

Resolution No. R-20-14

**RESOLUTION**

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL  
AUTHORIZING THE APPOINTMENT OF LABOR ATTORNEY FOR THE YEAR 2020**

**WHEREAS**, there exists an ongoing need for the services of a *Labor Attorney* for the Township of Howell with reference to labor related matters in accordance with the Township of Howell Ordinance and the laws and regulations of the State of New Jersey regarding same; and

**WHEREAS**, the Township of Howell has solicited such professional services through a fair and open process as provided for and defined in accordance with N.J.S.A. 19:44A-20.4, et seq. and as provided in Howell Township Code Section 18-2, subject to the provisions of the Local Public Contracts Law as set forth in N.J.S.A. 40A:11-1, et seq., regarding professional services; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2020 temporary budget.

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Howell as follows:

1. The firm of Cleary, Giacobbe, Alfieri, Jacobs LLC, 955 St. Rt. 34, Suite 200, Matawan, NJ 07747 is hereby designated as Labor Attorney for the Township of Howell for the year 2020.

2. The Mayor and Clerk are hereby authorized and directed to engage the services of Cleary, Giacobbe, Alfieri, Jacobs LLC, 955 St. Rt. 34, Suite 200, Matawan, NJ 07747 as Labor Attorney for the Township of Howell and to execute a contract in accordance with this resolution. A copy of said contract shall be filed with the Clerk of the Township and shall be available for public inspection.

3. That the Township shall fund said award through its 2020 budget, Account No. 01-2010-20-01552-411 in an amount not to exceed \$35,000. No amount of any contract shall be chargeable until certification of available funds are made and upon receipt of a properly executed Purchase Order pursuant to the rules of the Local Finance Board of the State of New Jersey. You may not exceed the amount of the issued purchase order. Approval of requests for additional funds will be evidenced by an additional purchase order.

4. This appointment is made in accordance with the Local Public Contracts Law, the fair and open process as permitted by State Law and pursuant to Howell Township Ordinances.

5. A Notice of this appointment shall be advertised in an official newspaper of the Township of Howell as required by law.

6. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the Township CFO, Purchasing Officer/QPA, and Cleary, Giacobbe, Alfieri, Jacobs LLC, 955 St. Rt. 34, Suite 200, Matawan, NJ 07747.

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich		X		
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger		X		

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK

Mr(s). Bonevich offered the following Resolution for adoption seconded by Mr(s). O'Donnell.

Resolution No. R-20-15

### **RESOLUTION**

#### **RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL AUTHORIZING THE APPOINTMENT OF MEDICAL DIRECTOR FOR THE YEAR 2020**

**WHEREAS**, there exists an ongoing need for the services of a *Medical Director* for the Township of Howell with reference to labor related matters in accordance with the Township of Howell Ordinance and the laws and regulations of the State of New Jersey regarding same; and

**WHEREAS**, the Township of Howell has solicited such professional services through a fair and open process as provided for and defined in accordance with N.J.S.A. 19:44A-20.4, et seq. and as provided in Howell Township Code Section 18-2, subject to the provisions of the Local Public Contracts Law as set forth in N.J.S.A. 40A:11-1, et seq., regarding professional services; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2020 temporary budget.

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Howell as follows:

1. Emergency Training + Consulting, P.O. Box 738, Richboro, PA 18954 is hereby designated as Medical Director for the Township of Howell for the year 2020.

2. The Mayor and Clerk are hereby authorized and directed to engage the services of Emergency Training + Consulting, P.O. Box 738, Richboro, PA 18954 as Medical Director for the Township of Howell and to execute a contract in accordance with this resolution. A copy of said contract shall be filed with the Clerk of the Township and shall be available for public inspection.

3. That the Township shall fund said award through its 2020 budget, Account No. 01-2010-20-01652-412 in an amount not to exceed \$2,200. No amount of any contract shall be chargeable until certification of available funds are made and upon receipt of a properly executed Purchase Order pursuant to the rules of the Local Finance Board of the State of New Jersey. You may not exceed the amount of the issued purchase order. Approval of requests for additional funds will be evidenced by an additional purchase order.

4. This appointment is made in accordance with the Local Public Contracts Law, the fair and open process as permitted by State Law and pursuant to Howell Township Ordinances.

5. A Notice of this appointment shall be advertised in an official newspaper of the Township of Howell as required by law.

6. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the Township CFO, Purchasing Officer/QPA, and Emergency Training + Consulting, P.O. Box 738, Richboro, PA 18954.

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger	X			

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK

Mr(s). Russo offered the following Resolution for adoption seconded by Mr(s). O'Donnell.

Resolution No. R-20-16

**RESOLUTION**

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL  
AUTHORIZING THE APPOINTMENT OF REAL ESTATE APPRAISAL SERVICES  
FOR THE YEAR 2020**

**WHEREAS**, there exists an ongoing need for the services of a *Real Estate Appraisal Services* for the Township of Howell with reference to labor related matters in accordance with the Township of Howell Ordinance and the laws and regulations of the State of New Jersey regarding same; and

**WHEREAS**, the Township of Howell has solicited such professional services through a fair and open process as provided for and defined in accordance with N.J.S.A. 19:44A-20.4, et seq. and as provided in Howell Township Code Section 18-2, subject to the provisions of the Local Public Contracts Law as set forth in N.J.S.A. 40A:11-1, et seq., regarding professional services; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2020 temporary budget.

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Howell as follows:

1. The firm of Sockler Realty Services Group, 299 Ward Street, Suite C, Hightstown, NJ 08520 is hereby designated as Real Estate Appraisal Services for the Township of Howell for the year 2020.

3. The Mayor and Clerk are hereby authorized and directed to engage the services of Sockler Realty Services Group, 299 Ward Street, Suite C, Hightstown, NJ 08520 as Real Estate Appraisal Services for the Township of Howell and to execute a contract in accordance with this resolution. A copy of said contract shall be filed with the Clerk of the Township and shall be available for public inspection.

4. That the Township shall fund said award through its 2020 budget, Account No. 01-2010-20-01652-412 in an amount not to exceed \$15,000. No amount of any contract shall be chargeable until certification of available funds are made and upon receipt of a properly executed Purchase Order pursuant to the rules of the Local Finance Board of the State of New Jersey. You may not exceed the amount of the issued purchase order. Approval of requests for additional funds will be evidenced by an additional purchase order.

5. This appointment is made in accordance with the Local Public Contracts Law, the fair and open process as permitted by State Law and pursuant to Howell Township Ordinances.

6. A Notice of this appointment shall be advertised in an official newspaper of the Township of Howell as required by law.

7. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the Township CFO, Purchasing Officer/QPA, Sockler Realty Services Group, 299 Ward Street, Suite C, Hightstown, NJ 08520.

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger	X			

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK



Mr(s). Bonevich offered the following Resolution for adoption seconded by Mr(s). Russo.

Resolution No. R-20-17

**RESOLUTION**

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL  
AUTHORIZING THE APPOINTMENT OF MOBILE HOME RENT STABILIZATION  
AND CONTROL BOARD ATTORNEY**

**WHEREAS**, there exists a need for the services of a Mobile Home Rent Stabilization and Control Board Attorney, for the purposes as set forth in Howell Township Ordinances, Revised Code, Section 204-1, et seq.; and

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Howell as follows:

1. Township Attorney Joseph Clark is hereby designated as Mobile Home Rent Stabilization and Control Board Attorney for the Township of Howell.
2. The Mayor and Clerk are hereby authorized and directed to engage the services of Township Attorney Joseph Clark as Mobile Home Rent Stabilization and Control Board Attorney for the Township of Howell.
3. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the Township Manager and Township Attorney Joseph Clark.

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo	X			
Deputy Mayor O'Donnell	X			
Mayor Berger	X			

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

\_\_\_\_\_  
ALLISON CIRANNI, TOWNSHIP CLERK

Mr(s). Bonevich offered the following Resolution for adoption seconded by Mr(s). O'Donnell.

Resolution No. R-20-18

**RESOLUTION**

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL  
AUTHORIZING THE APPOINTMENT OF RISK MANAGEMENT CONSULTANT  
FOR THE YEAR 2020**

**WHEREAS**, the Township Council of the Township of Howell previously determined that membership in the Garden State Municipal Joint Insurance Fund is in the best interests of itself and its citizens; and

**WHEREAS**, the Township Council of the Township of Howell previously executed a resolution to join the Garden State Municipal Joint Insurance Fund; and

**WHEREAS**, the Bylaws of said fund require that each municipality appoint a *Risk Management Consultant* to perform various "Professional Services" as detailed in said Bylaws; and,

**WHEREAS**, the Bylaws indicate a fee not to exceed five percent (5%) of the Municipal Assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Township Council; and,

**WHEREAS**, N.J.S.A. 40A:11-5 (l) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and,

**WHEREAS**, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Howell that:

1. The firm of Brown & Brown Public Risk Advisors of NJ, 60 Livingston Ave., Roseland, NJ 07068 is hereby designated as the Township of Howell's Risk Management Consultant in accordance with N.J.S.A. 40A: 11-5 for the year 2020.

2. The Mayor and Clerk are hereby authorized and directed to engage the services of Brown & Brown Public Risk Advisors of NJ, 60 Livingston Ave., Roseland, NJ 07068 as the Township of Howell's Risk Management Consultant in accordance with N.J.S.A. 40A: 11-5 and to execute a contract in accordance with this resolution. A copy of said contract shall be filed with the Clerk of the Township and shall be available for public inspection. Compensation is pursuant to the terms of our JIF Bylaws.

3. This appointment is made in accordance with the Local Public Contracts Law, the fair and open process as permitted by State Law and pursuant to Howell Township Ordinances.

4. A Notice of this appointment shall be advertised in an official newspaper of the Township of Howell as required by law.

5. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the Township CFO, Purchasing Officer/QPA, and Brown & Brown Public Risk Advisors of NJ, 60 Livingston Ave., Roseland, NJ 07068.

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger	X			

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK

*Removed from agenda*

Mr(s).                    offered the following Resolution for adoption seconded by Mr(s).

Resolution No. R-20-19

**RESOLUTION**

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL  
AUTHORIZING THE APPOINTMENT OF SOCIAL MEDIA CONSULTANT FOR THE  
YEAR 2020**

**WHEREAS**, there exists an ongoing need for the services of a *Social Media Consultant* for the Township of Howell with reference to labor related matters in accordance with the Township of Howell Ordinance and the laws and regulations of the State of New Jersey regarding same; and

**WHEREAS**, the Township of Howell has solicited such professional services through a fair and open process as provided for and defined in accordance with N.J.S.A. 19:44A-20.4, et seq. and as provided in Howell Township Code Section 18-2, subject to the provisions of the Local Public Contracts Law as set forth in N.J.S.A. 40A:11-1, et seq., regarding professional services; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2020 temporary budget.

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Howell as follows:

1.        The firm of \_\_\_\_\_  
is hereby designated as Social Media Consultant for the Township of Howell for the year 2020.

2.        The Mayor and Clerk are hereby authorized and directed to engage the services of \_\_\_\_\_  
as Social Media Consultant for the Township of Howell and to execute a contract in accordance with this resolution. A copy of said contract shall be filed with the Clerk of the Township and shall be available for public inspection.

3.        That the Township shall fund said award through its 2020 budget, Account No. 01-2010-20-01652-412 in an amount not to exceed \$10,000. No amount of any contract shall be chargeable until certification of available funds are made and upon receipt of a properly executed Purchase Order pursuant to the rules of the Local Finance Board of the State of New Jersey. You may not exceed the amount of the issued purchase order. Approval of requests for additional funds will be evidenced by an additional purchase order.

4. This appointment is made in accordance with the Local Public Contracts Law, the fair and open process as permitted by State Law and pursuant to Howell Township Ordinances.

5. A Notice of this appointment shall be advertised in an official newspaper of the Township of Howell as required by law.

6. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the Township CFO, Purchasing Officer/QPA, and

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<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
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Mr. Bonevich				
Ms. Richmond				
Mr. Russo				
Mrs. O'Donnell				
Mayor Berger				

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK

Mr(s). O'Donnell offered the following Resolution for adoption seconded by Mr(s). Richmond.

Resolution No. R-20-20

**RESOLUTION**

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL  
AUTHORIZING THE APPOINTMENT OF SPECIAL COUNSEL FOR THE YEAR 2020**

**WHEREAS**, there exists a need for the services of *Special Counsel* for the Township of Howell in accordance with the Township of Howell Ordinance and the laws and regulations of the State of New Jersey regarding same; and

**WHEREAS**, the Township of Howell has solicited such professional services through a fair and open process as provided for and defined in accordance with N.J.S.A. 19:44A-20.4, et seq. and as provided in Howell Township Code Section 18-2, subject to the provisions of the Local Public Contracts Law as set forth in N.J.S.A. 40A:11-1, et seq., regarding professional services; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2020 temporary budget.

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Howell as follows:

1. The firm of Weiner Law Group LLP, 331 Newman Springs Rd., Bldg. 1 Suite 136, Red Bank, NJ 07701 is hereby designated as Special Counsel for the Township of Howell for the year 2020.
2. The firm of GluckWalrath LLP, 11 Wharf Ave., Suite 4, Red Bank, NJ 07701 is hereby designated as Special Counsel for the Township of Howell for the year 2020.
3. The firm of Sonnenblick, Parker & Selvers, 4400 Route 9 South, Freehold, NJ 07728 is hereby designated as Special Counsel for the Township of Howell for the year 2020.
4. The firm of Pashman Stein Walder Hayden, 101 Crawfords Rd., Suite 2404, Holmdel, NJ 07733 is hereby designated as Special Counsel for the Township of Howell for the year 2020.
5. The firm of Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Conners, 620 W. Lacey Road, P.O. Box 1057, Forked River, NJ 08731 is hereby designated as Special Counsel for the Township of Howell for the year 2020.

6. The Mayor and Clerk are hereby authorized and directed to engage the services of Weiner Law Group LLP, 331 Newman Springs Rd., Bldg. 1 Suite 136, Red Bank, NJ 07701, GluckWalrath LLP, 11 Wharf Ave., Suite 4, Red Bank, NJ 07701, Sonnenblick, Parker & Selvers, 4400 Route 9 South, Freehold, NJ 07728, Pashman Stein Walder Hayden, 101 Crawfords Rd., Suite 2404, Holmdel, NJ 07733, Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Conners, 620 W. Lacey Road, P.O. Box 1057, Forked River, NJ 08731 as Special Counsel for the Township of Howell and to execute a contract in accordance with this resolution. A copy of said contract shall be filed with the Clerk of the Township and shall be available for public inspection.

7. That the Township shall fund said award through its 2020 budget, Account No. 2010-20-01552-411 in an amount not to exceed \$25,000. No amount of any contract shall be chargeable until certification of available funds are made and upon receipt of a properly executed Purchase Order pursuant to the rules of the Local Finance Board of the State of New Jersey. You may not exceed the amount of the issued purchase order. Approval of requests for additional funds will be evidenced by an additional purchase order.

8. This appointment is made in accordance with the Local Public Contracts Law, and the fair and open process as provided by State Law and pursuant to Howell Township Ordinances.

9. A Notice of this appointment shall be advertised in an official newspaper of the Township of Howell as required by law.

10. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the Township CFO, Purchasing Officer/QPA, and Weiner Law Group LLP, 331 Newman Springs Rd., Bldg. 1 Suite 136, Red Bank, NJ 07701, GluckWalrath LLP, 11 Wharf Ave., Suite 4, Red Bank, NJ 07701, Sonnenblick, Parker & Selvers, 4400 Route 9 South, Freehold, NJ 07728, Pashman Stein Walder Hayden, 101 Crawfords Rd., Suite 2404, Holmdel, NJ 07733, Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Conners, 620 W. Lacey Road, P.O. Box 1057, Forked River, NJ 08731

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo			X	
Mrs. O'Donnell	X			
Mayor Berger	X			

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK

Mr(s). Russo offered the following Resolution for adoption seconded by Mr(s). Richmond.

Resolution No. R-20-21

### RESOLUTION

#### **RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL AUTHORIZING THE APPOINTMENT OF TAX APPEAL APPRAISAL SERVICES FOR THE YEAR 2020**

**WHEREAS**, there exists an ongoing need for the services of a *Tax Appeal Appraisal Services* for the Township of Howell with reference to labor related matters in accordance with the Township of Howell Ordinance and the laws and regulations of the State of New Jersey regarding same; and

**WHEREAS**, the Township of Howell has solicited such professional services through a fair and open process as provided for and defined in accordance with N.J.S.A. 19:44A-20.4, et seq. and as provided in Howell Township Code Section 18-2, subject to the provisions of the Local Public Contracts Law as set forth in N.J.S.A. 40A:11-1, et seq., regarding professional services; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2020 temporary budget.

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Howell as follows:

1. The firm of Sockler Realty Services Group, 299 Ward Street, Suite C, Hightstown, NJ 08520 is hereby designated as Tax Appeal Appraisal Services for the Township of Howell for the year 2020.

2. The firm of Sterling DiSanto & Associates, 145 West End Ave., Somerville, NJ 08876 is hereby designated as Tax Appeal Appraisal Services for the Township of Howell for the year 2020.

3. The Mayor and Clerk are hereby authorized and directed to engage the services of Sockler Realty Services Group, 299 Ward Street, Suite C, Hightstown, NJ 08520 and Sterling DiSanto & Associates, 145 West End Ave., Somerville, NJ 08876 as Tax Appeal Appraisal Services for the Township of Howell and to execute a contract in accordance with this resolution. A copy of said contract shall be filed with the Clerk of the Township and shall be available for public inspection.



4. That the Township shall fund said award through its 2020 budget, Account No. 01-2010-20-01652-412 in an amount not to exceed \$25,000. No amount of any contract shall be chargeable until certification of available funds are made and upon receipt of a properly executed Purchase Order pursuant to the rules of the Local Finance Board of the State of New Jersey. You may not exceed the amount of the issued purchase order. Approval of requests for additional funds will be evidenced by an additional purchase order.

5. This appointment is made in accordance with the Local Public Contracts Law, the fair and open process as permitted by State Law and pursuant to Howell Township Ordinances.

6. A Notice of this appointment shall be advertised in an official newspaper of the Township of Howell as required by law.

7. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the Township CFO, Purchasing Officer/QPA, and Sockler Realty Services Group, 299 Ward Street, Suite C, Hightstown, NJ 08520 and Sterling DiSanto & Associates, 145 West End Ave., Somerville, NJ 08876.

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger	X			

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK

Mr(s). O'Donnell offered the following Resolution for adoption seconded by Mr(s). Richmond.

