

# Teen Expedition Code of Conduct

Every teen, together with staff, bus drivers and parents, contribute to the success of this program. We together, represent Howell Township and it's wonderful community. Below is an outline of expectations that we ask of all participants, their parents/guardians and program staff.

I, \_\_\_\_\_ agree to meet the program expectations:  
*(Participating Teen First & Last Name)*

- Treat my fellow participants and staff with respect.
- Be responsible for my words and actions and take ownership of this.
- Plan ahead for personal needs so that I can arrive on time and be an active participate in all activities.
- Challenge myself to learn and advocate for my needs, including requesting help or accommodation when I need it.
- Be an active bystander- do what I can to help others or find help when needed.
- Follow staff, bus drivers and guest instructions and raise concerns respectfully.

## The following may result in being dismissed from the program:

- Bullying, harassing or acts of aggression towards another person or group of people.
- Using profanity, inappropriate language or displaying clothing or other personal items with offensive content.
- Inappropriate physical contact of a peer or adult.
- Possessing or being under the influence of alcohol, tobacco, drugs or weapons.
- Leaving the program area without permission from a staff member.
- Stealing, damaging or failure to care for township or guest location personal property.
- Endangering the health and safety of themselves, other teens, staff or bus drivers.
- Continual disruption of the program.

## What are the consequences if I do not meet expectations of the program?

- Staff will me give a verbal warning regarding behaviors and actions that are not allowed and in most cases redirect and give me an opportunity to correct the behavior.
- Depending on the behavior, they may also contact my parent or guardian.
- In some cases, staff may require me to sign a corrective action plan in order to stay in the program.
- If a teen's behavior at any time threatens the immediate safety of him/her, other teens, staff or bus drivers, the parent/guardian will be notified and expected to pick-up the child immediately.
- Some behaviors may result in immediate suspension or dismissal from the program.

## As the parent/guardian I will support my child's participation in this program by:

- Making arrangements so my teen is able to attend on each paid trip, able to arrive on time and plan ahead to be prepared for the daily activities.
- Communicating with staff prior to program start time if my teen must be absent.
- Not making inappropriate requests of staff that conflict with program guidelines.
- Working together with program staff to resolve issues that arise with my teen.

## Program staff commit to:

- Respectful and effective communication with all participants and their parents.
- Helping you have a safe and fun experience.
- Addressing problems that are brought to our attention.
- Creating an environment where everyone is welcomed and given the opportunity to succeed.

## *Everyone contributes to the success of the Teen Expedition program!*

Sign below acknowledging your understanding of and a commitment to following this code of conduct.

\_\_\_\_\_  
Participating Teen First & Last Name (Please Print)

\_\_\_\_\_  
Parent/Guardian First & Last Name (Please Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature