TOWNSHIP OF HOWELL
TOWNSHIP COUNCIL REORGANIZATION MEETING

JANUARY 1, 2019

1. Meeting Called to Order
Mayor Berger called the meeting to order at 12:00 P.M.


3. Oath of Office administered to Township Councilwoman Pamela Richmond by Monmouth County Sheriff Shaun Golden. Remarks by Councilwoman Richmond.


5. Opening Statement and Roll Call
Township Clerk Wollman read the opening statement. Adequate notice of the holding of this meeting of the Howell Township Council was provided for in the following manner: (1) By the posting of a copy of said notice upon the bulletin board in the Township Municipal Building on December 3, 2018. (2) By email of a copy of said notice to the Asbury Park Press, Tri Town News, Star Ledger for publication and information on December 3, 2018. (3) By the filing of a copy of said form of notice in the Township Clerk’s office on December 3, 2018. The public will be allowed to attend and will be allowed to participate pursuant to the Open Public Meetings Law. The public is reminded that civility and decorum will be maintained during the meeting. Any contracts awarded at this meeting, or between now and the next meeting will be required to comply with the requirements of Public Law 1975 Chapter 127 (NJAC 17:27).

Roll Call: Present: Mayor Theresa Berger, Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Councilwoman O’Donnell. Also present: Township Manager Brian Geoghegan, Community Development Director/Deputy Township Manager Jim Herrman, Chief Financial Officer Louis Palazzo, Township Attorney Joseph Clark, Township Clerk Penny Wollman.

6. Presentation of Colors by Howell Township Police Honor Guard

7. Star Spangled Banner by Howell High School Rebel Yell

Pledge of Allegiance

8. Invocation by Pastor Colin Thompson, Cornerstone Calvary Chapel


APPROVED THIS THE
DAY OF JANUARY
2019

ORIGINAL ISSUES

11. **Appoint Municipal Prosecutor-Conflicts/Alt.** Township Manager Geoghegan stated that the Township received one bid and spoke with the Judge who recommended they use a pool. Council all agreed to let the court handle the Conflicts/Alt.


13. **Appoint Public Defender-Conflicts/Alt.** No RFPs received. Tabled to readvertise for position.

14. **Appoint Administrative Agent for Affordable Housing Matters.** Councilman Russo nominated Community Grants Planning and Housing as Administrative Agent for Affordable Housing Matters, seconded by Councilwoman Richmond. Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell, Mayor Berger.

15. **Appoint Affordable Housing Attorney.** Deputy Mayor O’Donnell nominated Gilmore & Monahan as Affordable Housing Attorney, seconded by Councilwoman Richmond. Added as a stipulation to this motion was that Andy Bayer finish the upcoming COAH litigation. Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Deputy Mayor O’Donnell, Mayor Berger. Abstain: Councilman Russo.

16. **Appoint Affordable Housing Planner.**
   - Motion #1: Councilman Bonevich nominated CME Peter Van den Kooy as Affordable Housing Planner, seconded by (Mayor steps down) Mayor Berger.
   - Motion #2: Deputy Mayor O’Donnell nominated CME and to add the firm Leon S. Avakian, Inc. as Affordable Housing Planners, seconded by Councilwoman Richmond.
   - Motion #2 (CME and to add the firm Leon S. Avakian, Inc.) Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell, Mayor Berger. Motion #1 and Motion #2 pass.

18. **Appoint Bond Counsel.** Councilman Russo nominated Gluck Walrath LLP and Archer & Greiner P.C., as Bond Counsel, seconded by Councilwoman Richmond. Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell, Mayor Berger.


22. **Appoint Dental Insurance Broker.** Statement that Dimensions Inc. is in place as the Township’s Dental Insurance Broker. No motion needed.


26. **Appoint Medical Director.** Councilman Russo nominated Ken Lavelle as Medical Director, seconded by Councilwoman Richmond. Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell, Mayor Berger.
27. **Appoint Real Estate Appraisal Services.** This matter was tabled for new RFPs.


29-32. **Appoint Special Counsel.** Deputy Mayor O’Donnell nominated Weiner Law Group LLP; Gluck Walrath LLP; Marriott Callahan Blair; Dasti Murphy McGuckin Ulaky Koutsouris & Connors; Christopher Dasti Law; Cleary Giacobbe Alfieri & Jacobs LLC; Gilmore & Monahan; Archer & Greiner; and Pashman Stein Walder Hayden as Special Counsel, seconded by Councilwoman Richmond. Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Deputy Mayor O’Donnell. Abstain: Councilman Russo. Mayor Berger Aye with the exception of Cleary Giacobbe Alfieri & Jacobs LLC.


35. **Appoint Tax Foreclosure Attorney.**

   - Motion #1: Councilman Russo nominated Dasti Murphy McGuckin Ulaky Koutsouris & Connors as Tax Foreclosure Attorney, seconded by Councilwoman Richmond.
   - Motion #2: Councilman Bonevich made a motion to add Wisniewski & Association, LLC to the first motion, seconded by (Mayor steps down) Mayor Berger.
   - Motion #1 (Dasti Murphy McGuckin Ulaky Koutsouris & Connors). Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell, Mayor Berger.

36. **Appoint Township Auditor.** Councilman Russo nominated Holman Frenia Allison as Township Auditor, seconded by Councilwoman Richmond. Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell, Mayor Berger.
37. **Appoint Township Planner.** Councilman Russo nominated Leon S. Avakian, Inc. as Township Planner, seconded by Councilwoman Richmond. Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell, Mayor Berger.

38. **Appoint Utility Engineer.** Councilman Russo nominated CME Associates; Maser Consulting; and T&M Associates as Utility Engineer, seconded by Councilman Bonevich. Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell, Mayor Berger.

40. **Adopt 2019 Township Council Meeting Dates**
   Deputy Mayor O’Donnell made a motion to adopt Resolutions 39 & 40, seconded by Councilman Bonevich. Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell, Mayor Berger.

41. **Adopt 2019 Temporary Budget**
42. **Set 2019 Tax Payment Dates**
43. **Adopt Cash Management Plan**
44. **Reauthorize Petty Cash Accounts**
   Councilman Russo made a motion to adopt Resolutions 41-44, seconded by Councilwoman Richmond. Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell, Mayor Berger.

45. **Designate Official Newspapers — NJ Advance Media for the Star Ledger and Greater Media for the Tri Town News**
   Deputy Mayor O’Donnell made a motion to adopt Resolution 45, (NJ Advance Media for the Star Ledger and Greater Media for the Tri Town News), seconded by Councilwoman Richmond. Councilman Bonevich questioned if the Township needed 2 daily newspapers. Township Clerk Wollman and Township Attorney Clark responded that the Township does not need 2 daily newspapers. Mayor Berger asked if there was a way to add the Asbury Park Press to the list. Deputy Mayor O’Donnell responded that possibly at a later date, but her motion stands. Roll Call: Ayes: Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell. Nays: Councilman Bonevich, Mayor Berger.

46. **Appoint Tax Search Official — Susan Davison**
   Councilman Russo made a motion to adopt Resolution 46, seconded by Councilman Bonevich. Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell, Mayor Berger.
47. Appoint Assessment Search Official – Penny Wollman and Asst Assessment Search Official – Allison Ciranni
Councilman Russo made a motion to adopt Resolution 47, seconded by Councilman Bonevich. Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell, Mayor Berger.

48. Appoint Public Agency Compliance Officer – Michael Rizzo
Councilman Russo made a motion to adopt Resolution 48, seconded by Councilwoman Richmond. Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell, Mayor Berger.

49. Appoint 2019 Animal Control Services – Associated Humane Societies Inc.
Deputy Mayor O’Donnell made a motion to adopt Resolution 49, seconded by Councilwoman Richmond. Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell, Mayor Berger.

50. Community Alliance
Deputy Mayor O’Donnell nominated the following individuals for Community Alliance, 1 Year Term, seconded by Councilman Russo. Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell, Mayor Berger.