Resolution No. R-20-22

### RESOLUTION

#### **RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL AUTHORIZING THE APPOINTMENT OF TAX APPEAL ATTORNEY FOR THE YEAR 2020**

**WHEREAS**, there exists a need for the services of *Tax Appeal Attorney* and related matters pursuant to Title 54 of NJ Statutes; and

**WHEREAS**, the Township of Howell has solicited such professional services through a fair and open process as provided for and defined in accordance with N.J.S.A. 19:44A-20.4, et seq. and as provided in Howell Township Code Section 18-2, subject to the provisions of the Local Public Contracts Law as set forth in N.J.S.A. 40A:11-1, et seq., regarding professional services; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2020 temporary budget.

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Howell as follows:

1. The firm of Cleary Giacobbe Alfieri Jacobs, 955 State Rt. 34, Suite 200, Matawan, NJ 07747 is hereby designated as Tax Appeal Attorney for the Township of Howell for the year 2020.

2. The Mayor and Clerk are hereby authorized and directed to engage the services of Cleary Giacobbe Alfieri Jacobs, 955 State Rt. 34, Suite 200, Matawan, NJ 07747 as Tax Appeal Attorney for the Township of Howell and to execute a contract in accordance with this resolution. A copy of said contract shall be filed with the Clerk of the Township and shall be available for public inspection.

3. That the Township shall fund said award through its 2020 budget, Account No. 01-2010-20-01552-411 in the amount not to exceed \$90,000. No amount of any contract shall be chargeable until certification of available funds are made and upon receipt of a properly executed Purchase Order pursuant to the rules of the Local Finance Board of the State of New Jersey. You may not exceed the amount of the issued purchase order. Approval of requests for additional funds will be evidenced by an additional purchase order.

4. This appointment is made in accordance with the Local Public Contracts Law, the fair and open process as permitted by State Law and pursuant to Howell Township Ordinances.

5. A Notice of this appointment shall be advertised in an official newspaper of the Township of Howell as required by law.

6. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the Township CFO, Purchasing Officer/QPA, and Cleary Giacobbe Alfieri Jacobs, 955 State Rt. 34, Suite 200, Matawan, NJ 07747.

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich		X		
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger		X		

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK

Mr(s). Richmond offered the following Resolution for adoption seconded by Mr(s). O'Donnell.

Resolution No. R-20-23

### RESOLUTION

#### **RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL AUTHORIZING THE APPOINTMENT OF TAX FORECLOSURE ATTORNEY FOR THE YEAR 2020**

**WHEREAS**, there exists a need for the services of a *Tax Foreclosure Attorney* to represent the Township of Howell with regard to Tax Foreclosure matters in accordance with the Township Ordinance and the laws and regulations of the State of New Jersey regarding same; and

**WHEREAS**, the Township of Howell has solicited such professional services through a fair and open process as provided for and defined in accordance with N.J.S.A. 19:44A-20.4, et seq. and as provided in Howell Township Code Section 18-2, subject to the provisions of the Local Public Contracts Law as set forth in N.J.S.A. 40A:11-1, et seq., regarding professional services to be rendered and as are accepted under said law; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2020 temporary budget.

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Howell as follows:

1. The firm of Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Conners, 620 W. Lacey Road, P.O. Box 1057, Forked River, NJ 08731 is hereby designated as Tax Foreclosure Attorney for the Township of Howell for the year 2020.

2. The Mayor and Clerk are hereby authorized and directed to engage the services of Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Conners, 620 W. Lacey Road, P.O. Box 1057, Forked River, NJ 08731 as Tax Foreclosure Attorney for the Township of Howell and to execute a contract in accordance with this resolution. A copy of said contract shall be filed with the Clerk of the Township and shall be available for public inspection.

3. That the Township shall fund said award through its 2020 budget, Account No. 01-2010-20-01552-411 in an amount not to exceed \$25,000. No amount of any contract shall be chargeable until certification of available funds are made and upon receipt of a properly executed Purchase Order pursuant to the rules of the Local Finance Board of the State of New Jersey. You may not exceed the amount of the issued purchase order. Approval of requests for additional funds will be evidenced by an additional purchase order.

4. This appointment is made in accordance with the Local Public Contracts Law, and the fair and open process as provided by State Law and pursuant to Howell Township Ordinances.

5. A Notice of this appointment shall be advertised in an official newspaper of the Township of Howell as required by law.

6. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the Township CFO, Purchasing Officer/QPA, and Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors, 620 W. Lacey Road, P.O. Box 1057, Forked River, NJ 08731.

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich		X		
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger		X		

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK

Mr(s). Bonevich offered the following Resolution for adoption seconded by Mr(s). O'Donnell.

Resolution No. R-20-24

**RESOLUTION**

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL  
AUTHORIZING THE APPOINTMENT OF TITLE SEARCH SERVICES FOR THE  
YEAR 2020**

**WHEREAS**, there exists a need for the services of *Title Search Services* for the Township of Howell for the year 2020; and

**WHEREAS**, the Township of Howell has solicited such professional services through a fair and open process as provided for and defined in accordance with N.J.S.A. 19:44A-20.4, et seq. and as provided in Howell Township Code Section 18-2, subject to the provisions of the Local Public Contracts Law as set forth in N.J.S.A. 40A:11-1, et seq., regarding professional services; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2020 temporary budget.

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Howell as follows:

1. The firm of Two Rivers Title Company, 26 Ayers Lane, Little Silver, NJ 07739 is hereby designated as Title Search Services for the Township of Howell for the year 2020.

2. The Mayor and Clerk are hereby authorized and directed to engage the services of Two Rivers Title Company, 26 Ayers Lane, Little Silver, NJ 07739 as Title Search Services for the Township of Howell and to execute a contract in accordance with this resolution. A copy of said contract shall be filed with the Clerk of the Township and shall be available for public inspection.

3. That the Township shall fund said award through its 2020 budget, Account No. 01-2010-20-01652-415 in an amount not to exceed \$50,000. No amount of any contract shall be chargeable until certification of available funds are made and upon receipt of a properly executed Purchase Order pursuant to the rules of the Local Finance Board of the State of New Jersey. You may not exceed the amount of the issued purchase order. Approval of requests for additional funds will be evidenced by an additional purchase order.

4. This appointment is made in accordance with the Local Public Contracts Law and the fair and open process as permitted by State Law and pursuant to Howell Township Ordinances.

5. A Notice of this appointment shall be advertised in an official newspaper of the Township of Howell as required by law.

6. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the Township CFO, Purchasing Officer/QPA and Two Rivers Title Company, 26 Ayers Lane, Little Silver, NJ 07739.

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger	X			

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK

Mr(s). Russo offered the following Resolution for adoption seconded by Mr(s). Richmond.

Resolution No. R-20-25

### RESOLUTION

#### **RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL APPOINTING TOWNSHIP AUDITOR FOR THE YEAR 2020**

**WHEREAS**, there exists a need for services of a *Township Auditor* to conduct an audit of the Township financial records for the year ending December 31, 2014 and to serve as the Township General Auditor for the calendar year 2020 in accordance with the Township Ordinance and the laws and regulations of the State of New Jersey regarding same; and

**WHEREAS**, N.J. Revised Statute 40A:11-5 permits a municipality to award a contract for such auditing services without public advertising for bidding in that the services to be rendered are professional services and are accepted under said law; and

**WHEREAS**, the Township of Howell has obtained professional services quotations in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2020 temporary budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Howell, County of Monmouth, as follows:

1. The firm of Holman Frenia Allison, P.C., 912 Highway 33, Suite 2, Freehold, NJ 07728 is hereby designated as Township Auditor for the Township of Howell for the year 2020.

2. The Mayor and Clerk are hereby authorized and directed to engage the services of Holman Frenia Allison, P.C., 912 Highway 33, Suite 2, Freehold, NJ 07728 as Township Auditor for the Township of Howell and to execute a contract according to law and in accordance with this resolution. A copy of said contract shall be filed with the Clerk of the Township and shall be available for public inspection.

3. That the Township shall fund said award through its 2020 budget, Account No. 01-2010-20-01352-416 in an amount not to exceed \$55,000. No amount of any contract shall be chargeable until certification of available funds are made and upon receipt of a properly executed Purchase Order pursuant to the rules of the Local Finance Board of the State of New Jersey. You may not exceed the amount of the issued purchase order. Approval of requests for additional funds will be evidenced by an additional purchase order.



4. This appointment is being made in accordance with the Local Public Contracts Law and the Howell Township Ordinance requiring solicitation of quotes for professional services.

5. A Notice of this appointment shall be advertised in an official newspaper of the Township of Howell as required by law.

6. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the Township CFO, Purchasing Officer/QPA and Holman Frenia Allison, P.C., 912 Highway 33, Suite 2, Freehold, NJ 07728.

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger	X			

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK

Mr(s). Russo offered the following Resolution for adoption seconded by Mr(s). O'Donnell.

Resolution No. R-20-26

**RESOLUTION**

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL  
AUTHORIZING THE APPOINTMENT OF TOWNSHIP PLANNER FOR THE YEAR  
2020**

**WHEREAS**, there exists an ongoing need for services of a *Township Planner* for the Township of Howell for the year 2020 in accordance with the Township Ordinance and the laws and regulations of the State of New Jersey regarding same; and

**WHEREAS**, the Township of Howell has solicited such professional services through a fair and open process as provided for and defined in accordance with N.J.S.A. 19:44A-20.4, et seq. and as provided in Howell Township Code Section 18-2, subject to the provisions of the Local Public Contracts Law as set forth in N.J.S.A. 40A:11-1, et seq., regarding professional services; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2020 temporary budget.

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Howell as follows:

1. The firms of Leon S Avakian, Inc., 788 Wayside Road, Neptune, NJ 07753 and CME Associates, 1460 Route 9 South, Howell, NJ 07731 are hereby designated as Township Planner for the Township of Howell for the year 2020.

