1. Meeting Called to Order
Mayor Berger called this meeting to order at 6:30 PM.

2. Opening Statement and Roll Call
Township Clerk Wollman read the opening statement. Adequate notice of the holding of this meeting of the Howell Township Council was provided for in the following manner: (1) By the posting of a copy of said notice upon the bulletin board in the Township Municipal Building on January 3, 2019. (2) By copy of said notice to the Tri Town News and Star Ledger for information and publication on January 3, 2019. (3) By the filing of a copy of said form of notice in the Township Clerk’s office on January 3, 2019. The public will be allowed to attend and will be allowed to participate pursuant to the Open Public Meetings Law. The public is reminded that civility and decorum will be maintained during the meeting. Any contracts awarded at this meeting, or between now and the next meeting will be required to comply with the requirements of Public Law 1975 Chapter 127 (NJAC 17:27).

Roll Call: Present: Mayor Theresa Berger, Deputy Mayor Evelyn O’Donnell, Councilman John Bonevich, Councilwoman Pamela Richmond, Councilman Thomas Russo. Also present: Township Manager Brian Geoghegan, Chief Financial Officer Louis Palazzo, Community Development Director/Deputy Township Manager Jim Herrman, Township Attorney Joseph Clark, Township Clerk Penny Wollman.

3. Executive Session
There is a need to go into executive session for subjects to be discussed per N.J.S.A. 10:4-12, specifically under Contract Negotiations and Litigation. The Township Council will reconvene in public session at 7:30 PM. Deputy Mayor O’Donnell made a motion, seconded by Councilwoman Richmond. Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell, Mayor Berger. Meeting reconvened 7:30 PM.

Mayor Berger announced that the Executive Session Minutes from tonight’s meeting can be disclosed to the public at the next Regular Meeting, providing the need for confidentiality no longer exists.

4. Pledge of Allegiance
Moment of silence.

5. Acceptance of Minutes of Previous Meetings
   • January 22, 2019    Regular Meeting + Executive Session + Public Release
Deputy Mayor O’Donnell made a motion to accept the above minutes, seconded by Councilman Russo. Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell, Mayor Berger.

[Signature]
19 DAY OF FEBRUARY 2019
6. Reports of Township Officials

**Proclamation – In Loving Memory of Jake “The Tank” Honig**
January 21, 2019 marked one year since 7 year old Howell resident Jake Honig lost his long, courageous battle with a rare form of brain cancer.

**Recognition – THON, Lauren Levine**
Council recognized THON and Lauren Levine Howell Resident/Penn State University student Lauren Levine, and THON, an organization that makes a difference in the lives of children and families battling childhood cancer, providing emotional and financial support, spreading awareness and ensuring funding for research; it is the largest student-run philanthropy event.

Township Clerk Wollman stated that changes on the agenda from Preliminary to Final Agenda include:

**Added to the Agenda**

**Resolutions:**
*R-19-79 9A.16* Authorize Acceptance of Performance Guarantee, Jeffrey Shimko, Sanitary Sewer Connection, Block 3, Lot 20, 138 Ramtown Greenville Road, Case No. APP-01-333
*R-19-80 9A.17* Authorize Release of Performance Guarantee and Acceptance of Maintenance Guarantee, Par Golf Group, LLC, Range Building at Eagle Oaks Golf Club, Block 185, Lot 40.01, Cranberry Road, Case No. SP-991

**Motion:**
9B.5 2019 Renewal, Junkyard License, John Blewett Inc.
246 Herbertsville Road
260 Herbertsville Road

**Removed from the Agenda**

**Resolution:**

**Ordinance**
O-19-1 11.1 Salary Ordinance (Tabled to the next Regular Council Meeting)
7. Discussion – MacKenzie House Museum & Library, 427 Lakewood-Farmingdale Road
Deputy Mayor O’Donnell asked that this discussion item be listed for this evening’s agenda as the house itself is in desperate need of repair. The MacKenzie house once was a location for student class tours. The house is owned by the Township through a donation by Jessie MacKenzie. There are many donations within the house with a log of who donations are from. The Howell Library at one point stated they would accept the research materials. Allaire State Park is interested in buying the property as the property is adjacent to Allaire. Deputy Mayor O’Donnell asked Council to come to a decision of putting money for restoration into the MacKenzie House or discuss the offer of selling the property.