51. Environmental Commission
Mayor Berger made the following appointments to the Environmental Commission.

<table>
<thead>
<tr>
<th>Member, 3 Year term</th>
<th>Chris Garrick</th>
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<tbody>
<tr>
<td>Member, 3 Year term &amp; Planning Bd Member</td>
<td>Nicholas Huszar</td>
</tr>
<tr>
<td>Alternate 2 Member, 2 Year Term</td>
<td>Kristal Dias</td>
</tr>
<tr>
<td><strong>Chair appointed by Mayor</strong></td>
<td>Joan Osborne</td>
</tr>
</tbody>
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52. Farmers Advisory Committee
Councilman Russo nominated the following individuals for Farmers Advisory Committee, seconded by Councilman Bonevich. Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell, Mayor Berger.

<table>
<thead>
<tr>
<th>Member, 2 Year Term</th>
<th>Terry Van Ness</th>
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<tbody>
<tr>
<td>Member, 2 Year term</td>
<td>Martha Harvey</td>
</tr>
<tr>
<td>Member, 2 Year term</td>
<td>Elaine Taylor</td>
</tr>
<tr>
<td>Alternate Member 1, 2 Year term</td>
<td>Sarah Ralston</td>
</tr>
<tr>
<td>Alternate Member 2 Unexp 3 Year term Exp 12/2020</td>
<td>Rosemarie Bird</td>
</tr>
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</table>
53. Municipal Green Team
Motion #1: Councilman Russo nominated the following individuals for Municipal Green Team, 1 Year Term, seconded by Deputy Mayor O’Donnell.
Motion #2: Mayor Berger nominated Kristal Dias to sit as the Environmental Commission member to the Municipal Green Team, seconded by Councilman Bonevich.
Motion #1 Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell. Nays: Mayor Berger. Motion #1 passes.

54. Lake Restoration & Wildlife Committee
Councilman Russo nominated the following individuals for Lake Restoration & Wildlife Committee, seconded by Councilwoman Richmond. Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell, Mayor Berger.
Member, 5 Year Term
Alternate 3 Member, Unexp Term, Exp 12/2021
Chair appointed by Township Council

55. Metedeconk Watershed Protection Alliance
No applicants. Revisit at future meeting.
51. Mobile Home Rent Control Board
Deputy Mayor O’Donnell nominated the following individuals for Mobile Home Rent Control Board, seconded by Councilwoman Richmond. Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell, Mayor Berger. Mayor Berger asked for contact information to reach out to the Mobile Home Park Owners/Residents for participation.
(Below are the actual appointments from January 1, 2019 that should be corrected at the next meeting to reflect that Robert Ruais is a Park Owner and Bill Stahnten is a Non Tenant)

<table>
<thead>
<tr>
<th>Member, Non-Tenant, 3 Year Term</th>
<th>Jose Orozco</th>
</tr>
</thead>
<tbody>
<tr>
<td>Member-Non Tenant, 3 Year Term</td>
<td>Robert Ruais</td>
</tr>
<tr>
<td>Alternate Park Owner, 1 Year Term</td>
<td>No application</td>
</tr>
<tr>
<td>Alternate Member, Tenant, 1 Year Term</td>
<td>Bill Stahnten</td>
</tr>
<tr>
<td>Alternate Member, Non-Tenant, 1 Year</td>
<td>Tom Russo</td>
</tr>
<tr>
<td>Alternate Member, Non-Tenant, 1 Year</td>
<td>No application</td>
</tr>
</tbody>
</table>

Chair appointed by Township Council
Glenn Cantor

57. Monmouth County Board of Chosen Freeholders Liaison
Councilman Bonevich nominated the following individual as Liaison to the Monmouth County Board of Chosen Freeholders, seconded by Deputy Mayor O’Donnell. Deputy Mayor O’Donnell asked for information on the job requirement. Township Attorney Clark responded that the former representative would attend the Freeholders meetings and report back to the governing body with anything that would affect Howell Township. Roll Call: Ayes: Councilman Bonevich, Deputy Mayor O’Donnell, Mayor Berger. Nays: Councilwoman Richmond. Abstain: Councilman Russo.
1 Year Term
Mayor Theresa Berger

58. Planning Board
Mayor Berger made the following appointments for the Planning Board.
Class I, Mayor or Mayor’s Designee
Paul Dorato
Class II, 1 Year Term - Official of the Township
Police Chief Andrew Kudrick

Councilman Russo nominated the following individuals for the Planning Board, seconded by Councilwoman Richmond. Roll Call: Ayes: Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell. Nays: Councilman Bonevich, Mayor Berger. Township Attorney Clark confirmed that Alternate Members are Township Council appointments.