2. The Mayor and Clerk are hereby authorized and directed to engage the services of of Leon S Avakian, Inc., 788 Wayside Road, Neptune, NJ 07753 and CME Associates, 1460 Route 9 South, Howell, NJ 07731 as Township Planner for the Township of Howell and to execute a contract according to law and in accordance with this resolution. A copy of said contract shall be filed with the Clerk of the Township and shall be available for public inspection.

3. That the Township shall fund said award through its 2020 budget, Account No. 01-2010-20-01652-412 in an amount not to exceed \$5,000. No amount of any contract shall be chargeable until certification of available funds are made and upon receipt of a properly executed Purchase Order pursuant to the rules of the Local Finance Board of the State of New Jersey. You may not exceed the amount of the issued purchase order. Approval of requests for additional funds will be evidenced by an additional purchase order.

4. This appointment is made in accordance with the Local Public Contracts Law and the fair and open process as permitted by State Law and pursuant to Howell Township Ordinances.

5. A Notice of this appointment shall be advertised in an official newspaper of the Township of Howell as required by law.

6. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the Township CFO, Purchasing Officer/QPA and of Leon S Avakian, Inc., 788 Wayside Road, Neptune, NJ 07753 and CME Associates, 1460 Route 9 South, Howell, NJ 07731.

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger	X			

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK

Mr(s). Richmond offered the following Resolution for adoption seconded by Mr(s). O'Donnell.

Resolution No. R-20-27

**RESOLUTION**

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL  
AUTHORIZING THE APPOINTMENT OF UTILITY ENGINEER FOR THE YEAR  
2020**

**WHEREAS**, there exists an ongoing need for services of a *Utility Engineer* for the Township of Howell for the year 2020 in accordance with the Township Ordinance and the laws and regulations of the State of New Jersey regarding same; and

**WHEREAS**, the Township of Howell has solicited such professional services through a fair and open process as provided for and defined in accordance with N.J.S.A. 19:44A-20.4, et seq. and as provided in Howell Township Code Section 18-2, subject to the provisions of the Local Public Contracts Law as set forth in N.J.S.A. 40A:11-1, et seq., regarding professional services; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2020 temporary budget.

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Howell as follows:

1. The firm of Maser Consulting, 331 Newman Springs Road, Red Bank, NJ 07701 is hereby designated as Utility Engineer for the purpose of providing professional engineering services to the Howell Township Sewer Utility Department for the year 2020.

2. The firm of T&M Associates, 1144 Hooper Ave., Suite 202, Toms River, NJ 08753 is hereby designated as Utility Engineer for the purpose of providing professional engineering services to the Howell Township Sewer Utility Department for the year 2020.

3. The firm of CME Associates, 1460 Route 9 South, Howell, NJ 07731 is hereby designated as Utility Engineer for the purpose of providing professional engineering services to the Howell Township Sewer Utility Department for the year 2020.

4. The Mayor and Clerk are hereby authorized and directed to engage the services of Maser Consulting, 331 Newman Springs Road, Red Bank, NJ 07701  
T&M Associates, 1144 Hooper Ave., Suite 202, Toms River, NJ 08753  
CME Associates, 1460 Route 9 South, Howell, NJ 07731  
as Utility Engineer for the Township of Howell and to execute a contract in accordance with this resolution. A copy of said contract shall be filed with the Clerk of the Township and shall be available for public inspection.

5. No amount of any contract shall be chargeable until certification of available funds are made and upon receipt of a properly executed Purchase Order pursuant to the rules of the Local Finance Board of the State of New Jersey. You may not exceed the amount of the issued purchase order. Approval of requests for additional funds will be evidenced by an additional purchase order.

6. This appointment is made in accordance with the Local Public Contracts Law and the fair and open process as permitted by State Law and pursuant to Howell Township Ordinances.

7. A Notice of this appointment shall be advertised in an official newspaper of the Township of Howell as required by law.

8. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the Township CFO, Purchasing Officer/QPA, Maser Consulting, 331 Newman Springs Road, Red Bank, NJ 07701  
T&M Associates, 1144 Hooper Ave., Suite 202, Toms River, NJ 08753  
CME Associates, 1460 Route 9 South, Howell, NJ 07731.

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger	X			

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK

Mr(s). O'Donnell offered the following Resolution for adoption seconded by Mr(s). Russo.

Resolution No: R-20-28

**RESOLUTION**

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL  
AUTHORIZING THE EXECUTION OF AN ANIMAL CONTROL SERVICES  
CONTRACT FOR 2020**

**WHEREAS**, Associated Humane Societies, Inc. has submitted a Contract for Animal Control Services for the Township of Howell for the calendar year 2020; and

**WHEREAS**, said Contract has been reviewed and modified by the Township of Howell and Township Attorney and recommended for approval; and

**WHEREAS**, it is now the desire of this governing body to authorize the execution of said Contract by the Mayor and Township Clerk.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Howell as follows:

1. That the Mayor and Clerk are hereby authorized to execute the Animal Control Services Contract for the calendar year 2020.

2. That upon the adoption of the within Resolution and execution of the above-referenced Contract, the Clerk is authorized and directed to forward certified copies of them to Associated Humane Societies, Inc., Township Manager, Chief Financial Officer, Clerk's Office, Purchasing Department and the Police Department.

**VOTE:                      AYES                      NAYS                      ABSTAIN                      ABSENT                      DISQUALIFY**

Mr. Bonevich	X
Ms. Richmond	X
Mr. Russo	X
Mrs. O'Donnell	X
Mayor Berger	X

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a regular meeting held on January 7, 2020.

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**ALLISON CIRANNI, TOWNSHIP CLERK**

Mr(s). O'Donnell offered the following Resolution for adoption seconded by Mr(s). Bonevich.

Resolution No. R-20-29

**RESOLUTION**

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL,  
COUNTY OF MONMOUTH, STATE OF NEW JERSEY SETTING FORTH THE  
ORDER OF BUSINESS AND SPECIAL RULES FOR THE CONDUCT OF BUSINESS  
BY THE TOWNSHIP COUNCIL AT REGULAR MEETINGS**

**WHEREAS**, the Township Council is desirous of advising its citizens of basic information concerning the conduct of Township Council meetings; and

**WHEREAS**, the Township Council is desirous of setting forth its special rules for the conduct of business during its workshop and regular meetings as set forth in Chapter 2-1.5 et seq. of the Revised General Ordinances of the Township of Howell; and

**WHEREAS**, the Township Council is desirous of setting up a procedure for the determination of those items of business to be taken up on each agenda; and

**WHEREAS**, Resolution No. R-20-30 establishes the Township Council Regular Meeting Dates for 2020;

**WHEREAS**, meetings of the Township Council shall be conducted according to the most recent edition of Robert's Rules of Order, revised.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Howell that all of the procedural requirements of Chapter 231 of the public laws of 1975 of the State of New Jersey be and are hereby adopted as the procedures to be followed by the Township Council of the Township of Howell, but that a failure on the part of any member or members of the Township Council to follow such procedures, shall in no way invalidate or otherwise affect the propriety of any action taken by the Township Council prior to the said date.

**BE IT FURTHER RESOLVED**, by the Township Council of the Township of Howell that the following agenda shall be followed at Regular Meetings of the Township Council and that all printed agenda available to the public shall contain the following information:

COUNCIL REGULAR MEETING AGENDA

1. Call to Order by the Mayor
2. Opening Statement and Roll Call
3. Executive Session
4. Pledge of Allegiance to the Flag
5. Acceptance of Minutes of Previous Meetings
6. Reports of Township Officials
7. Discussion
8. Hearing of Citizens (1 Hour) and Public Comment on Consent Agenda Items
9. Consent Agenda Items
- 9A. Resolutions
- 9B. Motions
10. Public Hearing on Ordinances
11. Introduction of Ordinances
12. Unfinished Business
13. Information
14. Meeting Dates
15. Adjournment 11:00 P.M.

**BE IT FURTHER RESOLVED**, by the Township Council of the Township of Howell that the above agenda for meetings may be altered from time to time at the discretion of the Township Council and the failure to consider a given subject in any particular order at such meeting shall in no way invalidate or otherwise affect the propriety of any action taken by the Township Council.

**BE IT FURTHER RESOLVED**, by the Township Council of the Township of Howell that the Council may at its discretion as the need arises enter into Executive Session upon the reading of the appropriate Resolution.

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger	X			

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK



Mr(s). O'Donnell offered the following Resolution for adoption seconded by Mr(s). Bonevich.

R-20-30

RESOLUTION ESTABLISHING THE 2020 TOWNSHIP COUNCIL MEETING DATES

**WHEREAS**, an act of the Legislature known as the "Open Public Meetings Act" enacted October 21, 1975, requires that advance notice be given of all regularly scheduled public business meetings of the Township Council; and

**WHEREAS**, said Act of the Legislature became effective January 1, 1976;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council that:

**FIRST**, the regularly scheduled public meetings of the Township Council of the Township of Howell shall be held at the Municipal Offices, 4567 Route 9 North, Howell, New Jersey on the following Tuesdays of each month.

Reorganization Meeting, Tuesday, January 7, 2020 4:00 P.M.

**2020**

*Executive Session 6:30 P.M.*

*Regular Session 7:30 P.M.*

January 21

February 4

March 3

April 7

May 5

June 9

July 14

August 11

September 1

October 6

November 10

December 8

February 18

March 24

April 21

May 19

September 15

October 20

**SECOND**, that a copy of this Resolution will be posted by the Clerk on the public bulletin board in the Municipal Building and maintained their throughout the year.