Community Development Director Herrman stated that a rough cost estimate to stabilize and bring the building up to code is $150,000 and may exceed this cost. The alarm, electric and propane bills are still being paid. Mr. Herrman stated that Allaire State Park is not interested in the house/building itself as it is not on the historic register with the state. NJDEP (Allaire State Park) is interested in acquiring the property that the MacKenzie House is on, however they are not interested in the house remaining on the property. The Township would have to pay a demolition company to remove the house, septic and well. Council asked for background information to be e-mailed to them. Council discussed a Special Meeting to continue discussions on the MacKenzie House.

Deputy Mayor O’Donnell questioned the amendment to the Shade Tree Commission Ordinance on this evening’s agenda and asked if it is the intention of changing the entire membership. Mayor Berger responded that three of the members would remain and finish out their term. Councilman Bonevich stated that our ordinance is not in line with the State statute. Township Attorney Clark stated that this ordinance indicates that appointment of members and alternates are Mayoral appointments.

8. Hearing of Citizens & Public Comment on Consent Agenda Items
Adam Hochron, Founding Editor of the Howell Patch, 164 Pinetree Court. Mr. Hochron offered his help to inform the public of community happenings.

Jerry Baron, 37 Danella Way. Mr. Baron thanked the governing body members that attended the last Green Team Meeting. Mr. Baron advised the governing body that the Green Team was currently working on a grant.

Elaine Taylor, Maxim Southard Road. Ms. Taylor stated that she was disappointed that the Howell Heritage Society wasn’t notified about this evening’s discussion on the MacKenzie House as they would like to speak on this matter. Discussion of the Howell Heritage Group and the Howell Heritage Society and their involvement with the MacKenzie House. Deputy Mayor O’Donnell stated that she will coordinate a special meeting to discuss this matter.
Council asked that the Monmouth Ridings Proposed Playground be discussed. Mr. Herrman stated that last fall, the Township was approached by a Brent Drive resident (Monmouth Ridings) regarding a playground to be built in the neighborhood. This area is approximately 1 acre of open grass that DPW cuts on a routine basis and was dedicated to the Township as part of our open space and recreation inventory and can only be used for this purpose. Residents would love to dedicate some portion of the park to Jake “The Tank” Honig, who lived in this development. Costs would be just under $100,000. The playground company that we will purchase equipment from will donate the labor in honor of Jake The Tank. Other contracts to consider would be install drainage improvements. Funding could be taken from the Open Space Trust Fund Account with no impact on current or future capital budgets. Suggestion to have safety surfacing done with the residents’ help if the Township provides some oversight. Mayor Berger stated that she would like to meet with the Monmouth Ridings residents for any commitment. Mr. Herrman recommended this matter be placed on a future agenda.

Melissa Ambrose, 15 East 3rd Street. Ms. Ambrose stated that she has purchased 4 adjacent homes in Freewood Acres, fixing them up and renting them out. Ms. Ambrose was concerned about the Water Bond Ordinance for Freewood Acres on this evening’s agenda and asked what the cost will be for her. Mr. Herrman stated there is a draft document but is not sent out yet as it has not been finalized. Mr. Herrman stated that in 2015 a letter was sent to every Freewood Acres resident regarding the sewer hook up, waiving the connection fee ($1,500) for one year as an incentive to hook up. There is a MRRSA fee of $2,100 and MRRSA will not waive fees. There is also CDBG grant funding for those that qualify. Once the Township is ready to connect, a certified letter will be sent out to Freewood Acres residents explaining all the information. Information will also be posted on the Township website.

Jen Coombs. Ms. Coombs thanked the Township for tonight’s Citizen Police Academy hosted by the Police Department stating that she is not from this town but felt the program is still of value to her.

*Close Hearing of Citizens*

9. Consent Agenda

Council reviewed and discussed the Consent Agenda. Separate votes to be taken for 9B Motions. Councilman Bonevich made a motion to approve the Consent Agenda, seconded by Deputy Mayor O’Donnell. Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell, Mayor Berger.