Class III, 1 Year Term - Councilmember
Deputy Mayor Evelyn O’Donnell
Class IV Member, 3 Year Term (& EC Member) (Term concurrent with EC - 3 years)
Nicholas Huszar
Class IV Member, 4 Year Term
Robert Nicastro
Class IV Member, 4 Year Unexp; Exp 12/31/19
Robert Nash
Alternate 2 Member, 2 Year Term
David Everett
59. Preservation Task Force
Councilman Russo nominated the following individuals for Preservation Task Force, seconded by Councilwoman Richmond. Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell, Mayor Berger.

- Member, 5 Year Term: Daniel Loughlin
- Alternate Member 1, 2 Year Term: Deputy Mayor Evelyn O’Donnell
- Alternate Member 2, 2 Year Term: Bill Stahnten
- Alternate Member 3, 2 Year Term: Robert Seaman
- Alternate Member 4, 2 Year Term: Jose Orozco

60. Shade Tree Commission
Councilman Russo nominated the following individuals for Shade Tree Commission, seconded by Councilwoman Richmond. Roll Call: Ayes: Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell. Nays: Councilman Bonevich, Mayor Berger. (Revisit the Alternate 2 Member at next meeting).

- Member, 5 Year Term: Richard Mertens
- Alternate Member 1, 5 Year Term: Robert Walsh
- Alternate Member 2, 5 Year Term: None appointed

61. Zoning Board of Adjustment
Councilman Russo nominated the following individuals for Zoning Board of Adjustment, seconded by Councilwoman Richmond. Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell, Mayor Berger.

- Member, 4 Year Term: Jose Orozco
- Member, 4 Year Term: Herb Massa
- Alternate 1 Member, 2 Year Term: Paul Sayah

62. Hearing of Citizens
Barbara Dixel, 62A Piazza Vittoria, The Villages. Mrs. Dixel congratulated the Council stating that serving the people of Howell is an awesome responsibility and gave a direct order that from this day forward, whatever political affiliation you have had is gone. The Township Council is here solely to serve the citizens of Howell Township.

Sandra Solly, Birdall Road. Ms. Solly stated she was appalled at the designation of the official newspaper as The Star Ledger. The Star Ledger charges twice as much for their ads then the Asbury Park Press. Ms. Solly asked when was the decision was made about naming official newspapers. Mayor Berger responded that a vote was taken at this meeting to name the official newspapers of the Township and the resolution passed. Ms. Solly asked where the extra money is coming from to pay for this and questioned how many ads go into the newspaper. Ms. Solly asked how many people in Howell Township receive The Star Ledger.
Deputy Mayor O’Donnell stated that the resolution does not preclude adding another newspaper at a later date. Councilman Bonevich asked Township Manager Geoghegan to look at the cost difference between The Star Ledger and the Asbury Park Press. Mayor Berger asked Township Manager Geoghegan for figures on how many people in town get the APP vs Star Ledger.

Ms. Solly questioned the number of tenants leasing space downstairs at the Main Administration Building. Township Manager Geoghegan responded.

Barbara Dixel, 62A Piazza Vittoria, The Villages. Mrs. Dixel asked if it is possible to head off any controversy and asked if Council can appoint the Asbury Park Press as the official newspaper.

Mrs. Dixel stated that on January 24, 5:30 PM, meeting to be held in this building, the water company will have a public hearing on another rate increase. Mrs. Dixel stated that NJAWC sunk a water main in front of The Villages to give Lakewood water. Community Development Director/Deputy Township Manager Jim Herrman said that statement is not true. It is actually a sewer main to prevent infiltration.

Close Hearing of Citizens.

63. Meeting Dates:

Regular Meeting - Tuesday, January 22, 2019
Executive Session 6:30 P.M.
Regular Session 7:30 P.M.

64. Adjournment

Councilman Russo made a motion to adjourn the meeting, seconded by Councilwoman Richmond. Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell, Mayor Berger. Meeting adjourned at 1:42 P.M.