**THIRD**, that a copy of this Resolution be kept on file for the public's inspection with the Township Clerk.

**FOURTH**, that a copy of this Resolution be forwarded to the newspapers designated by this public body as the newspapers to receive said notice and published in the official newspaper.

<u>VOTE</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>	<u>DISQUALIFY</u>
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger	X			

This is to certify that the foregoing Resolution as adopted by the Township Council of the Township of Howell at a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK

Mrs. O'Donnell offered the following resolution, seconded by Mr. Bonevich.

**R-20-31**

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL, COUNTY OF MONMOUTH, STATE OF NEW JERSEY ESTABLISHING TEMPORARY BUDGET APPROPRIATIONS FOR THE FISCAL YEAR OF 2020, PRIOR TO THE ADOPTION OF THE ANNUAL MUNICIPAL BUDGET, PURSUANT TO N.J.S.A 40A:4-19.**

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2020 budget, temporary appropriations should be made for the purpose in amounts required in the manner and time therein provided, and

WHEREAS, the total appropriations in the 2019 Current and Sewer Utility budgets, exclusive of any appropriations made for interest and debt redemption charges, and capital improvement fund are \$43,788,278.03 and \$7,350,128 respectively; and

WHEREAS, twenty-six and twenty-five hundredths percent (26.25%) of the total appropriations in the 2019 Current and Sewer budgets, exclusive of any appropriations made for interest and debt redemption charges, and capital improvement fund are the sums of \$11,494,422.98 and \$1,929,408.60 respectively; and

WHEREAS, the attached list of temporary appropriations for the 2020 fiscal year, totaling \$11,177,000 and \$1,811,000 respectively, are within the above listed twenty-six and twenty-five hundredths percent (26.25%) limitations;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Howell that the attached list of temporary appropriations be made for the 2020 fiscal year.

**ROLL CALL:**

<b>VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger	X			

I, Allison Ciranni, Clerk of the Township of Howell, County of Monmouth, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council at a meeting of said Township Council held on January 7, 2020.

\_\_\_\_\_  
ALLISON CIRANNI, TOWNSHIP CLERK

2019 TEMPOARY BUDGET

		<u>2019</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>26.25%</u>	<u>2020 (1/7/20)</u> <u>TEMPORARY</u> <u>APPROPRIATIONS</u>
20	<u>GENERAL GOVERNMENT</u>			
20-01000	<u>ADMINISTRATIVE &amp; EXECUTIVE:</u>			
	SALARIES & WAGES	\$ 523,912.00	\$ 137,526.90	\$ 137,527.00
	OTHER EXPENSES	\$ 142,400.00	\$ 37,380.00	\$ 39,145.00
	<u>TOTAL ADMINISTRATIVE &amp; EXECUTIVE</u>	<u>\$ 666,312.00</u>	<u>\$ 174,906.90</u>	<u>\$ 176,672.00</u>
20-01100	<u>TOWNSHIP COUNCIL</u>			
	SALARIES & WAGES	\$ 37,500.00	\$ 9,843.75	\$ 9,844.00
	OTHER EXPENSES	\$ 1,500.00	\$ 393.75	\$ 394.00
	<u>TOTAL TOWNSHIP COUNCIL</u>	<u>\$ 39,000.00</u>	<u>\$ 10,237.50</u>	<u>\$ 10,238.00</u>
20-01200	<u>CLERK'S OFFICE</u>			
	SALARIES & WAGES	\$ 343,715.00	\$ 90,225.19	\$ 90,226.00
	OTHER EXPENSES	\$ 42,040.00	\$ 11,035.50	\$ 11,222.00
	<u>TOTAL CLERK'S OFFICE</u>	<u>\$ 385,755.00</u>	<u>\$ 101,260.69</u>	<u>\$ 101,448.00</u>
20-01300	<u>FINANCIAL ADMINISTRATION</u>			
	SALARIES & WAGES	\$ 389,136.00	\$ 102,148.20	\$ 102,148.00
	OTHER EXPENSES	\$ 27,525.66	\$ 7,225.49	\$ 9,116.00
	<u>TOTAL FINANCIAL ADMINISTRATION</u>	<u>\$ 416,661.66</u>	<u>\$ 109,373.69</u>	<u>\$ 111,264.00</u>
20-01350	<u>AUDIT SERVICES</u>			
	OTHER EXPENSES	\$ 44,100.00	\$ 11,576.25	\$ 22,000.00
	<u>AUDIT SERVICES</u>	<u>\$ 44,100.00</u>	<u>\$ 11,576.25</u>	<u>\$ 22,000.00</u>
20-1400	<u>INFORMATION TECHNOLOGIES</u>			
	SALARIES & WAGES	\$ 186,734.00	\$ 49,017.68	\$ 49,018.00
	OTHER EXPENSES	\$ 241,440.00	\$ 63,378.00	\$ 113,336.00
	<u>TOTAL INFORMATION TECHONOLOGIES</u>	<u>\$ 428,174.00</u>	<u>\$ 112,395.68</u>	<u>\$ 162,354.00</u>
20-01450	<u>COLLECTION OF TAXES</u>			
	SALARIES & WAGES	\$ 378,556.00	\$ 99,370.95	\$ 99,371.00
	OTHER EXPENSES	\$ 9,700.00	\$ 2,546.25	\$ 3,250.00
	<u>TOTAL COLLECTION OF TAXES</u>	<u>\$ 388,256.00</u>	<u>\$ 101,917.20</u>	<u>\$ 102,621.00</u>

2019 TEMPOARY BUDGET

		<u>2019</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>26.25%</u>	<u>2020 (1/7/20)</u> <u>TEMPORARY</u> <u>APPROPRIATIONS</u>
20-01500	<u>ASSESSMENT OF TAXES</u>			
	SALARIES & WAGES	\$ 279,887.00	\$ 73,470.34	\$ 73,470.00
	OTHER EXPENSES	\$ 165,863.00	\$ 43,539.04	\$ 56,800.00
	<u>TOTAL ASSESSMENT OF TAXES</u>	<u>\$ 445,750.00</u>	<u>\$ 117,009.38</u>	<u>\$ 130,270.00</u>
20-01510	<u>PURCHASING</u>			
	SALARIES & WAGES	\$ 111,807.00	\$ 29,349.34	\$ 29,349.00
	OTHER EXPENSES	\$ 102,039.00	\$ 26,785.24	\$ 33,191.00
	<u>TOTAL PURCHASING</u>	<u>\$ 213,846.00</u>	<u>\$ 56,134.58</u>	<u>\$ 62,540.00</u>
20-01550	<u>LEGAL SERVICES</u>			
	SALARIES AND WAGES	\$ 114,565.00	\$ 30,073.31	\$ 30,073.00
	OTHER EXPENSES	\$ 415,556.00	\$ 109,083.45	\$ 101,458.00
	<u>TOTAL LEGAL SERVICES</u>	<u>\$ 530,121.00</u>	<u>\$ 139,156.76</u>	<u>\$ 131,531.00</u>
20-01650	<u>ENGINEERING SERVICES</u>			
	SALARIES & WAGES	\$ 416,167.00	\$ 109,243.84	\$ 109,244.00
	OTHER EXPENSES	\$ 101,460.00	\$ 26,646.38	\$ 44,337.00
	<u>TOTAL ENGINEERING SERVICES</u>	<u>\$ 517,627.00</u>	<u>\$ 135,890.22</u>	<u>\$ 153,581.00</u>
21	<u>LAND USE ADMINISTRATION</u>			
21-01800	<u>PLANNING AND LAND USE</u>			
	SALARIES & WAGES	\$ 186,909.00	\$ 49,063.61	\$ 49,064.00
	OTHER EXPENSES	\$ 29,080.00	\$ 7,633.51	\$ 7,657.00
	<u>TOTAL PLANNING BOARD</u>	<u>\$ 215,989.00</u>	<u>\$ 56,697.12</u>	<u>\$ 56,721.00</u>
21-01850	<u>ZONING BOARD</u>			
	SALARIES & WAGES	\$ 84,203.00	\$ 22,103.29	\$ 22,104.00
	OTHER EXPENSES	\$ 12,930.00	\$ 3,394.14	\$ 3,395.00
	<u>TOTAL ZONING BOARD</u>	<u>\$ 97,133.00</u>	<u>\$ 25,497.43</u>	<u>\$ 25,499.00</u>
21-01870	<u>SHADE TREE</u>			
	OTHER EXPENSES	\$ 1,950.00	\$ 511.88	\$ 713.00
	<u>TOTAL SHADE TREE</u>	<u>\$ 1,950.00</u>	<u>\$ 511.88</u>	<u>\$ 713.00</u>

2019 TEMPOARY BUDGET

		<u>2019</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>26.25%</u>	<u>2020 (1/7/20)</u> <u>TEMPORARY</u> <u>APPROPRIATIONS</u>
21-01890	<u>MOBIL HOME RENT STABILIZATION BOARD</u>			
	SALARIES AND WAGES	\$ 2,000.00	\$ 525.00	\$ -
	<u>TOTAL RENT STABILIZATION BOARD</u>	<u>\$ 2,000.00</u>	<u>\$ 525.00</u>	<u>\$ -</u>
22	<u>CONSTRUCTION CODE</u>			
22-01950	<u>CONSTRUCTION CODE</u>			
	SALARIES & WAGES	\$ 900,119.00	\$ 236,281.24	\$ 236,281.75
	OTHER EXPENSES	\$ 15,380.00	\$ 4,037.25	\$ 4,539.00
	<u>TOTAL CONSTRUCTION CODE</u>	<u>\$ 915,499.00</u>	<u>\$ 240,318.49</u>	<u>\$ 240,820.75</u>
22-01960	<u>CODE ENFORCEMENT</u>			
	SALARIES & WAGES	\$ 302,799.00	\$ 79,484.74	\$ 79,485.00
	OTHER EXPENSES	\$ 25,020.00	\$ 6,567.76	\$ 6,567.00
	<u>TOTAL CODE ENFORCEMENT</u>	<u>\$ 327,819.00</u>	<u>\$ 86,052.50</u>	<u>\$ 86,052.00</u>