**Resolutions**

R-19-64 9A.1 Authorize the Return of Unused Zoning Board Escrow Funds, William Ransom, Block 3, Lot 26.16, 34 Michele Boulevard (off Ramtown Greenville Road, across from Western Drive), $185.00, Case No. BA17-07

R-19-65 9A.2 Rescind Resolution R-18-282 (Authorize the Return of Unused Zoning Board Escrow Funds to AT&T Mobility & Subsidiaries)
R-19-66 9A.3 Authorize Refund of Construction Permit Application #C-44693, HYH Construction Co., Inc., for Block 50, Lot 27, 321 Squankum Yellowbrook Road, $500.00

R-19-67 9A.4 Authorize Award of Contract for a Replacement Drone and Equipment, Howell Police Department, DSLR Pros, $20,112.00

R-19-68 9A.5 Authorize Monmouth County to conduct Aerial Mosquito Control Operations in Howell Township

R-19-69 9A.6 Authorize the transfer of sole supervisory power to the Township of Howell over certain real properties which are divided by the boundary line between Howell Township and Wall Township

R-19-70 9A.7 Reject All Bids, Real Property Data Collection and Verification Services

R-19-71 9A.8 Authorize Award of Contract, Co-Op Purchase through ESCNJ, 5 Dodge Chargers, Howell Police Department

R-19-72 9A.9 Authorize Refund of Land Use Permit, Application No. ZA-19-00011, Andrei Protopopov, Block 167, Lot 32.36, 15 Vicksburg Court, Duplicate Permit Application, $85.00

R-19-73 9A.10 Authorize Return of Sanitary Sewer Review, Water Review and Inspection Escrow Funds, Richard Perry, Subdivision, Block 51, Lots 58 & 59 (New Lots 58.01 & 59.01), Old Tavern Road, Case No. SD-2956

R-19-74 9A.11 Authorize Return of Unused Sanitary Sewer Review Escrow Funds, Edward T. Donovan, Sanitary Sewer Connection, Block 110.01, Lot 63, 133 West 3rd Street, $222.44, Case No. APP-01-331

R-19-75 9A.12 Authorize Release of Performance Guarantee, NJ American Water Co., Salem Hill Phases I & II Main Replacement – DSIC Program, Salem Hill Road, Pinewood Road, Laurel Court, Greymoor Road, Stockton Way, Southport Drive, Newbury Road, Road Opening Permits RO-16-064 through RO-16-078, $1,014,594.00

R-19-76 9A.13 Removed from Agenda

R-19-77 9A.14 Advise the State Health Benefits Plan that the Township wishes to limit the medical plans offered to the TWU members

R-19-78 9A.15 Authorize Contribution towards the settlement of litigation involving the Township, Docket Number MON-L-4645-11, Garland, et al v Bank of America

R-19-79 9A.16 Authorize Acceptance of Performance Guarantee, Jeffrey Shimko, Sanitary Sewer Connection, Block 3, Lot 20, 138 Ramtown Greenville Road, Case No. APP-01-333

R-19-80 9A.17 Authorize Release of Performance Guarantee and Acceptance of Maintenance Guarantee, Par Golf Group, LLC, Range Building at Eagle Oaks Golf Club, Block 185, Lot 40.01, Cranberry Road, Case No. SP-991

Deputy Mayor O’Donnell made a motion to approve the 9B Motions, seconded by Councilman Bonevich. Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell, Mayor Berger.

**Motions**

9B.1 2019 Renewal, Coin Operated Amusement Games, Tom’s Tavern, 85 Asbury Road  
9B.2 2019 Renewal, Second Hand Dealer License, Gemco Gold Inc. d/b/a Twin City Jewelers II, 4435 Route 9 North  
9B.3 2019 Renewal, Coin Operated Amusement Games, Side Pocket Billiards, 4308 Route 9 South  
9B.4 2019 Renewal, Coin Operated Amusement Games, Rivoli’s Grill & Chill, 8 Ramtown-Greenville Road  
9B.5 2019 Renewal, Junkyard License, John Blewett Inc. 246 Herbertsville Road  
260 Herbertsville Road

