

## EXECUTIVE BOARD MINUTES – DECEMBER 15, 2016

### OPENING:

Chairman Bob Donahue called the regular meeting of the Executive Board for the Joint Boards of Fire Commissioners to order on this 15<sup>th</sup> day of December 2016 at 7:30 PM by reading the open public meeting statement.

### MINUTES:

The minutes of the November 2016 meeting were approved as submitted.

### ATTENDANCE:

Present were Al Pereira, Bill Bommer, Bob Donahue, Tom Ward, Edna Donahue, Toby Roe, Shawn Carr and Chief Lewis.

### COMMUNICATIONS:

None

### SPECIAL:

None

### CHIEFS REPORT:

#### Chief Lewis briefed the Board on the following matters:

1. Monthly Report – Emailed to all Executive Board Members
2. Fires investigated by the Bureau since the last meeting.
3. Update radio frequencies, repeater and receiver sites. All repeaters and receivers are operating without any reported problems at this time.
4. T-1 Project update. Site work has been done at 3 sites. The rest are scheduled by Verizon. After Verizon finishes, Monmouth Telecom and Wireless Communications will be in to complete the hook ups.

### NEW BUSINESS:

1. A follow-up conversation occurred in reference to 700 MHZ switchover by Police Department and some County Fire and First Aid agencies. This will have no effect on Howell Fire operations.

### PUBLIC COMMENT:

None

### OLD BUSINESS:

1. Joint Purchasing Committee:  
No changes
2. Discussion of Fire Prevention Trailer replacement. Most districts have not talked about this yet.

3. Chief Lewis proposed that Executive Board meetings should contain reports from each Fire District as well as the Bureau. Some things to report on would be Equipment status, recent purchases, long range planning, etc.
4. A brief discussion about gear purchases occurred.

**RECEIPTS:**

<b>TOTAL</b>	<b>\$134,121.00</b>
PERMITS	\$ 24,309.00
NLHU	\$ 70,502.00
FIRE RPTS	\$ 85.00
PENALTIES	\$ 670.00
S/D INSP	\$ 38,520.00
OTHER	\$ 0.00

<b>BILLS</b>	Total \$1,975.32
	Year to Date \$ 31,917.21.

**GOOD/WELFARE:**

1. Merry Christmas and Happy New Year!

**EXECUTIVE SESSION:**

None

**ADJOURNMENT:**

On a motion by Commissioner Ward, seconded by Commissioner Bommer, the meeting was adjourned with no further business coming before the Board.

**NEXT MEETING, January 26, 2017**