2019 TEMPOARY BUDGET

		2019 ADOPTED BUDGET	26.25%	2020 (1/7/20) TEMPORARY APPROPRIATIONS
23	INSURANCE			
23-02100	INSURANCE			
	OPERATING EXPENSES			
	LIABILITY INSURANCE	\$ 532,143.00	\$ 139,687.54	\$ 270,000.00
	WORKER COMPENSATION INSURANCE	\$ 1,168,335.00	\$ 306,687.94	\$ 580,000.00
	HOSPITALIZATION	\$ 3,037,704.00	\$ 797,397.30	\$ 1,250,000.00
	EMPLOYEE HEALTH BENEFIT WAIVER	\$ 135,000.00	\$ 35,437.50	\$ 50,000.00
	TOTAL INSURANCE	\$ 4,873,182.00	\$ 1,279,210.28	\$ 2,150,000.00
25	PUBLIC SAFETY			
25-02400	POLICE			
	SALARIES & WAGES			
	SALARIES AND WAGES	\$ 12,827,306.00	\$ 3,367,167.83	\$ 3,470,653.75
	OTHER EXPENSES	\$ 588,514.00	\$ 154,484.93	\$ 227,735.00
	TOTAL POLICE	\$ 13,415,820.00	\$ 3,521,652.76	\$ 3,698,388.75
25-02450	EMERGENCY MEDICAL SERVICES			
	SALARIES AND WAGES	\$ 562,795.00	\$ 147,733.69	\$ 147,734.00
	OTHER EXPENSES	\$ 333,392.00	\$ 87,515.40	\$ 261,288.00
	TOTAL EMERGENCY MEDICAL SERVICES	\$ 896,187.00	\$ 235,249.09	\$ 409,022.00
25-02500	9 11 COSTS			
	SALARIES AND WAGES	\$ 914,984.00	\$ 240,183.30	\$ 240,183.00
	OTHER EXPENSES	\$ 130,700.00	\$ 34,308.75	\$ 34,309.00
	TOTAL 9 11 COSTS	\$ 1,045,684.00	\$ 274,492.05	\$ 274,492.00
25-02520	EMERGENCY MANAGEMENT			
	SALARIES & WAGES	\$ 18,250.00	\$ 4,790.63	\$ 4,791.00
	OTHER EXPENSES	\$ 13,000.00	\$ 3,412.50	\$ 3,413.00
	TOTAL EMERGENCY MANAGEMENT	\$ 31,250.00	\$ 8,203.13	\$ 8,204.00
25-02650	FIRE PREVENTION BUREAU			
	SALARIES AND WAGES	\$ 415,933.00	\$ 109,182.41	\$ 109,183.00
	OTHER EXPENSES	\$ 34,450.00	\$ 9,043.14	\$ 8,914.00
	TOTAL FIRE PREVENTION BUREAU	\$ 450,383.00	\$ 118,225.55	\$ 118,097.00

2019 TEMPOARY BUDGET

		<u>2019</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>26.25%</u>	<u>2020 (1/7/20)</u> <u>TEMPORARY</u> <u>APPROPRIATIONS</u>
25-02750	<u>MUNICIPAL PROSECUTOR</u>			
01-2010-25-02751-102	SALARIES AND WAGES	\$ 50,000.00	\$ 13,125.00	\$ 13,125.00
	<u>TOTAL MUNICIPAL PROSECUTOR</u>	<u>\$ 50,000.00</u>	<u>\$ 13,125.00</u>	<u>\$ 13,125.00</u>
26	<u>PUBLIC WORKS FUNCTIONS</u>			
26-02900	<u>PUBLIC WORKS</u>			
	SALARIES AND WAGES	\$ 2,067,387.00	\$ 542,689.09	\$ 608,564.00
	OTHER EXPENSES	\$ 370,500.00	\$ 97,256.25	\$ 190,071.00
	<u>TOTAL PUBLIC WORKS</u>	<u>\$ 2,437,887.00</u>	<u>\$ 639,945.34</u>	<u>\$ 798,635.00</u>
26-03050	<u>RECYCLING</u>			
	SALARIES AND WAGES	\$ 3,500.00	\$ 918.75	\$ -
	OPERATING EXPENSES	\$ 4,500.00	\$ 1,181.25	\$ 300.00
	<u>TOTAL RECYCLING</u>	<u>\$ 8,000.00</u>	<u>\$ 2,100.00</u>	<u>\$ 300.00</u>



2019 TEMPOARY BUDGET

		2019 <u>ADOPTED</u> <u>BUDGET</u>	<u>26.25%</u>	2020 (1/7/20) <u>TEMPORARY</u> <u>APPROPRIATIONS</u>
26-03100	<u>BUILDINGS AND GROUNDS</u>			
	SALARIES AND WAGES	\$ 619,442.00	\$ 162,603.53	\$ 162,603.50
	OTHER EXPENSES	\$ 135,000.00	\$ 35,437.50	\$ 35,439.00
	<u>TOTAL BUILDINGS AND GROUNDS</u>	<u>\$ 754,442.00</u>	<u>\$ 198,041.03</u>	<u>\$ 198,042.50</u>
26-03110	<u>MAIN ADMINISTRATION BUILDING</u>			
	SALARIES AND WAGES	\$ 126,292.00	\$ 33,151.65	\$ 33,152.00
	OTHER EXPENSES	\$ 315,000.00	\$ 82,687.50	\$ 118,913.00
	<u>TOTAL MAIN ADMINISTRATION BUILDING</u>	<u>\$ 441,292.00</u>	<u>\$ 115,839.15</u>	<u>\$ 152,065.00</u>
26-03150	<u>VEHICLE MAINTENANCE</u>			
	SALARIES AND WAGES	\$ 601,315.00	\$ 157,845.19	\$ 167,345.00
	OTHER EXPENSES	\$ 405,500.00	\$ 106,443.75	\$ 124,781.00
	<u>TOTAL VEHICLE MAINTENANCE</u>	<u>\$ 1,006,815.00</u>	<u>\$ 264,288.94</u>	<u>\$ 292,126.00</u>
26-03250	<u>COMMUNITY SERVICES ACT</u>			
	OTHER EXPENSES	\$ 102,000.00	\$ 26,775.00	\$ 95,000.00
	<u>TOTAL COMMUNITY SERVICES</u>	<u>\$ 102,000.00</u>	<u>\$ 26,775.00</u>	<u>\$ 95,000.00</u>
27	<u>HEALTH AND HUMAN SERVICES</u>			
27-03320	<u>YOUTH GUIDANCE</u>			
	SALARIES & WAGES	\$ 12,230.00	\$ 3,210.38	\$ 3,210.00
	OTHER EXPENSES	\$ 30,700.00	\$ 8,058.75	\$ 20,000.00
	<u>TOTAL YOUTH GUIDANCE</u>	<u>\$ 42,930.00</u>	<u>\$ 11,269.13</u>	<u>\$ 23,210.00</u>
27-03400	<u>PUBLIC SERVICE</u>			
	SALARIES & WAGES	\$ 55,720.00	\$ 14,626.50	\$ 14,627.00
	OTHER EXPENSES	\$ 59,775.00	\$ 15,690.94	\$ 15,691.00
	<u>TOTAL PUBLIC SERVICE</u>	<u>\$ 115,495.00</u>	<u>\$ 30,317.44</u>	<u>\$ 30,318.00</u>
27-03420	<u>SENIOR CITIZENS</u>			
	SALARIES AND WAGES	\$ 164,090.00	\$ 43,073.63	\$ 43,074.00
	OTHER EXPENSES	\$ 86,350.00	\$ 22,666.88	\$ 20,742.00
	<u>TOTAL SENIOR CITIZENS</u>	<u>\$ 250,440.00</u>	<u>\$ 65,740.51</u>	<u>\$ 63,816.00</u>