**10. Public Hearing on Ordinances**

None

**11. Introduction of Ordinances**

11.1 O-19-1 2019 Salary Ordinance  
Tabled to the February 19, 2019 Township Council Regular Meeting

11.2 O-19-3 Bond Ordinance, NJAW Water Line (Freewood Acres)  
Councilman Bonevich read Ordinance Introduction Statement. Motion to introduce Ordinance No. O-19-3 on first reading by title and to order the same to be published in the 2/8/19 issue of the Asbury Park Press together with notice of its introduction and passage on first reading, and that it will be further considered for final passage after public hearing at a meeting of the Township Council to be held on 2/19/19 at 7:30 PM, prevailing time, in the Municipal Building. Deputy Mayor O’Donnell seconded the motion.

Township Clerk Wollman read title of ordinance. **AN ORDINANCE OF THE TOWNSHIP OF HOWELL, IN THE COUNTY OF MONMOUTH, NEW JERSEY, PROVIDING FOR A CAPITAL CONTRIBUTION TO NEW JERSEY-AMERICAN WATER COMPANY, INC. IN AID OF THE CONSTRUCTION BY SAID COMPANY OF A WATER MAIN AND LATERALS AND RELATED EXPENSES TO SERVE PROPERTIES LOCATED ALONG VARIOUS STREETS IN THE FREewood ACRES SECTION OF THE TOWNSHIP OF HOWELL AND APPROPRIATING $3,500,000 THEREFOR, AND PROVIDING FOR THE ISSUANCE OF $3,325,000 IN BONDS OR NOTES OF THE TOWNSHIP OF HOWELL TO FINANCE A PORTION OF THE COST THEREOF**

Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell, Mayor Berger.
11.3 O-19-4 Amend Chapter 2-43, Shade Tree Commission
Deputy Mayor O'Donnell read Ordinance Introduction Statement. Motion to introduce Ordinance No. O-19-4 on first reading by title and to order the same to be published in the 2/8/19 issue of the Asbury Park Press together with notice of its introduction and passage on first reading by title only, and that it will be further considered for final passage after public hearing at a meeting of the Township Council to be held on 2/19/19 at 7:30 PM, prevailing time, in the Municipal Building. Councilman Bonevich seconded the motion.

Township Clerk Wollman read title of ordinance. AN ORDINANCE OF THE TOWNSHIP OF HOWELL AMENDING CHAPTER 2-43 ENTITLED SHADE TREE COMMISSION OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF HOWELL

Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O'Donnell, Mayor Berger.

11.4 O-19-5 Amend Chapter 256, Signs, Section 5, Permitted Signs in Business and Industrial Zones
Deputy Mayor O'Donnell read Ordinance Introduction Statement. Motion to introduce Ordinance No. O-19-5 on first reading by title and to order the same to be published in the 2/8/19 issue of the Asbury Park Press together with notice of its introduction and passage on first reading by title only, and that it will be further considered for final passage after public hearing at a meeting of the Township Council to be held on 2/19/19 at 7:30 PM, prevailing time, in the Municipal Building. Councilman Russo seconded the motion.

Township Clerk Wollman read title of ordinance. AN ORDINANCE OF THE TOWNSHIP OF HOWELL AMENDING OF CHAPTER 256, SIGNS, SECTION 5, PERMITTED SIGNS IN BUSINESS AND INDUSTRIAL ZONES, OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF HOWELL

Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O'Donnell, Mayor Berger.

11.5 O-19-6 Amend Chapter 188, Section 231, Land Use, Signs in Commercial Areas
Deputy Mayor O'Donnell read Ordinance Introduction Statement. Motion to introduce Ordinance No. O-19-6 on first reading by title and to order the same to be published in the 2/8/19 issue of the Asbury Park Press together with notice of its introduction and passage on first reading by title only, and that it will be further considered for final passage after public hearing at a meeting of the Township Council to be held on 2/19/19 at 7:30 PM, prevailing time, in the Municipal Building. Councilman Russo seconded the motion.

Township Clerk Wollman read title of ordinance. AN ORDINANCE OF THE TOWNSHIP OF HOWELL AMENDING CHAPTER 188 SECTION 231 SIGNS IN OTHER COMMERCIAL AREAS OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF HOWELL
Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy
Mayor O’Donnell, Mayor Berger.