2019 TEMPOARY BUDGET

		2019 ADOPTED BUDGET	26.25%	2020 (1/7/20) TEMPORARY APPROPRIATIONS
30-04150	<u>ACCUMULATED LEAVE COMPENSATION</u>			
	SALARIES - ACCUMULATED LEAVE	\$ 100,000.00	\$ 26,250.00	\$ -
	<u>ACCUMULATED LEAVE</u>	<u>\$ 100,000.00</u>	<u>\$ 26,250.00</u>	<u>\$ -</u>
30	<u>OTHER OPERATING FUNCTIONS</u>			
30-04200	<u>CELEBRATION OF SPECIAL EVENTS</u>			
	OTHER EXPENSES	\$ 41,000.00	\$ 10,762.50	\$ 10,000.00
	<u>CELEBRATION OF PUBLIC EVENTS</u>	<u>\$ 41,000.00</u>	<u>\$ 10,762.50</u>	<u>\$ 10,000.00</u>
31	<u>UTILITIES</u>			
31-04300	<u>UTILITIES AND BULK PURCHASES</u>			
	OTHER EXPENSES	\$ 1,271,500.00	\$ 333,768.75	\$ 429,700.00
	<u>UTILITIES AND BULK PURCHASES</u>	<u>\$ 1,271,500.00</u>	<u>\$ 333,768.75</u>	<u>\$ 429,700.00</u>
32-04650	<u>SOLID WASTE DISPOSAL COSTS</u>			
	OTHER EXPENSES	\$ 500,000.00	\$ 131,250.00	\$ 182,500.00
	<u>TOTAL SOLID WASTE DISPOSAL COSTS</u>	<u>\$ 500,000.00</u>	<u>\$ 131,250.00</u>	<u>\$ 182,500.00</u>
35-04700	<u>CONTINGENCY</u>			
01-2010-35-04702-832	OTHER EXPENSES	\$ 6,000.00	\$ 1,575.00	\$ 1,575.00
	<u>TOTAL CONTINGENCY</u>	<u>\$ 6,000.00</u>	<u>\$ 1,575.00</u>	<u>\$ 1,575.00</u>
36-04710	<u>STATUTORY</u>			
	PUBLIC EMPLOYEES PENSION	\$ 1,125,796.00	\$ 295,521.45	\$ -
	SOCIAL SECURITY	\$ 1,725,000.00	\$ 452,812.50	\$ 395,000.00
	LOSAP	\$ 35,000.00	\$ 9,187.50	\$ -
	POLICE PENSION	\$ 3,084,393.00	\$ 809,653.16	\$ -
	DEF. COMP. RETIREMENT PLAN	\$ 10,000.00	\$ 2,625.00	\$ 3,000.00
	<u>TOTAL STATUTORY</u>	<u>\$ 5,980,189.00</u>	<u>\$ 1,569,799.61</u>	<u>\$ 398,000.00</u>

2019 TEMPOARY BUDGET

		2019 ADOPTED BUDGET	26.25%	2020 (1/7/20) TEMPORARY APPROPRIATIONS
41	<u>FEDERAL AND STATE GRANTS</u>			
41-03040	<u>SENIOR CENTER GRANT</u>			
	GRANT SALARIES	\$ 269,925.00	\$ 70,855.31	\$ 70,856.00
	OTHER EXPENSES	\$ 80,009.00	\$ 21,002.36	\$ 21,002.00
	<b>TOTAL SENIOR CENTER GRANT</b>	<b>\$ 349,934.00</b>	<b>\$ 91,857.67</b>	<b>\$ 91,858.00</b>
41-03520	<u>CLEAN COMMUNITIES GRANT</u>			
	SALARIES & WAGES	\$ 99,206.00	\$ 26,041.58	\$ 26,050.00
	OTHER EXPENSES	\$ 10,266.00	\$ 2,694.83	\$ 2,695.00
	<b>TOTAL CLEAN COMMUNITIES GRANT</b>	<b>\$ 109,472.00</b>	<b>\$ 28,736.41</b>	<b>\$ 28,745.00</b>
43	<u>MUNICIPAL COURT</u>			
43-04900	<u>MUNICIPAL COURT</u>			
	SALARIES & WAGES	\$ 473,445.00	\$ 124,279.31	\$ 117,467.00
	OTHER EXPENSES	\$ 60,500.00	\$ 15,881.25	\$ 16,989.00
	<b>TOTAL MUNICIPAL COURT</b>	<b>\$ 533,945.00</b>	<b>\$ 140,160.56</b>	<b>\$ 134,456.00</b>
43-04950	<u>PUBLIC DEFENDER</u>			
	SALARIES AND WAGES	\$ 5,000.00	\$ 1,312.50	\$ 1,000.00
	<b>TOTAL PUBLIC DEFENDER</b>	<b>\$ 5,000.00</b>	<b>\$ 1,312.50</b>	<b>\$ 1,000.00</b>
44	<u>CAPITAL IMPROVEMENTS</u>			
44-09000	<u>CAPITAL OUTLAY &amp; OTHER</u>			
	CAPITAL OUTLAY			
	<b>CAPITAL IMPROVEMENTS</b>	<b>\$ 425,000.00</b>	<b>\$ 111,562.50</b>	<b>\$ -</b>
45	<u>DEBT SERVICE</u>			
	PRINCIPAL ON BONDS	\$ 4,220,000.00	\$ 1,107,750.00	\$ 1,460,000.00
	PRINCIPAL ON NOTES	\$ 646,000.00	\$ -	
	INTEREST ON BONDS	\$ 1,443,630.00	\$ 378,952.88	\$ 657,000.00
	INTEREST ON NOTES	\$ 923,813.00	\$ 242,500.91	\$ 120,000.00
	TD LEASE - PRINCIPAL & INTEREST	\$ 85,000.00	\$ 22,312.50	\$ 43,000.00
	MON. CTY LEASE BONDS - PRINCIPAL & INTEREST	\$ 792,970.00	\$ 208,154.63	\$ 50,700.00
	<b>TOTAL DEBT SERVICE</b>	<b>\$ 8,111,413.00</b>	<b>\$ 1,959,670.92</b>	<b>\$ 2,330,700.00</b>

2019 TEMPOARY BUDGET

	<u>2019 ADOPTED BUDGET</u>	<u>26.25%</u>	<u>2020 (1/7/20) TEMPORARY APPROPRIATIONS</u>
46	<u>DEFERRED CHARGES</u>		
	DEFERRED CHARGES - OUTSIDE CAPS		
	\$ 9,000.00	\$ 2,362.50	
	SPECIAL 5 YR EMERGENCY - MASTER PLAN		
	\$ 9,000.00	\$ 2,362.50	\$ -
	SUB- DEFERRED CHG.. - OUTSIDE CAPS		
	\$ 9,000.00	\$ 2,362.50	\$ -
	DEFERRED CHARGES		
	\$ 9,000.00	\$ 2,362.50	\$ -
	<u>SUB- GENERAL APPROPRIATIONS</u>		
	\$ 49,317,578.40	\$ 12,776,302.59	\$ 13,507,700.00
50	RESERVE FOR UNCOLLECTED TAXES		
	\$ 3,007,112.63	\$ 789,367.07	\$ -
	RESERVE FOR UNCOLLECTED TAXES		
	\$ 3,007,112.63	\$ 789,367.07	\$ -
	<u>TOTAL CURRENT FUND</u>		
	\$ 52,324,691.03	\$ 13,565,669.66	\$ 13,507,700.00

<u>BUDGET LIMITATIONS</u>	<u>2019 BUDGET</u>	<u>2020 TEMP BUDGET</u>
2019 BUDGET APPROPRIATIONS	\$ 52,324,691.03	\$ 13,507,700.00
LESS:		
DEBT SERVICE	\$ 8,111,413.00	\$ 2,330,700.00
CAPITAL OUTLAY	\$ 425,000.00	\$ -
	-	-
2019 TEMPORARY BUDGET BASE	<u>\$ 43,788,278.03</u>	<u>\$ 11,177,000.00</u>
26.25% STATUTORY LIMITATION	<u>\$ 11,494,422.98</u>	<u>\$ 11,494,422.98</u>

2019 TEMPOARY BUDGET

		2019 ADOPTED BUDGET	26.25%	2020 (1/7/20) TEMPORARY APPROPRIATIONS
07	SEWER UTILITY			
55-05000	SALARIES & WAGES	\$ 678,697.00	\$ 178,157.96	\$ 183,000.00
	OTHER EXPENSES	\$ 5,727,308.00	\$ 1,503,418.37	\$ 1,613,000.00
	OTHER EXPENSES	\$ 1,072,218.00	\$ 281,457.23	\$ 65,000.00
TOTAL SEWER UTILITY		\$ 7,478,223.00	\$ 1,963,033.56	\$ 1,861,000.00
<u>BUDGET LIMITATIONS</u>		2019 BUDGET		2020 TEMP BUDGET
	2019 BUDGET APPROPRIATIONS	\$ 7,478,223.00		\$ 1,861,000.00
	LESS:			
	DEBT SERVICE	\$ 128,095.00		\$ 50,000.00
	CAPITAL OUTLAY			\$ -
	2019 TEMPORARY BUDGET BASE	\$ 7,350,128.00		\$ 1,811,000.00
	26.25% STATUTORY LIMITATION	\$ 1,929,408.60		\$ 1,929,408.60

Mr(s). O'Donnell offered the following Resolution for adoption seconded by Mr(s). Bonevich.

R-20-32

RESOLUTION FIXING PAYMENT DATES OF REAL PROPERTY TAXES

WHEREAS, N.J. Rev. Statute 54:4-66 and 67 fixes the time for payment of real property taxes and the maximum amount of interest which may be charged for delinquent payment of taxes and assessments; and

WHEREAS, the Township Council deems it appropriate and necessary to comply with the provisions of the aforesaid Statute;

NOW, THEREFORE, BE IT RESOLVED, that the real property taxes shall be payable as follows:

- First Installment - February 1, 2020
- Second Installment - May 1, 2020
- Third Installment - August 1, 2020
- Fourth Installment - November 1, 2020

After which dates, if unpaid, they shall become delinquent. No waivers of the foregoing dates will be accorded.

BE IT FURTHER RESOLVED, that the rates of interest to be charged for the non-payment of taxes or assessments on or before the date they would become delinquent is hereby fixed at 8% on the first one thousand five hundred dollars (\$1,500) of the delinquencies, and 18% on any amount in excess of one thousand five hundred dollars (\$1,500) and remain at 18% until all such delinquencies are resolved. No interest shall be charged if the payment of any installment is made within ten (10) days of the date on which the same became payable. The Tax Collector is hereby directed to hold a Tax Lien Sale by December 31, 2020.

BE IT FURTHER RESOLVED, that in addition to the interest provided above, on all delinquencies in excess of ten thousand dollars (\$10,000) and which are not paid prior to the end of the fiscal year, an additional penalty of 6% shall be charged against the delinquency.

VOTE:	AYES	NAYS	ABSTAIN	ABSENT
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo	X			
Deputy Mayor O'Donnell	X			
Mayor Berger	X			

This is to certify that the Township Council of the Township of Howell adopted the foregoing Resolution during the meeting held on January 7, 2020.

\_\_\_\_\_  
Allison Ciranni, Township Clerk

Mrs. O'Donnell offered the following resolution, seconded by Mr. Bonevich.

**R-20-33**

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL, COUNTY OF MONMOUTH, STATE OF NEW JERSEY ADOPTING A CASH MANAGEMENT PLAN FOR THE FISCAL YEAR OF 2020, PURSUANT TO N.J.S.A 40A:5-14.**

**BE IT RESOLVED** by the Council of the Township of Howell, County of Monmouth that for the year 2020, the following shall serve as the cash management plan of the Township of Howell.

The Chief Financial Officer is directed to use this cash management plan as the guide in depositing and investing the Township of Howell's funds.

The following Government Unit Deposit Protection Act (GUDPA) approved banks are authorized depositories for deposit of funds:

AMBOY NATIONAL BANK	MANASQUAN BANK
BANK OF AMERICA	PNC BANK
CHASE BANK	PROVIDENT BANK
FIRST FINANCIAL	SANTANDER BANK
FIRST COMMERCE BANK	TD BANK
INVESTORS BANK	WELLS FARGO BANK
NEW YORK COMMUNITY BANK CORP	

Warrants or checks for the disbursement of money shall be made by any three (3) of the following officials and facsimile signatures may be used:

TOWNSHIP MAYOR	CHIEF FINANCIAL OFFICER
TOWNSHIP MANAGER	DEPUTY MANAGER
DIRECTOR OF COMMUNITY DEVELOPMENT	

Warrants or checks for the disbursement of money from the payroll account shall be made by the following official and a facsimile signature may be used:

TOWNSHIP MANAGER

Warrants or checks for the disbursement of money from the municipal court general and bail accounts shall be made by any two (2) of the following officials:

COURT ADMINISTRATOR      DEPUTY COURT ADMINISTRATORS

The Chief Financial Officer and/or Assistant Finance Officer are empowered to invest cash funds as bank balances will allow from time to time in order to realize a revenue. The above stated officers are authorized to transfer funds electronically for the purpose of investments, payroll and to liquidate interfunds up to a maximum of \$30,000,000.00.

The following are authorized as suitable investments:

- Interest-bearing bank accounts in banks as authorized above for deposit of local unit funds (GUDPA approved).
- Certificates of deposit in GUDPA approved banking institutions.
- Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America. This includes instruments such as Treasury Bills, Notes and Bonds.
- Government money market mutual funds that comply with N.J.S.A. 40A:5-15.1(e)
- Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors.
- Bonds or other obligations of the local unit or school district of which the Township is a part.
- State Division of Investments.
- Local government investment pools which comply with N.J.S.A. 40A:5-15.1(e) and conditions set by the Division of Local Government Services.

- New Jersey Cash Management Fund.
- Repurchase agreements (repos) of fully collateralized securities which comply with N.J.S.A. 40A:5-15.1(e).
- New Jersey MBIA/CLASS.
- New Jersey Asset & Rebate Management Program.

There are no approved security broker/dealers. In the event that a security broker/dealer should be approved during the year, the registered principal of said brokerage firm so approved shall be provided with and sign an acknowledgment that they have seen and reviewed the cash management plan.

Each month, the Chief Financial Officer shall prepare a report for the Manager that consists of the following:

- A summary of all investments made or redeemed for the month.
- A listing of any and all financial institutions holding local unit funds.
- The class or type of securities purchased or funds deposited.
- Income earned on deposits and investments.
- Market value of investments and disclosure as to how the value was determined, if applicable.
- A listing of accounts or deposits that do not earn interest.

This document shall constitute the cash management policy of the Township.

Any official involved with the selection of depositories, investments, broker/dealers shall disclose any material business or personal relationship to the Manager and to the Local Finance Board or Local Ethics Board as applicable.

Any official who, in the course of his or her duties, deposits or invests in accordance with this plan shall be relieved of any liability for loss.

**ROLL CALL:**

<b>VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger	X			

I, Allison Ciranni, Clerk of the Township of Howell, County of Monmouth, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council at a meeting of said Township Council held on January 7, 2020.

\_\_\_\_\_  
ALLISON CIRANNI, TOWNSHIP CLERK



Mrs. O'Donnell offered the following resolution, seconded by Mr. Bonevich.

**R-20-34**

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, REAUTHORIZING THE PETTY CASH FUND FOR THE FISCAL YEAR 2020, PURSUANT TO N.J.S.A. 40A:5-21.**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund for the Township of Howell, and;

**WHEREAS**, said Petty Cash Funds have previously been established by the Council and approved by the Director of Local Government Services, and;

**WHEREAS**, it is required that the Petty Cash Funds be re-established annually.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Howell that:

1. The following Petty Cash Funds are hereby re-authorized for the year 2020:

Patricia Dodd, Department of Financial Administration	\$300.00
Carlene Tanner, Department of Police	\$250.00

Said Petty Cash Fund will be used by such office or department to pay claims for small miscellaneous expenses not to exceed \$25.00.

2. The custodian of the Fund be bonded in an amount not less than \$1,000.00 and will maintain said Fund in accordance with the laws and regulations governing its operation.

3. It is certified that this authorization is unchanged from that previously approved by the Director, Division of Local Government Services.

4. A certified copy of this resolution will be forwarded to the Director, Division of Local Government Services and the Chief Financial Officer upon its adoption.

**ROLL CALL:**

<b>VOTE:</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger	X			

I, Allison Ciranni, Clerk of the Township of Howell, County of Monmouth, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council at a meeting of said Township Council held on January 7, 2020.

\_\_\_\_\_  
Allison Ciranni, Township Clerk

Mr(s). Russo offered the following Resolution for adoption seconded by Mr(s). O'Donnell.

Resolution No. R-20-35

**RESOLUTION**

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL  
NAMING THE OFFICIAL NEWSPAPER OF THE TOWNSHIP FOR THE YEAR 2020**

**WHEREAS**, it is necessary to designate an official newspaper to comply with the Open Public Meetings Act and other official requirements of the Township of Howell for the year 2020.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Howell that the following newspapers are hereby named as the official newspapers for the Township of Howell:

Gannett for the **Asbury Park Press**

NJ Advance Media for the **Star Ledger**

Greater Media for the **Tri Town News**

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger	X			

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK

Mr(s). Richmond offered the following Resolution for adoption seconded by Mr(s). Russo.

Resolution No. R-20-36

**RESOLUTION**

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL  
APPOINTING THE TOWNSHIP TAX SEARCH OFFICIAL FOR THE YEAR 2020**

**WHEREAS**, every municipality shall from time to time by resolution designate a bonded official of the municipality to make examination of its records as to unpaid municipal liens and to certify the result thereof

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Howell as follows:

1. Albert S. Jardine be and is hereby designated as the Township Tax Search Official.
2. Amy Cordell be and is hereby designated as the Assistant Township Tax Search Official.

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger	X			

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

\_\_\_\_\_  
ALLISON CIRANNI, TOWNSHIP CLERK

Mr(s). O'Donnell offered the following Resolution for adoption seconded by Mr(s). Richmond.

Resolution No. R-20-37

**RESOLUTION**

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL  
APPOINTING THE ASSESSMENT SEARCH OFFICIAL FOR THE YEAR 2020**

**WHEREAS**, the governing body of every municipality shall from time to time by resolution, designate the municipal clerk or municipal engineer as the person who shall make official certificates of searches as to municipal improvements authorized by Ordinance of the municipality, but not assessed, affecting any parcel or tract of land in said municipality where assessment will be made thereon pursuant to such Ordinance.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Howell as follows:

1. Allison Ciranni be and is hereby designated as the Township Assessment Search Official.
2. Sue Minock be and is hereby designated as the Township Assistant Assessment Search Official.

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger	X			

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK

Mr(s). Russo offered the following Resolution for adoption seconded by Mr(s). Bonevich.

Resolution No. R-20-38

**RESOLUTION**

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HOWELL  
AUTHORIZING THE APPOINTMENT OF A PUBLIC AGENCY COMPLIANCE  
OFFICER FOR THE YEAR 2020**

**WHEREAS**, the Department of Treasury, Affirmative Action Office requires that there be a designation of a public agency compliance officer for the Township; and

**WHEREAS**, the Township of Howell would like to name Michael Rizzo, Purchasing/Contract Administrator as their designated public agency compliance officer for the year 2020.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Council of the Township of Howell, County of Monmouth, and State of New Jersey, as follows:

1. Michael Rizzo is hereby designated as the public agency compliance officer on behalf of the Township of Howell for 2020.
2. That upon the adoption of the within resolution, the Clerk is authorized and directed to forward a certified copy of it to the Department of Treasury, Affirmative Action Office and Michael Rizzo.

<b>VOTE</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonevich	X			
Ms. Richmond	X			
Mr. Russo	X			
Mrs. O'Donnell	X			
Mayor Berger	X			

This is to certify that the foregoing Resolution was adopted by the Township Council of the Township of Howell during a public business meeting held on January 7, 2020.

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ALLISON CIRANNI, TOWNSHIP CLERK