11.6 O-19-7 Amend Chapter 7, Traffic Schedule
Councilman Russo read Ordinance Introduction Statement. Motion to introduce Ordinance No.
O-19-7 on first reading by title and to order the same to be published in the 2/8/19 issue of the
Asbury Park Press together with notice of its introduction and passage on first reading by title only,
and that it will be further considered for final passage after public hearing at a meeting of the
Township Council to be held on 2/19/19 at 7:30 PM, prevailing time, in the Municipal Building.
Deputy Mayor O’Donnell seconded the motion.

Township Clerk Wollman read title of ordinance. AN ORDINANCE OF THE TOWNSHIP
OF HOWELL REPEALING AND REPLACING CHAPTER 7, SCHEDULE VII
THROUGH STREETS OF THE REVISED GENERAL ORDINANCES OF THE
TOWNSHIP OF HOWELL

Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy
Mayor O’Donnell, Mayor Berger.

11.7 O-19-8 Amend 2019 Salary Ordinance, TWU
Councilman Russo read Ordinance Introduction Statement. Motion to introduce Ordinance No.
O-19-8 on first reading by title and to order the same to be published in the 2/8/19 issue of the
Asbury Park Press together with notice of its introduction and passage on first reading by title only,
and that it will be further considered for final passage after public hearing at a meeting of the
Township Council to be held on 2/19/19 at 7:30 PM, prevailing time, in the Municipal Building.
Deputy Mayor O’Donnell seconded the motion.

Township Clerk Wollman read title of ordinance. AN ORDINANCE SETTING FORTH AND
AMENDING AND SUPPLEMENTING THE SALARY RANGE SCHEDULE FOR THE
SALARIES OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF
HOWELL

Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy
Mayor O’Donnell, Mayor Berger.

11.8 O-19-9 Amend Chapter 104, Commercial and Industrial Maintenance Code, Section
12, Service of Notice of Violation; Request for Hearing; Summons
Councilman Russo read Ordinance Introduction Statement. Motion to introduce Ordinance No.
O-19-9 on first reading by title and to order the same to be published in the 2/8/19 issue of the
Asbury Park Press together with notice of its introduction and passage on first reading by title only,
and that it will be further considered for final passage after public hearing at a meeting of the
Township Council to be held on 2/19/19 at 7:30 PM, prevailing time, in the Municipal Building.
Deputy Mayor O’Donnell seconded the motion.
Township Clerk Wollman read title of ordinance. **AN ORDINANCE OF THE TOWNSHIP OF HOWELL AMENDING CHAPTER 104, COMMERCIAL AND INDUSTRIAL MAINTENANCE CODE, SECTIONS 11 AND 12, SERVICE OF NOTICE OF VIOLATION; REQUEST FOR HEARING; SUMMONS, OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF HOWELL**

Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell, Mayor Berger.

12. **Unfinished Business**
None

13. **Information**
Fire District Elections will be held on Saturday, February 16, 2019, 2:00 PM – 9:00 PM.

14. **Meeting Dates**
   
   Regular Meeting
   
   - Tuesday, February 19, 2019
     
     Executive Session 6:30 P.M.
     
     Regular Session 7:30 P.M.

15. **Adjournment**
Councilman Russo made a motion to adjourn the meeting, seconded by Councilman Bonevich.
Roll Call: Ayes: Councilman Bonevich, Councilwoman Richmond, Councilman Russo, Deputy Mayor O’Donnell, Mayor Berger. Meeting adjourned at 9:15 PM.

Penny A. Wollman
Township Clerk
Township of Howell
Present: Mayor Theresa Berger, Deputy Mayor Evelyn O'Donnell, Councilman Bonevich, Councilwoman Richmond, Councilman Russo. Also present: Township Manager Brian Geoghegan, Community Development Director/Deputy Township Manager Jim Herman, Township Attorney Joseph Clark, Chief Financial Officer Louis Palazzo, Township Clerk Penny Wollman.

Motion to adjourn, moved by Deputy Mayor O'Donnell, seconded by Councilwoman Richmond. All aye. Meeting adjourned at 7:15 P.M.

Township Clerk
Township of Howell

APPROVED THIS THE 17TH DAY OF FEBRUARY 2019